DELEGATION OF POWERS
2020 EDITION

COMPENDIUM

OF

DOP OFFICE ORDERS

[Updated upto September 2026]

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एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2020-2786-2841 दिनांक: 25 अगस्त 2020

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 1/2020

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

क सभी विभागाध्यक्ष:-

1	वित्त एवं लेखा विभाग	2	कार्मिक एवं प्रशासन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवत्ता आश्वासन एवं नियंत्रण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		

ख सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित्त एवं लेखा विभाग के प्रमुख:-

1	संपर्क कार्यालय – नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. – झाकडी	4	रामपुर ज.वि.स्टे. – झाकडी
5	लुहरी जलविद्युत परियोजना – सुन्नी	6	धौलासिद्ध परियोजना – हमीरपुर
7	नटवर मोरी परियोजना – उत्तराखंड	8	जाखोल सांकरी परियोजना – उत्तराखंड
9	देवसरी जलविद्युत परियोजना – उत्तराखंड	10	बक्सर थर्मल परियोजना – बिहार
11	अरुण – 3 परियोजना – नेपाल	12	खोलोंग्चु परि॰ - भूटान
13	झांगी थोपन पोवारी परियोजना – रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना – खिरविरे
15	सडला पवन ऊर्जा परियोजना – सडला	16	चरनखा सौर परियोजना - गुजरात
17	ट्रांसमिशन लाइन कार्यालय - मुजफ्फरपुर	17	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

Amendment 1 - Clause 71.1 of Section – III of DoP-2020 - Page 82 is hereby amended as under:-

Existing provisions:-

71.1	Empanelment of Advocates and approval of schedule of fees and other terms for the same.	Director (P) in consultation with CMD	Full Power

Revised provisions:-

71.1	Empanelment/ Dis-empanelment of Advocates and approval of schedule of fees and other terms for the same.	Director (P) in consultation with CMD	Full Power

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Amendment 2 - Clause 72.1 of Section – III of DoP-2020 - Page 84 is hereby amended as under:-

Existing provisions:-

72.1	Empanelment / Appointment including fixation of fee and other terms and conditions for Alternative Dispute Resolution Panel/ Arbitrators	Concerned Director in consultation with CMD	Full Power

Revised provisions:-

72.1	Empanelment / Dis-empanelment / Appointment/ Removal including fixation of fee and other terms and conditions for Alternative Dispute Resolution Panel/ Arbitrators	Concerned Director in consultation with CMD	Full Power

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सौ-दास

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2020-**3295-3350** दिनांक: 12 अक्तूबर 2020

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 2/2020

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

क	**सभी विभागाध्यक्ष:-**		
1	कॉर्पोरेट वित्त एवं लेखा विभाग	2	कॉर्पोरेट मानव संसाधन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवता आश्वासन एवं निरीक्षण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		
ख	**सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित्त एवं लेखा विभाग के प्रमुख:-**		
1	संपर्क कार्यालय – नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. – झाकडी	4	रामपुर ज.वि.स्टे. – झाकडी
5	लुहरी जलविद्युत परियोजना – सुन्नी	6	धौलासिद्ध परियोजना – हमीरपुर
7	नटवर मोरी परियोजना – उत्तराखंड	8	जाखोल सांकरी परियोजना – उत्तराखंड
9	देवसरी जलविद्युत परियोजना – उत्तराखंड	10	बक्सर थर्मल परियोजना – बिहार
11	अरुण – 3 परियोजना – नेपाल	12	खोलोंग्चु परि॰ - भूटान
13	झांगी थोपन पोवारी परियोजना – रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना – खिरविरे
15	साडला पवन ऊर्जा परियोजना – सुरेन्द्रनगर	16	चरंका सौर परियोजना - गुजरात
17	ट्रांसमिशन लाइन कार्यालय - मुजफ्फरपुर	18	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 2/2020 to DOP-2020

Clause 35 of Section – I of DoP-2020, Page No. 50 be and is hereby amended as hereunder:-

No.	Subject Matter of Delegation		Officers to whom power delegated	Extent of Power	Reference / Remarks
	Existing	Amended			
35	Extension of service contract hired vide No. 32, 33 & 34 above.	Extension of service contract hired vide No. **31,** 32, 33 & 34 above.	No Change	No Change	No Change
	There is no change in clause No. 35.1 and 35.2 including reference and remarks of DoP, Page 50, Section - I				

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2021-1239-94 दिनांक: 09 फरवरी 2021

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 3/2021

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

क सभी विभागाध्यक्ष:-

1	कॉर्पोरेट वित्त एवं लेखा विभाग	2	कॉर्पोरेट मानव संसाधन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवत्ता आश्वासन एवं निरीक्षण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		

ख सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित्त एवं लेखा विभाग के प्रमुख:-

1	संपर्क कार्यालय – नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. – झाकडी	4	रामपुर ज.वि.स्टे. – झाकडी
5	लुहरी जलविद्युत परियोजना – सुन्नी	6	धौलासिद्ध परियोजना – हमीरपुर
7	नटवर मोरी परियोजना – उत्तराखंड	8	जाखोल सांकरी परियोजना – उत्तराखंड
9	देवसरी जलविद्युत परियोजना – उत्तराखंड	10	बक्सर थर्मल परियोजना – बिहार
11	अरुण – 3 परियोजना – नेपाल	12	खोलोंग्चु परि॰ - भूटान
13	झांगी थोपन पोवारी परियोजना – रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना – खिरविरे
15	साडला पवन ऊर्जा परियोजना – सुरेन्द्रनगर	16	चरंका सौर परियोजना - गुजरात
17	ट्रांसमिशन लाइन कार्यालय - मुजफ्फरपुर	18	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 3/2021 to DOP-2020

With immediate effect and until further orders, **Clause No. C31** of Part C: Guidelines for exercising the Delegation of Powers and DOP Concept, Intent, Purpose and Terms of Delegation (Page # 15 of DoP 2020 Edition) be and is hereby amended as under:-

Existing Provisions	Amended Provisions
C31. Package list/ Turnkey mode of contract for main project components of a new project to be executed during development stage and to be awarded at Corporate Office will be finalized by Corporate Monitoring Department and after obtaining CMD's approval, will be forwarded to HOP for raising indent. For other works to be awarded at the Project level concerned HOP will take a decision.	C31. Package list/ Turnkey mode of contract for main project components of a new project to be executed during development stage and to be awarded at Corporate Office will be finalized by Corporate Planning Department and after obtaining CMD's approval, will be forwarded to HOP for raising indent. For other works to be awarded at the Project level concerned HOP will take a decision.

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2021- 1318-75 दिनांक: 17 फरवरी 2021

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 4/2021

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

क	**सभी विभागाध्यक्ष:-**		
1	कॉर्पोरेट वित्त एवं लेखा विभाग	2	कॉर्पोरेट मानव संसाधन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवत्ता आश्वासन एवं निरीक्षण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		

ख	**सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित्त एवं लेखा विभाग के प्रमुख:-**		
1	संपर्क कार्यालय – नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. – झाकडी	4	रामपुर ज.वि.स्टे. – झाकडी
5	लुहरी जलविद्युत परियोजना – सुन्नी	6	धौलासिद्ध परियोजना – हमीरपुर
7	नटवर मोरी परियोजना – उत्तराखंड	8	जाखोल सांकरी परियोजना – उत्तराखंड
9	देवसरी जलविद्युत परियोजना – उत्तराखंड	10	बक्सर थर्मल परियोजना – बिहार
11	अरुण – 3 परियोजना – नेपाल	12	खोलोंग्चु परि॰ - भूटान
13	झांगी थोपन पोवारी परियोजना – रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना – खिरविरे
15	साडला पवन ऊर्जा परियोजना – सुरेन्द्रनगर	16	चरंका सौर परियोजना - गुजरात
17	ट्रांसमिशन लाइन कार्यालय - मुजफ्फरपुर	18	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 4/2021 to DOP-2020

With immediate effect and until further orders, **Clause No. 22.2 of Section – I (Page # 43)** of DoP 2020 Edition be and is hereby amended as under:-

Existing Provisions

No.	Subject Matter of Delegation	Officers to whom power delegated	Extent of Power		Reference / Remarks
			Development Stage	O & M Stage	
22.2	Passing and releasing of payment by Finance Officer against bills for works/ supply/ goods/ Services. (Advance/ Running/ Final Bill) within the terms and condition of contract and dully verified by EIC/Indenter (In case of absence of appropriate and higher level, next lower level shall exercise the power).	Sr. Manager	Full Power	Full Power	
		Manager	₹1 Crore	₹1 Crore	
		Dy. Manager	₹20 Lakh	₹20 Lakh	

Amended Provisions

No.	Subject Matter of Delegation	Officers to whom power delegated	Extent of Power		Reference / Remarks
			Develop-ment Stage	O & M Stage	
22.2	Passing and releasing of payment by Finance Officer against bills for works/ supply/ goods/ Services. (Advance/ Running/ Final Bill) within the terms and condition of contract and dully verified by EIC/Indenter (In case of absence of appropriate and higher level, next lower level shall exercise the power).	Sr. Manager	Full Power	Full Power	
		Manager	₹1 Crore	₹1 Crore	
		Dy. Manager	₹20 Lakh	₹20 Lakh	
		Assistant Manager	₹10 Lakh	₹10 Lakh	
		Officer	₹5 Lakh	₹5 Lakh	

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2021- 1907-62 दिनांक: 06 अप्रैल 2021

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 5/2021 (परिशोधित)

तुरंत प्रभाव से तथा आगामी आदेशों तक, दिनांक 19 मार्च 2021 को जारी किए गए डीओपी संशोधन संख्या 5/2021 को एतदद्वारा **अनुलग्नक** के अनुसार आंशिक रूप से संशोधित (Revise) किया जाता है ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

क	**सभी विभागाध्यक्ष:-**		
1	कॉर्पोरेट वित्त एवं लेखा विभाग	2	कॉर्पोरेट मानव संसाधन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवत्ता आश्वासन एवं निरीक्षण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		

ख	**सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित्त एवं लेखा विभाग के प्रमुख:-**		
1	संपर्क कार्यालय – नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. – झाकडी	4	रामपुर ज.वि.स्टे. – झाकडी
5	लुहरी जलविद्युत परियोजना – सुन्नी	6	धौलासिद्ध परियोजना – हमीरपुर
7	नटवर मोरी परियोजना – उत्तराखंड	8	जाखोल सांकरी परियोजना – उत्तराखंड
9	देवसरी जलविद्युत परियोजना – उत्तराखंड	10	बक्सर थर्मल परियोजना – बिहार
11	अरुण – 3 परियोजना – नेपाल	12	खोलोंग्चु परि॰ - भूटान
13	झांगी थोपन पोवारी परियोजना – रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना – खिरविरे
15	साडला पवन ऊर्जा परियोजना – सुरेन्द्रनगर	16	चरंका सौर परियोजना - गुजरात
17	ट्रांसमिशन लाइन कार्यालय - मुजफ्फरपुर	18	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

Revision to DOP Amendment Order # 5/2021 to DOP-2020

With immediate effect and until further orders, DoP Amendment Order # 5/2021 dated 19th March 2021 stands partially revised as under:-

A. Clause 32.1.4 of Section – I of DoP

EXISTING PROVISIONS:-

No.	Subject Matter of Delegation	Officers to whom power delegated	Extent of Power		Reference / Remarks
			Development Stage	O & M Stage	
32.1.4	Procurement of services not covered elsewhere in DoP.	Director	Full Power	Full Power	
		ED/ CGM	₹2 Crore per annum	₹2 Crore per annum	
		GM/ Sr. AGM	₹1 Crore per annum	₹1 Crore per annum	
		AGM	₹75 Lakh per annum	₹75 Lakh per annum	

REVISED PROVISIONS:-

No.	Subject Matter of Delegation	Officers to whom power delegated	Extent of Power		Reference / Remarks
			Development Stage	O & M Stage	
32.1.4	Procurement of services not covered elsewhere in DoP.	Director	₹25 Crore per annum	₹15 Crore per annum	
		ED/ CGM	₹2 Crore per annum	₹2 Crore per annum	
		GM/ Sr. AGM	₹1 Crore per annum	₹1 Crore per annum	
		AGM	₹75 Lakh per annum	₹75 Lakh per annum	

B. Clause 32.2.4 of Section – I of DoP

EXISTING PROVISIONS:-

No.	Subject Matter of Delegation	Officers to whom power delegated	Extent of Power		Reference / Remarks
			Development Stage	O & M Stage	
32.2.4	Procurement of services not covered elsewhere in DoP.	Director	Full Power	Full Power	
		ED/ CGM	₹1 Crore per annum	₹1 Crore per annum	
		GM/ Sr. AGM	₹50 Lakh per annum	₹50 Lakh per annum	
		AGM	₹30 Lakh per annum	₹30 Lakh per annum	

REVISED PROVISIONS:-

No.	Subject Matter of Delegation	Officers to whom power delegated	Extent of Power		Reference / Remarks
			Development Stage	O & M Stage	
32.2.4	Procurement of services not covered elsewhere in DoP.	Director	₹25 Crore per annum	₹15 Crore per annum	
		ED/ CGM	₹1 Crore per annum	₹1 Crore per annum	
		GM/ Sr. AGM	₹50 Lakh per annum	₹50 Lakh per annum	
		AGM	₹30 Lakh per annum	₹30 Lakh per annum	

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2021-1694-1749 दिनांक: 19 मार्च 2021

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 5/2021

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास

(सौमेन्द्र दास)
कंपनी सचिव
19/03/2021

वितरण:-

क सभी विभागाध्यक्ष:-

1	कॉर्पोरेट वित्त एवं लेखा विभाग	2	कॉर्पोरेट मानव संसाधन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवत्ता आश्वासन एवं निरीक्षण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		

ख सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित्त एवं लेखा विभाग के प्रमुख:-

1	संपर्क कार्यालय – नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. – झाकडी	4	रामपुर ज.वि.स्टे. – झाकडी
5	लुहरी जलविद्युत परियोजना – सुन्नी	6	धौलासिद्ध परियोजना – हमीरपुर
7	नटवर मोरी परियोजना – उत्तराखंड	8	जाखोल सांकरी परियोजना – उत्तराखंड
9	देवसरी जलविद्युत परियोजना – उत्तराखंड	10	बक्सर थर्मल परियोजना – बिहार
11	अरुण – 3 परियोजना – नेपाल	12	खोलोंग्चु परि॰ - भूटान
13	झांगी थोपन पोवारी परियोजना – रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना – खिरविरे
15	साडला पवन ऊर्जा परियोजना – सुरेन्द्रनगर	16	चरंका सौर परियोजना - गुजरात
17	ट्रांसमिशन लाइन कार्यालय - मुजफ्फरपुर	18	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

With immediate effect and until further orders, following provisions are hereby amended/ inserted in Delegation of Powers 2020 Edition:-

1. The following provisions are hereby inserted as new **sub-clause iv)** under **Clause C56 of Guidelines for exercising the DOP:-**

C56(iv) – The DOP clauses shall also be applicable for procurement through GeM portal.

2. The following provisions are hereby inserted as new **sub-clause 32.1.4** under **Clause 32.1 of Section – I of DOP:-**

No.	Subject Matter of Delegation	Officers to whom power delegated	Extent of Power		Reference / Remarks
			Development Stage	O & M Stage	
32.1.4	Procurement of services not covered elsewhere in DoP.	Director	Full Power	Full Power	
		ED/ CGM	₹2 Crore per annum	₹2 Crore per annum	
		GM/ Sr. AGM	₹1 Crore per annum	₹1 Crore per annum	
		AGM	₹75 Lakh per annum	₹75 Lakh per annum	

3. The following provisions are hereby inserted as new **sub-clause 32.2.4** under **Clause 32.2 of Section – I of DOP:-**

No.	Subject Matter of Delegation	Officers to whom power delegated	Extent of Power		Reference / Remarks
			Development Stage	O & M Stage	
32.2.4	Procurement of services not covered elsewhere in DoP.	Director	Full Power	Full Power	
		ED/ CGM	₹1 Crore per annum	₹1 Crore per annum	
		GM/ Sr. AGM	₹50 Lakh per annum	₹50 Lakh per annum	
		AGM	₹30 Lakh per annum	₹30 Lakh per annum	

4. **Sub Clause c) of Clause C49 i) of Guidelines for exercising the DOP** is amended as under:-

EXISTING PROVISIONS	AMENDED PROVISIONS
49 i) c) - Press advertisement in at least two local/regional newspapers for tenders having estimated value from Rs. 25 (twenty five) lakh to Rs 3 (three) Crore (both limits inclusive). Subsequent notifications for extension in bid submission period for tender values upto Rs. 3 Crore shall only be through e-publications.	49 i) c) - Press advertisement in at least two local/regional newspapers for tenders having estimated value from Rs 25 (twenty five) lakh to Rs 3 (three) Crore (both limits inclusive). Subsequent notifications for extension in bid submission period for tender values upto Rs 3 Crore shall only be through e-publications. Press advertisement is not required for tenders floated on GeM portal.

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2021- 2083-2138 दिनांक: 12 अप्रैल 2021

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - संशोधन संख्या 6/2021

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

क सभी विभागाध्यक्ष:-

1	कॉर्पोरेट वित्त एवं लेखा विभाग	2	कॉर्पोरेट मानव संसाधन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवत्ता आश्वासन एवं निरीक्षण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		

ख सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित्त एवं लेखा विभाग के प्रमुख:-

1	संपर्क कार्यालय - नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. - झाकडी	4	रामपुर ज.वि.स्टे. - झाकडी
5	लुहरी जलविद्युत परियोजना - सुन्नी	6	धौलासिद्ध परियोजना - हमीरपुर
7	नटवर मोरी परियोजना - उत्तराखंड	8	जाखोल सांकरी परियोजना - उत्तराखंड
9	देवसरी जलविद्युत परियोजना - उत्तराखंड	10	बक्सर थर्मल परियोजना - बिहार
11	अरुण - 3 परियोजना - नेपाल	12	खोलोंग्चु परि॰ - भूटान
13	झांगी थोपन पोवारी परियोजना - रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना - खिरविरे
15	साडला पवन ऊर्जा परियोजना - सुरेन्द्रनगर	16	चरंका सौर परियोजना - गुजरात
17	सुन्नी बांध परियोजना - सुन्नी	18	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 6/2021 to DOP-2020

With immediate effect and until further orders, **Clause 47** of **Section – III** of Delegation of Powers 2020 Edition is amended as under:-

EXISTING PROVISIONS:-

No.	Subject Matter of Delegation	Officers to whom Powers Delegated	Extent of Power
47.	Declaration of official Company guests	Director	Upto ₹50,000 on each case
		HOP/ Station Head within their project area only	Upto ₹30,000 on each case
	Remarks to Sr. No. 47: i) Including expenditure on Travelling, Boarding, lodging etc.		

AMENDED PROVISIONS:-

No.	Subject Matter of Delegation	Officers to whom Powers Delegated	Extent of Power
47.	Declaration of official Company guests	Director in consultation with CMD	Upto ₹50,000 on each case
		HOP/ Station Head within their project area only	Upto ₹30,000 on each case
	Remarks to Sr. No. 47: i) Including expenditure on Travelling, Boarding, lodging etc. ii) HOP/ Station Head shall submit monthly report to CMD.		

सौ. दास

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2021- 2718-74 दिनांक: 05 जुलाई 2021

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - संशोधन संख्या 7/2021

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव
5/07/21

वितरण:-

क सभी विभागाध्यक्ष:-

1	कॉर्पोरेट वित्त एवं लेखा विभाग	2	कॉर्पोरेट मानव संसाधन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवत्ता आश्वासन एवं निरीक्षण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		

ख सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित्त एवं लेखा विभाग के प्रमुख:-

1	संपर्क कार्यालय - नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. - झाकडी	4	रामपुर ज.वि.स्टे. - झाकडी
5	लुहरी जलविद्युत परियोजना - सुन्नी	6	धौलासिद्ध परियोजना - हमीरपुर
7	नटवर मोरी परियोजना - उत्तराखंड	8	जाखोल सांकरी परियोजना - उत्तराखंड
9	देवसरी जलविद्युत परियोजना - उत्तराखंड	10	बक्सर थर्मल परियोजना - बिहार
11	अरुण - 3 परियोजना - नेपाल	12	खोलोंग्चु परि॰ - भूटान
13	झांगी थोपन पोवारी परियोजना - रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना - खिरविरे
15	साडला पवन ऊर्जा परियोजना - सुरेन्द्रनगर	16	चरंका सौर परियोजना - गुजरात
17	ट्रांसमिशन लाइन कार्यालय - मुजफ्फरपुर	18	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 7/2021 to DOP-2020

With immediate effect and until further orders, **Guideline No. C51.v)** of Guidelines for exercising of DoP in Delegation of Powers 2020 Edition is hereby amended as under:-

Existing Provision	Amended Provisions
C51.v) Certificate of availability from a single source, if any, and of urgency shall be at a level of award approving authority not less than AGM.	C51.v) Certificate of availability from a single source, if any, and of urgency shall be at a level of award approving authority not less than DGM.

.....

सौ. दास

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2021- 2851-2908 दिनांक: 20 जुलाई 2021

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 8/2021

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

क सभी विभागाध्यक्ष:-

1	कॉर्पोरेट वित्त एवं लेखा विभाग	2	कॉर्पोरेट मानव संसाधन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवत्ता आश्वासन एवं निरीक्षण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		

ख सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित्त एवं लेखा विभाग के प्रमुख:-

1	संपर्क कार्यालय – नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. – झाकडी	4	रामपुर ज.वि.स्टे. – झाकडी
5	लुहरी जलविद्युत परियोजना – सुन्नी	6	धौलासिद्ध परियोजना – हमीरपुर
7	नटवर मोरी परियोजना – उत्तराखंड	8	जाखोल सांकरी परियोजना – उत्तराखंड
9	देवसरी जलविद्युत परियोजना – उत्तराखंड	10	बक्सर थर्मल परियोजना – बिहार
11	अरुण – 3 परियोजना – नेपाल	12	खोलोंग्चु परि॰ - भूटान
13	झांगी थोपन पोवारी परियोजना – रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना – खिरविरे
15	साडला पवन ऊर्जा परियोजना – सुरेन्द्रनगर	16	चरंका सौर परियोजना - गुजरात
17	ट्रांसमिशन लाइन कार्यालय - मुजफ्फरपुर	18	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

Delegation of Powers under Crisis Situations

With immediate effect and until further orders following amendments are effected to Delegation of Powers 2020 Edition for sub-delegation of powers during crisis situations:-

1. **Clause 5 of Section – I** of Delegation of Powers 2020 Edition is hereby amended as under:-

Existing Provision	Amended Provisions
Administrative approval and Technical approval/ sanction of procurement of works for repair and maintenance (including AMC) of Plants, Structures and Infrastructure works.	Administrative approval and Technical approval/ sanction of procurement of works for repair and maintenance (including AMC & Crisis Management Plan (CMP)) of Plants, Structures and Infrastructure works.

2. Following provisions are hereby inserted as new **clause C.62** in *Guidelines for exercising the Delegation of Powers* in Delegation of Powers-2020 Edition:-

C62. Guidelines for exercising of Delegation of Powers under Crisis situation

i Projects/ department exercising the power under CMP shall submit report on expenditure incurred to management within 7 days of incidence.

ii. For revival of electro-mechanical works/ purchase (wherever SOR is not available), powers delegated under OEM/ OES/PAS/Single Tender are to be considered double during CMP including powers for Administrative & Technical for such case.

3. Following new Clauses are hereby inserted in **Section-I** of Delegation of Powers-2020 Edition:-

Clause No.	Subject Matter of Delegation	Officer to whom power delegated	Extent of Power	Remarks
6.1.5	Work Order to meet the exigencies under CMP.	ED/CGM/GM/ HOP	₹ 5 Crore	Proposed delegation of powers under Crisis Management Plan (CMP) considered for each case/ proposal.
		Sr. AGM/AGM	₹ 3 Crore	
		DGM	₹ 2 Crore	
6.2.5	Work Order to meet the exigencies under CMP.	ED/CGM/GM/ HOP	₹ 5 Crore	
		Sr. AGM/AGM	₹ 3 Crore	
		DGM	₹ 2 Crore	
7 (b)	Approval for local purchase of material and hiring of services to meet the exigencies under CMP.	ED/CGM/GM/ HOP	₹ 2 Crore	
		Sr. AGM/AGM	₹ 50 Lakh	
		DGM	₹ 25 Lakh	

4. Following new Clauses are hereby inserted in **Section-III** of Delegation of Powers-2020 Edition:-

Clause No.	**Subject Matter of Delegation**	**Officer to whom power delegated**	**Extent of Power**	**Remarks**
30 (b)	Sanction for contingent expenditure including sanction of advance to employees including non-executives (both recurring and non-recurring) to meet the exigencies under CMP.	ED/CGM/GM/ HOP	₹ 5 Lakh	Proposed delegation of powers under CMP considered for each case/ proposal.
		Sr. AGM/AGM	₹ 3 Lakh	
		DGM	₹ 1 Lakh	

एसजेवीएन लिमिटेड

कंपनी सचिवालय, एसजेवीएन कॉर्पोरेट मुख्यालय,
शक्ति सदन, शनान, शिमला - 171006

एसजेवीएन/सीएचक्यू/सीएस/31/2021-**4173-4229** दिनांक: 03 सितम्बर 2021

कार्यालय आदेश

विषय: संशोधन संख्या 9/2021 - अध्यक्ष एवं प्रबंध निदेशक/ सशक्त समिति को प्रत्यायोजित अधिकारों में संशोधन

निदेशक मंडल द्वारा अपनी दिनांक 14 अगस्त 2021 को आयोजित 292वीं बैठक में अध्यक्ष एवं प्रबंध निदेशक एवं सशक्त समिति को प्रत्यायोजित अधिकारों में संशोधन अनुमोदित किए हैं ।

तदनुसार, अध्यक्ष एवं प्रबंध निदेशक एवं सशक्त समिति को संशोधित प्रत्यायोजित अधिकारों की प्रति **अनुलग्नक "ए"** तथा **अनुलग्नक "बी"** के रूप में संलग्न है ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमेन्द्र दास)
कंपनी सचिव
3/09/21

वितरण:-

क	**सभी विभागाध्यक्ष:-**		
1	वित्त एवं लेखा विभाग	2	कार्मिक एवं प्रशासन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवत्ता आश्वासन एवं नरीक्षण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		

ख	**सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित्त एवं लेखा विभाग के प्रमुख:-**		
1	संपर्क कार्यालय – नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. – झाकडी	4	रामपुर ज.वि.स्टे. – झाकडी
5	लुहरी जलविद्युत परियोजना – सुन्नी	6	धौलासिद्ध परियोजना – हमीरपुर
7	नटवर मोरी परियोजना – उत्तराखंड	8	जाखोल सांकरी परियोजना – उत्तराखंड
9	देवसरी जलविद्युत परियोजना – उत्तराखंड	10	बक्सर थर्मल परियोजना – बिहार
11	अरुण – 3 परियोजना – नेपाल	12	खोलोंग्चु परि. - भूटान
13	झांगी थोपन पोवारी परियोजना – रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना – खिरविरे
15	सडला पवन ऊर्जा परियोजना – सडला	16	चरनखा सौर परियोजना - गुजरात
17	सुन्नी बांध परियोजना - सुन्नी	18	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

SJVN Limited

Company Secretariat, SJVN Corporate Headquarters
Shakti Sadan, Shanan, Shimla - 171006

SJVN/CHQ/CS/31/2021-**4173-4229** Dated: 03 September 2021

OFFICE ORDER

Sub: Amendment # 9/2021 – Amendments in Delegation of Powers to CMD/ ECOD

The Board of Directors in its 292nd Meeting held on 14th August 2021 has approved amendments to Powers delegated to CMD and Empowered Committee of Directors (ECOD).

Accordingly, a copy of amended Delegation of Powers of CMD and Empowered Committee of Directors is enclosed herewith as **Annexure "A" & "B"** respectively.

This issues with the approval of competent authority.

(Soumendra Das) 3/9/21
Company Secretary

Distribution:-

A. All Heads of Department:

1. Finance & Audit Department
2. Corporate Human Resource Deptt.
3. Corporate Planning Department
4. Corporate Monitoring Department
5. Corporate Civil Contract Department
6. Corporate Electrical Contract Deptt.
7. Corporate Civil Design Department
8. Corporate Electrical Design Deptt.
9. Hydro-Mechanical Design Department
10. C&SO Department
11. Corporate Environment Department
12. IT & SE Department
13. Architecture & CSU Department
14. Internal Audit Department
15. Quality Assurance and Inspection Deptt.
16. Corporate Facility Management Deptt.
17. Business Dev. Cell & Consultancy Wing
18. Corporate Strategy Department
19. Dy. Chief Vigilance Officer

B. All HOPs, Heads of HR Department / Heads of F&A Department at Projects / Offices / Subsidiaries Companies:

1. Liaison Office, New Delhi
2. Liaison Office, Dehradun
3. Nathpa Jhakri Hydro Power Station, Jhakri
4. Rampur Hydro Power Station, Jhakri
5. Luhri HEP, Sunni
6. Dhaulasidh HEP, Hamirpur
7. Naitwar Mori HEP, Uttrakhand
8. Jakhol Sankri HEP, Uttrakhand
9. Devasari HEP, Uttrakhand
10. Buxar Thermal Power Project, Bihar
11. Arun-3 HEP, Nepal
12. Kholongchu HEP, Bhutan
13. Jhangi Thopan Powari HEP, Reckong Peo
14. Khirwire WPP, Maharashtra
15. Sadla WPP, Gujarat
16. Charanka SPP, Gujarat
17. Sunni Dam HEP, Sunni
18. Chenab Project Office, Udaipur

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:-

1. Chairman & Managing Director
2. Director(Personnel) / Director(Civil) / Director(Finance) / Director(Electrical)
3. Chief Vigilance Officer

POWERS DELEGATED TO THE CHAIRMAN & MANAGING DIRECTOR

1. "RESOLVED THAT subject to the observance of the provisions of the Companies Act, 1956, the Memorandum and Articles of Association of Company, relevant directives of the Central Government applicable to the Company, policies, rules, regulations and budgets as may be approved by the Board of Directors from time to time and principles of financial propriety and subject to the general supervision and ultimate control by the Board of Directors, the Chairman & Managing Director be and is hereby authorised to exercise all or any of the powers vested in the Board for the management and administration of the company; except on matters as set out in Appendix in respect of which prior approval of the Board of Directors/Government will be necessary."

2. "RESOLVED FURTHER THAT in special circumstances, where, in his opinion an immediate decision on any matter on items included in Appendix is essential, the Chairman and Managing Director may within the ambit of operational necessity and efficiency or to meet an emergency, take decision on behalf of the Board provided, however, that report would be made to the Board and its ex-post facto approval obtained, wherever necessary."

3. "ALSO RESOLVED THAT the Chairman & Managing Director be and is hereby delegated full powers to institute, conduct, intervene, defend, compromise, abandon or compound any suit, appeal, review, revision, writ petition or other proceedings by or against the company or its employees or otherwise concerning the affairs of the company in any court and/or quasi-judicial authorities, to refer any claims and/or demands by or against the company, to arbitration/and observe and perform the awards, to sign and verify plaints, written statements, affidavits, objections, memorandum of appeal or other pleadings to be filed before any judicial or quasi-judicial authorities or arbitrator to enforce judgement, execute any decree or order of any judicial or quasi-judicial authorities to satisfy the same and/or to realise or withdraw money from any court, persons or authorities in execution of such decree or order and to sign vakalatnamas etc."

4. "FURTHER RESOLVED THAT the Chairman & Managing Director be and is hereby authorised, to sub delegate all or any of the powers conferred upon him to full time Directors, Executive Directors, General Managers and other officers under him subject to general supervision and ultimate control/due control being retained by him and further subject to such conditions as he may deem fit, consistent with the need for prompt, effective and efficient discharge of responsibilities entrusted to such a Director/Officer."

5. "RESOLVED THAT full powers are hereby delegated to Chairman & Managing Director and to Director (Finance) individually to open, operate, close Bank Accounts of all types e.g. current, cash credit, collection, overdraft, Escrow, etc. in the name of the Company and avail credit or any other funded/non-funded facilities including short term loans/guarantees/Letters of Credit etc. from any bank in the ordinary course of business as may be required with or without creating charge on current assets of the Company."

6. "FURTHER RESOLVED that Chairman & Managing Director and Director (Finance) are individually authorized to nominate officer(s) authorizing them to do all the necessary acts for opening, operating and closure of the bank accounts and to avail the credit facilities including execution of guarantees/counter guarantees, deeds, opening of Letters of Credit, etc. and to comply with all formalities as may be required by the Banks."

POWERS EXCLUDED/EXCEPTED FROM THE DELEGATION OF POWERS TO THE CHAIRMAN & MANAGING DIRECTOR

In addition to the matters requiring the approval of the President as set forth in the Articles of Association of the Company, the following will require the sanction/approval of the Board of Directors, Government or General body of shareholders:-

1. BUDGET

a. Annual budget estimates and revised budget estimates for capital expenditure.
b. Annual budget estimates and revised budget estimates for revenue account for operational expenditure.
c. Budget requirement for five year plans.

2. PLANS

a. Annual Plans.
b. Five-year Plans.
c. Long term Plans.
d. Corporate Plans.
e. Resource mobilisation Plans.

3. ACQUISITIONS

Acquiring shares, stocks, securities etc. of other Companies or Undertakings other than in Government guaranteed securities for short term and in duly registered Employees consumer co-operative societies.

4. CAPITAL ESTIMATES

a. Feasibility reports, project reports, detailed project reports and estimates as a whole for the plant/project township or for expansion of existing facilities, of plant and township or for establishment of new units and facilities exceeding ***₹200 crore.***

b. Any capital expenditure including additions, alterations, modifications to or replacement of an existing asset other items exceeding **15% asset value** which have not been specifically included in the approved capital budget for the year within overall budget limit.

c. Deviation of more than **15%** from the estimates for any component part of a project for which component wise sanction has been accorded by the Board/Government.

5. PROCUREMENT OF WORKS, PROCUREMENT OF GOODS AND APPOINTMENT OF CONSULTANTS

a-i. Issue of letter of intent or award of contract for works of value exceeding ***₹200 crore,*** forming a component of Project already sanctioned or where investment decision has been taken by Competent Authority.

a-ii. Issue of letter of intent or award of supply order or contract for procurement of goods of value exceeding ***₹200 crore*** forming an item of a project already sanctioned or where investment decision has been taken by the Competent Authority.

a-iii. Making a commitment in respect of (i) and (ii) above.

b. Award of consultancy contracts including foreign consultancy exceeding ***₹10 crore*** for approved items.

c. Agreement involving foreign collaboration proposed to be entered into by the Company irrespective of the consideration involved.

Note :

1) All proposals for pre-qualification of contractors for items 5 (a), (b), (c) shall be approved by CMD after same have been processed by the contracts department in association with Finance and Engineering and routed through concerned Director and Director (Finance).

2) Presently any proposals on foreign collaboration requires the approval of the Government of India.

d. Variations in quantities with respect to quantities indicated in the BOQ of the contract agreement, introduction of new item(s) substitution of one item in the BOQ, by another in the BOQ, and deviations from the terms of the contract resulting cumulatively in an increase in the contract value of the Contracts approved by the Board by more than 25% or ***₹150 crore***, whichever is less excluding increases already built in the contract agreement due to price variation, provision for contingencies etc. and also due to new statutory requirement or changes in existing statutory requirements.

e. Payments of idle charges, hire charges and interest to contractor for delays not attributable to contractor and not covered by force majeure of value more than ***₹5 crore***.

f (i) Acceptance of disputed claims of over the value of ***₹5 crore***.

Note : Matters under f(i) are those which are to be settled by mutual agreement without referring the dispute to DRB/ Judicial/ Quasi Judicial/ Arbitration/ or any other body for redressal.

f (ii) Acceptance of DRB Claims over the value of ***₹20 crore***

Note : The powers shall apply to all Projects wherever DRB is constituted.

f (iii) Acceptance of Arbitral Tribunal Awards over the value of ***₹30 crore*** and in case of award by Sole Arbitrator over the value of ***₹20 crore.***

General

1) Contracts value means the original contract value;

2) Powers stated in f(i), f(ii) & f(iii) are applicable for all projects under survey and investigation, construction and under Operation.

Remarks common to Clause f (i) to f(iii)

1. Powers shall include implementation / negotiations / appeal / challenge of DRB decision / AT award / court decision etc.
2. Financial limits mentioned above are per case (Gross before adjustment of ad-hoc /interim advance if any) and for the final amount as per the award/ arrived at after negotiations excluding interest and litigation cost which shall be extra.
3. Powers shall include making interim/ad-hoc payments within the above limits.
4. All pending cases at whatever stage shall be dealt as per these revised powers.
5. After implementation of the award/decision, cases having financial implication of above ***₹10 crore*** including interest/other costs shall be reported to the Board for information.
6. CMD shall exercise full powers for acceptance of Court Decisions/judgments.
7. The procedures for settlement of claims as approved by the Board from time to time shall be followed.
8. Powers under 5(f) (ii) and (iii) shall be exercised on the recommendations of a Committee consisting of concerned Director, Director (Finance) and one Director to be nominated by CMD.

6. PERSONNEL

i) Framing of recruitment policies, promotion policies, voluntary retirement schemes including liberalised voluntary retirement schemes, disciplinary rules and procedures, excluding those which are routine and procedural in nature or involving expenditure or concessions to the extent of ***₹5 crore*** in a year.

ii) Creation of posts of General Manager or equivalent and above.

iii) Formulation of any changes in wage structure and scales of pay of employees of the company.

iv) Policy matters relating to HRA, CCA, DA, Travelling, other allowances, Bonus/Ex-gratia in lieu of Bonus amenities and fringe benefits.

v) Changes in policies.

7. ACCOUNTS

i) Acceptance of annual/ half-yearly/ quarterly profit and loss accounts

ii) Declaration of dividend.

8. POWER TO INVEST

To invest the surplus funds of the Corporation aggregating to more than **₹25 crore** other than in accordance with the guidelines issued by the Deptt. of Public Enterprises from time to time.

NOTE:

The Powers to invest other than in accordance with guidelines of GOI shall be subject to Investment Policy Committee recommendations approved by the Board.

9. POWER TO BORROW

Borrowings repayable beyond a period of 12 months for purposes other than working capital requirements over ***₹200 crore*** at any point of time (Borrowing for working capital requirements will be within the competence of CMD subject to adherence to guidelines and policies laid down by the Board).

Note: Borrowings availed shall be reported to the Board on quarterly basis.

10. WRITE OFF

i) To write off any items of stores, equipment, tools, plant and materials resulting in a net loss of more than ***₹ 5 crore*** in each case.

ii) To write off any shortages of cash exceeding ***₹50,000*** in each case.

iii) To write off any demurrage / wharfages / port charges etc. exceeding ***₹50 lakhs*** in a year for each project/ power stations /units

11. GENERAL

i) Grant of Compensation to other than Company employees, arising from any cause, above ***₹1 crore*** in each case.

ii) Sale or alienation including mortgage in any form of any immovable property vested in the Company.

iii) Any grant or donation or ex-gratia payments, not arising from recognized rules relating to amenities and welfare, over ***₹5 lakh*** in each case.

iv) Settlement of claims against the Company from any cause not provided for in any other items mentioned above exceeding ***₹1 crore*** in each case.

v) Policy for allotment of land to outside parties.

vi) Any expenditure beyond the scope of objective of the Corporation.

vii) The power to sell, lease or otherwise dispose of the whole of the undertaking, any of its undertaking or substantial part thereof.

viii) Demolition and write off of temporary buildings not required by the projects/power stations beyond ***₹2.5 crore*** in original cost for each power station/project.

ix) Acquiring / leasing of Land from private parties under Land Acquisition Act/ filing requisition with Land Acquiring Authorities of Government/ on negotiation basis for:-

   a. Power Generating Projects including transmission line - exceeding ***₹100 crore in*** *each Project.*
   b. *In other cases* - exceeding ***₹10 crore*** *per case.*

x) *Settlement of dispute with regard to surcharge including waiver, rebate, etc. with beneficiaries on Energy Bill exceeding* ***₹10 lakh*** *per beneficiary per annum.*

-*-*-*-*-*-*-

ANNEXURE - B

DELEGATION OF POWERS TO THE EMPOWERED COMMITTEE OF DIRECTORS

1. Feasibility reports, project reports, detailed project reports and estimates as a whole for the plant/project township or for expansion of existing facilities, of plant and township or for establishment of new units and facilities not exceeding ***₹300 crore.***

2. Any capital expenditure including additions, alterations, modifications to or replacement of an existing asset other items not exceeding **20% asset value** which have not been specifically included in the approved capital budget for the year within overall budget limit.

3. Deviation of not more than **20%** from the estimates for any component part of a project for which component wise sanction has been accorded by the Board/Government.

4. Award of LOI / contracts or making commitments referred to at 5(a)(i), (ii) and (iii) of Annexure-A (Powers excluded from DOP of CMD) for contract amounting up to ***₹300 crore.***

5. Award of consultancy contracts including foreign consultancy exceeding ***₹15 crore*** for approved items.

6. Variations in quantities with respect to quantities indicated in the BOQ of the contract agreement, introduction of new item(s), substitution of one item in the BOQ by another in the BOQ and deviations from the terms of the contract resulting cumulatively in an increase in the contract value of the Contracts approved by the Board up to 25% or ***₹200 crore,*** whichever is less excluding increases already built in the contract agreement due to price variation, provision for contingencies etc. and also due to new statutory requirement or changes in existing statutory requirements.

7. Payment of idle charges, hire charges and interest to contractor for delay not attributable to contractor and not covered by force majeure of value up to ***₹10 Crore.***

8. Acceptance of claims based on DRB decisions: ***₹30 crore.***

9. Acceptance of Arbitral Tribunal Awards upto ***₹50 crore.*** Where the award is given by the Sole Arbitrator, the limit shall be upto **₹30 crore.**

10. Framing of recruitment policies, promotion policies, voluntary retirement schemes including liberalised voluntary retirement schemes, disciplinary rules and procedures, excluding those which are routine and procedural in nature or involving expenditure or concessions to the extent of ***₹10 crore*** in a year.

11. Any grant or donation or ex-gratia payments, not arising from recognized rules relating to amenities and welfare, upto ***₹10 lakh*** in each case.

12. Acquiring / leasing of Land from private parties under Land Acquisition Act/ filing requisition with Land Acquiring Authorities of Government/ on negotiation basis for:-
    a. Power Generating Projects including transmission line – not exceeding ***₹200 crore in*** *each Project.*
    b. *In other cases – not* exceeding ***₹20 crore*** *per case.*

13. Settlement of dispute with regard to surcharge including waiver, rebate, etc. with beneficiaries on Energy Bill not exceeding **₹20 lakh** per beneficiary per annum.

Notes:

1. The powers shall be exercised by Empowered Committee of Directors. The Empowered Committee consists of (a) Chairman & Mg. Director and (b) All Functional Directors. The Quorum for the Committee consists of CMD, Director (Finance) and concerned Director.
2. The powers at Sr.no. 4 shall apply to all Projects wherever DRB is constituted.
3. Powers shall include implementation / negotiations / appeal / challenge of DRB decision/ AT award / court decision etc.
4. Financial limits mentioned above are per case (Gross before adjustment of ad-hoc/ interim advance if any) and for the final amount as per the award/ arrived at after negotiations excluding interest and litigation cost which shall be extra.
5. Powers shall include making interim/ad-hoc payments within the above limits.
6. All pending cases at whatever stage shall be dealt as per these revised powers.
7. The procedures for settlement of claims as approved by the Board from time to time shall be followed.
8. These power shall be applicable for projects in Survey & Investigation, Construction and under Operation.
9. Contract value means the original contract value.

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2021-4618-74 दिनांक: 20 अक्टूबर 2021

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 10/2021

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

क	**सभी विभागाध्यक्ष:-**		
1	कॉर्पोरेट वित्त एवं लेखा विभाग	2	कॉर्पोरेट मानव संसाधन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवत्ता आश्वासन एवं निरीक्षण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		

ख	**सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित्त एवं लेखा विभाग के प्रमुख:-**		
1	संपर्क कार्यालय – नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. – झाकडी	4	रामपुर ज.वि.स्टे. – झाकडी
5	लुहरी जलविद्युत परियोजना – सुन्नी	6	धौलासिद्ध परियोजना – हमीरपुर
7	नटवर मोरी परियोजना – उत्तराखंड	8	जाखोल सांकरी परियोजना – उत्तराखंड
9	देवसरी जलविद्युत परियोजना – उत्तराखंड	10	बक्सर थर्मल परियोजना – बिहार
11	अरुण – 3 परियोजना – नेपाल	12	खोलोंग्चु परि. - भूटान
13	झांगी थोपन पोवारी परियोजना – रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना – खिरविरे
15	साडला पवन ऊर्जा परियोजना – सुरेन्द्रनगर	16	चरंका सौर परियोजना - गुजरात
17	ट्रांसमिशन लाइन कार्यालय - मुजफ्फरपुर	18	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 10/2021 to DOP-2020

With immediate effect and until further orders following provisions are hereby amended in Delegation of Powers 2020 Edition:-

Amendment 1 – Sub Clause (b) of Clause C16 of **Guidelines for exercising the DOP** is amended as under:-

Existing Provision	Amended Provision
In case of receipt of tenders in Physical form, the tender will be opened by the Tender Opening Committee comprising of at least one officer for estimated cost upto Rs 50,000/-; by at least two officers for estimated cost between Rs 50,001/- to Rs 5 lakh and by atleast three officers for values above Rs 5 lakhs. The tender opening Committee shall comprise of authorized officer each from Contracts/ Procurement / indenting Department (not more than one rank below the level specified for Tender Evaluation Committee) and finance representative (not more than two ranks below the level specified for Tender Evaluation Committee). In case of e-Tenders, only one member of Tender Opening Committee can also open the Bids.	In case of receipt of tenders in Physical form, the tender will be opened by the Tender Opening Committee comprising of at least one officer for estimated cost upto Rs 50,000/-; by at least two officers for estimated cost between Rs 50,001/- to Rs 5 lakh and by atleast three officers for values above Rs 5 lakhs. The tender opening Committee shall comprise of authorized officer each from Contracts/ Procurement / indenting Department (not more than one rank below the level specified for Tender Evaluation Committee) and finance representative (not more than two ranks below the level specified for Tender Evaluation Committee). In case of e-Tenders, minimum two members of Tender Opening Committee shall open the Bids.

Amendment 2 – Point No. 1 under the Remarks in Annexure – I (Constitution of Tender Evaluation Committee (TEC) of Delegation of Powers 2020 Edition is hereby amended as under:-

Existing Provision	Amended Provision
Tender will be opened by the Tender Opening Committee comprising one duly authorised officer from Contracts/ Procurement Department (not more than one rank below the level specified for Tender Evaluation Committee) and finance representative (not more than two ranks below the level specified for Tender Evaluation Committee). In case of e-Tenders, only one member of Tender Opening Committee can also open the Bids.	Tender will be opened by the Tender Opening Committee comprising one duly authorised officer from Contracts/ Procurement Department (not more than one rank below the level specified for Tender Evaluation Committee) and finance representative (not more than two ranks below the level specified for Tender Evaluation Committee).

स्वी. दास

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2021- 4765-4821 दिनांक: 21 अक्टूबर 2021

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 11/2021

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

क	**सभी विभागाध्यक्ष:-**		
1	कॉर्पोरेट वित एवं लेखा विभाग	2	कॉर्पोरेट मानव संसाधन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवता आश्वासन एवं निरीक्षण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		

ख	**सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित एवं लेखा विभाग के प्रमुख:-**		
1	संपर्क कार्यालय – नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. – झाकडी	4	रामपुर ज.वि.स्टे. – झाकडी
5	लुहरी जलविद्युत परियोजना – सुन्नी	6	धौलासिद्ध परियोजना – हमीरपुर
7	नटवर मोरी परियोजना – उत्तराखंड	8	जाखोल सांकरी परियोजना – उत्तराखंड
9	देवसरी जलविद्युत परियोजना – उत्तराखंड	10	बक्सर थर्मल परियोजना – बिहार
11	अरुण – 3 परियोजना – नेपाल	12	खोलोंग्चु परि. - भूटान
13	झांगी थोपन पोवारी परियोजना – रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना – खिरविरे
15	साडला पवन ऊर्जा परियोजना – सुरेन्द्रनगर	16	चरंका सौर परियोजना - गुजरात
17	ट्रांसमिशन लाइन कार्यालय - मुजफ्फरपुर	18	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 11/2021 to DOP-2020

With immediate effect and until further orders, **Clause No. C55** of Part C: Guidelines for exercising the Delegation of Powers and DOP Concept, Intent, Purpose and Terms of Delegation in Delegation of Powers 2020 Edition be and is hereby amended as under:-

Existing Provision	Amended Provision
Purchase of goods and services from Government Department/PSUs i) Powers are to be exercised after considering all factors like urgency or specialized jobs/ items/goods, availability of budget and reasonableness of rates. ii) The award approving authority shall exercise full powers to waive off the requirement of BGs against Advance payment, if any, Security Deposit/CPG, EMD etc. for purchase from Government agencies /PSUs. iii) The authorized representatives shall be required to submit a valid authorization from Government Department/Public Sector Undertakings along with their bid(s).	**Purchase of goods and services from Government Department/PSUs** i) Powers are to be exercised after considering all factors like urgency or specialized jobs/ items/goods, availability of budget and reasonableness of rates. ii) The award approving authority shall exercise full powers to waive off the requirement of BGs against Advance payment, if any, Security Deposit/CPG, EMD etc. for purchase from Government agencies /PSUs. iii) The authorized representatives shall be required to submit a valid authorization from Government Department/Public Sector Undertakings along with their bid(s). iv) The Award Approving authority shall exercise full powers for release of interest free advance payment to the extent of 10% of the contract value for procurement of Goods & services from Government Departments/ PSU's.

SJVN Limited
Company Secretariat, Shimla

SJVN/CHQ/CS/31/2022-**1103-59** Date: 7 January, 2022

OFFICE ORDER

Sub: Delegation of Powers – 2020 Edition – Amendment # 12/2022

With immediate effect and until further orders, **Clause 35.1 of Section-II – HR Functions** of Delegation of Power (Print Edition 2020 Version, 1.0 – Page #64) is hereby deleted due to administrative reasons. It is clarified that henceforth all transfers between Corporate Office / Projects / Offices of SJVN within or outside India or within Corporate Office will be done only with the approval of CMD.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary

Distribution:-

A. All Heads of Department:

1. Finance & Accounts Department
2. Corporate Human Resource Deptt.
3. Corporate Planning Department
4. Corporate Monitoring Department
5. Corporate Civil Contract Department
6. Corporate Electrical Contract Deptt.
7. Corporate Civil Design Department
8. Corporate Electrical Design Deptt.
9. Hydro-Mechanical Design Department
10. C&SO Department
11. Corporate Environment Department
12. IT & SE Department
13. Architecture & CSU Department
14. Internal Audit Department
15. Quality Assurance and Inspection Deptt.
16. Corporate Facility Management Deptt.
17. Business Dev. Cell & Consultancy Wing
18. Corporate Strategy Department
19. Dy. Chief Vigilance Officer

B. All HOPs, Heads of HR Department / Heads of F&A Department at Projects / Offices / Subsidiaries Companies:

1. Liaison Office, New Delhi
2. Liaison Office, Dehradun
3. Nathpa Jhakri Hydro Power Station, Jhakri
4. Rampur Hydro Power Station, Jhakri
5. Luhri HEP, Sunni
6. Dhaulasidh HEP, Hamirpur
7. Naitwar Mori HEP, Uttrakhand
8. Jakhol Sankri HEP, Uttrakhand
9. Devasari HEP, Uttrakhand
10. Buxar Thermal Power Project, Bihar
11. Arun-3 HEP, Nepal
12. Kholongchu HEP, Bhutan
13. Jhangi Thopan Powari HEP, Reckong Peo
14. Khirwire WPP, Maharashtra
15. Sadla WPP, Gujarat
16. Charanka SPP, Gujarat
17. Sunni Dam HEP, Sunni
18. Chenab Project Office, Udaipur

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:-

1. Chairman & Managing Director
2. Director(Personnel) / Director(Civil) / Director(Finance) / Director(Electrical)
3. Chief Vigilance Officer

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2022-**1103-59** दिनांक 07 जनवरी,2022

कार्यालय आदेश

विषयः अधिकारों का प्रत्यायोजन-2020 संस्करण- संशोधन # 12/2022

तुरंत प्रभाव से एवं आगामी आदेशों तक, अधिकारों के प्रत्यायोजन के **एचआर फंक्शन्स के सेक्शन-।। के खंड 35.1** (मुद्रित संस्करण 2020 वर्जन, 1.0 - पृष्ठ # 64) को एतद्द्वारा प्रशासनिक कारणों से रद्द किया जाता है। यह स्पष्ट किया जाता है कि अब से एसजेवीएन के कारपोरेट कार्यालय/परियोजनाओं/कार्यालयों के मध्य या भारत से बाहर या कारपोरेट कार्यालय के भीतर सभी स्थानांतरण केवल अध्यक्ष एवं प्रबंध निदेशक के अनुमोदन से किए जाएंगे।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेंद्र दास)
कंपनी सचिव

वितरणः

क.	**सभी विभागाध्यक्ष**		
1	वित्त एवं लेखा विभाग	2	कारपोरेट मा.सं. विभाग
3.	कारपोरेट आयोजना विभाग	4	कारपोरेट मॉनीटरिंग विभाग
5	कारपोरेट सिविल संविदा विभाग	6	कारपोरेट विद्युत संविदा विभाग
7	कारपोरेट सिविल डिजा. विभाग	8	कारपोरेट विद्युत डिजा. विभाग
9	हाईड्रो-मैकेनिकल डिजा. विभाग	10	सीएंडएसओ विभाग
11	कारपोरेट पर्यावरण विभाग	12	आईटीएंडएसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवत्ता आश्वासन एवं निरीक्षण विभाग	16	कारपोरेट सुविधा प्रबंधन विभाग
17	बिजनेस डेवल्पमेंट प्रकोष्ठ एवं परामर्शी विंग	18	कारपोरेट रणनीति विभाग
19	उप मुख्य सतर्कता अधिकारी		

ख	**सभी परियोजना/कार्यालय/अधीनस्थ कंपनियों के प्रमुख, मा.सं. के प्रमुख, वित्त एवं लेखा के प्रमुखः**		
1	संपर्क कार्यालय, नई दिल्ली	2	संपर्क कार्यालय, देहरादून
3	नाथपा झाकड़ी एचपीएस-झाकड़ी	4	रामपुर जलविद्युत स्टेशन,झाकड़ी
5	लूहरी एचईपी,सुन्नी	6	धौलासिद्ध एचईपी, हमीरपुर
7	नैटवाड़ मोरी एचईपी, उत्तराखंड	8	जाखोल सांकरी एचईपी-उत्तराखंड
9	देवसारी एचईपी, उत्तराखंड	10	बक्सर ताप विद्युत परियोजना,बिहार
11	अरुण-3 एचईपी-नेपाल	12	खोलोंग्चू परियोजना-भूटान
13	जंगी थोपान पोवारी एचईपी, रिकांगपीओ	14	खिरवीरे डब्ल्यूपीपी, महाराष्ट्र
15	सादला डब्ल्यूपीपी-गुजरात	16	चारंका एसपीपी, गुजरात
17	सुन्नी डैम एचईपी,सुन्नी	18.	चिनाब परियोजना कार्यालय, उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबंधित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दें ।**

प्रतिलिपिः

1) अध्यक्ष एवं प्रबंध निदेशक
2) निदेशक (कार्मिक)/निदेशक(सिविल)/निदेशक(वित्त)/निदेशक(विद्युत)
3) मुख्य सतर्कता अधिकारी

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2022-2498-2554 दिनांक: 13 जून 2022

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 13/2022

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

क	**सभी विभागाध्यक्ष:-**		
1	कॉर्पोरेट वित्त एवं लेखा विभाग	2	कॉर्पोरेट मानव संसाधन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवत्ता आश्वासन एवं निरीक्षण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		

ख	**सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित्त एवं लेखा विभाग के प्रमुख:-**		
1	संपर्क कार्यालय – नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. – झाकडी	4	रामपुर ज.वि.स्टे. – झाकडी
5	लुहरी जलविद्युत परियोजना – सुन्नी	6	धौलासिद्ध परियोजना – हमीरपुर
7	नटवर मोरी परियोजना – उत्तराखंड	8	जाखोल सांकरी परियोजना – उत्तराखंड
9	देवसरी जलविद्युत परियोजना – उत्तराखंड	10	बक्सर थर्मल परियोजना – बिहार
11	अरुण – 3 परियोजना – नेपाल	12	खोलोंग्चु परि. - भूटान
13	झांगी थोपन पोवारी परियोजना – रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना – खिरविरे
15	साडला पवन ऊर्जा परियोजना – सुरेन्द्रनगर	16	चरंका सौर परियोजना - गुजरात
17	ट्रांसमिशन लाइन कार्यालय - मुजफ्फरपुर	18	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 13/2022 to DOP-2020

With immediate effect and until further orders, **Guideline No. C51.iv) and C51.v)** of ***Guidelines for exercising of DoP*** in Delegation of Powers 2020 Edition (Print Ver 1.0) are hereby amended as under:-

Guide-line No.	Existing Provision	Proposed provision
C51.iv	Works on Single Tender from Original Equipment Supplier/ Original Equipment Manufacturer shall be subject to a certificate at the level of award approving authority not below the level of AGM that it is technically necessary to get the work done by the Original Equipment Supplier/ Original Equipment Manufacturer.	Works on Single Tender from Original Equipment Supplier/ Original Equipment Manufacturer shall be subject to a certificate at the level of HOD of indenting department authority not below the level of DGM that it is technically necessary to get the work done by the Original Equipment Supplier/ Original Equipment Manufacturer.
C51.v	Certificate of availability from a single source, if any, and of urgency shall be at a level of award approving authority not less than DGM.	Certificate of availability from a single source, if any, and of urgency shall be at a level of HOD of indenting department not less than DGM.

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2022- 3064-3121 दिनांक: 03 अगस्त 2022

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 14/2022

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. **सभी विभागाध्यक्ष**
2. **सभी परियोजना/ कार्यालय प्रमुख**
3. **सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख**
4. **सहायक कंपनियों के सीईओ और सीएफओ**
5. **संयुक्त उद्यम कंपनियों के सीईओ/प्रबंध निदेशक**

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (सिविल) / निदेशक (वित्त) / निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 14/2022 to DOP-2020

With immediate effect and until further orders, **Clause 15.2 of Section – II** in Delegation of Powers 2020 Edition (Print Ver 1.0) are hereby amended as under:-

EXISTING PROVISIONS

15.2	Payment of honoraria as per approved norms to Chairman/ members of the Selection committee / Interview Board/ Trade Test Committee / DPC/ Up-gradation Committee.	Sr. Manager (HR)	Full Power

AMENDED PROVISIONS

15.2	Payment of honoraria at the rates notified under SJVN Scheme for Payment of Honorarium.	Sr. Manager (HR)	Full Power

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2022- 3121-3177 दिनांक: 03 अगस्त 2022

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 15/2022

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. **सभी विभागाध्यक्ष**
2. **सभी परियोजना/ कार्यालय प्रमुख**
3. **सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख**
4. **सहायक कंपनियों के सीईओ और सीएफओ**
5. **संयुक्त उद्यम कंपनियों के सीईओ/प्रबंध निदेशक**

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (सिविल) / निदेशक (वित्त) / निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 15/2022 to DOP-2020

With immediate effect and until further orders, following Clauses of the respective Sections of Delegation of Powers 2020 Edition (Print Ver 1.0) are hereby amended/ inserted as under:-

Sr. No.	Clause No.	Section of DOP	Existing Provisions	Amended / Inserted Provisions
1	C 14	Guidelines for exercising the DOP	Delegations mentioned in the Delegation of Power (DOP), is for the value of award and not as per the technical sanctioned estimate. For the Tender processing/ Technical Sanction, cost estimate shall be the basis for determining the level of Competency.	C 14 (a) Delegations mentioned in the Delegation of Power (DOP), is for the value of award and not as per the technical sanctioned estimate. For the Tender processing/ Technical Sanction, cost estimate shall be the basis for determining the level of Competency. C 14 (b) Further, while initiating a case for approval the indenting department/ case initiating department shall clearly mention the required level of competent authority as per DOP.
2	C 16 c	Guidelines for exercising the DOP		Purchase up to ₹50,000 (Fifty thousand) may be made by an executive of the indenting department only whose level shall not be below E2. Purchase above ₹50,000(Fifty thousand) and up to ₹5(five) lakh shall be made in association with representative of Finance Department (not below E2 level). Purchases above ₹5(five) lakh will be made by a committee of three officers comprising representatives from Contract/procurement group, finance and indenting department, not below E2 level. In case representative of either procurement or indenting department is not available, representative from other

				department can be got nominated with the approval of competent authority under whose powers the approval of the particular purchase lies.
3	Clause-7	Section-I	Reference/Remarks Chapter A-7 of PWP&P & C 28 to 56 of DOP Guidelines.	Reference/Remarks Chapter A-8 of PWP&P & **C 16 c** of DOP Guidelines
4	C 25.3	Guidelines for exercising the DOP	Estimates for works / purchases / consultancy / services – more than Rs 1.5 lakh	Estimates for works / purchases / consultancy / services – more than Rs.2.5 lakh. However, records for such cases indicating the details such as description, reference, date and amount of the order, name & address of the vendor, approving authority and reference of DOP Clause etc. may be maintained and got audited by the Internal Auditor.
5	C 25.6	Guidelines for exercising the DOP	Cases emanating from Project/ Regional Office shall require financial concurrence at Project/ Regional level before the same is recommended to Corporate Office.	'Cases emanating from Project/ Regional Office for approval at a level higher than the HOP/Regional head shall be sent to the HOD Contract & Procurement group in Corporate Office for necessary action after financial concurrence at Project/Regional Level with recommendation of HOP/Regional Head.
6	C26.3	Guidelines for exercising the DOP	• Statutory fees/levies • Other advertisement up to Rs 1.5 lakh (on each occasion).	• Statutory fees/levies • All proposals having financial implication up to - Rs.2.5 lakh except as otherwise specifically

			• All proposals having financial implication up to Rs 1.5 lakh except as otherwise specifically mentioned. • All proposals for administrative approval. • Technical approval for variation cases/technical sanction of proposal	mentioned. • All proposals for administrative approval. • Technical approval for variation cases/technical sanction of proposal • Sponsorships • Billing Breakup (BBU) for works contracts. • Advertisement/ press release on DAVP/negotiated rates. • Spot Purchase.
7	Annex-IV	Constitution of Standing Committee	Members of Standing Committee shall be as follows: (i) Concerned Sr. AGM/AGM in-Charge of the Works, (ii) Concerned Sr. AGM/AGM of Corporate Cost Engineering Department (iii) Concerned Sr. AGM/AGM of Corporate Contracts Division (iv) Sr. AGM/AGM/DGM of Corporate Finance	Members of Standing Committee shall be as follows: (i) Concerned Sr. AGM/AGM in-Charge of the Works, (ii) Concerned Sr. AGM/AGM of Corporate Cost Engineering Department (iii) Concerned Sr. AGM/AGM of Corporate Contracts Division (iv) AGM/DGM/SM of Project Finance

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2022-3319-75 दिनांक: 22 अगस्त 2022

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 16/2022

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. **सभी विभागाध्यक्ष**
2. **सभी परियोजना/ कार्यालय प्रमुख**
3. **सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख**
4. **सहायक कंपनियों के सीईओ और सीएफओ**
5. **संयुक्त उद्यम कंपनियों के सीईओ/प्रबंध निदेशक**

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (सिविल) / निदेशक (वित्त) / निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 16/2022 to DOP-2020

With immediate effect and until further orders, Clauses 10.1.1, 10.1.2 & 10.2.1, Section - I of Delegation of Powers 2020 Edition (Print Ver 1.0) are hereby amended as under:-

<table>
<tr><th>Sr. No.</th><th>Clause no.</th><th colspan="3">Existing Clause</th><th colspan="3">Modified</th><th>Remarks</th></tr>
<tr><td rowspan="5">1</td><td rowspan="5">10.1.1</td><td rowspan="2">Officers to whom power delegated</td><td colspan="2">Extent of Power</td><td rowspan="2">Officers to whom power delegated</td><td colspan="2">Extent of Power</td><td rowspan="5">Remarks of Clause 10 may also be read with C12 of DOP guidelines.</td></tr>
<tr><td>Development Stage</td><td>O&M Stage</td><td>Development Stage</td><td>O&M Stage</td></tr>
<tr><td>Director</td><td>Full Power</td><td>Full Power</td><td>Director</td><td>Full Power</td><td>Full Power</td></tr>
<tr><td>CGM</td><td>8 % of contract sum or Rs 50 Crore whichever is lower</td><td>8 % of contract sum or Rs 7 Crore whichever is lower</td><td>ED</td><td>15% of contract sum or Rs 100 Crore whichever is lower</td><td>15% of contract sum or Rs 15 Crore whichever is lower</td></tr>
<tr><td>CGM</td><td>6 % of contract sum or Rs 40 Crore whichever is lower</td><td>6 % of contract sum or Rs 5 Crore whichever is lower</td><td>CGM</td><td>15% of contract sum or Rs 80 Crore whichever is lower</td><td>15% of contract sum or Rs 10 Crore whichever is lower</td></tr>
<tr><td>GM/Sr. AGM</td><td>4 % of contract sum or Rs 20 Crore whichever is lower</td><td>4 % of contract sum or Rs 2.5 Crore whichever is lower</td><td>GM/Sr. AGM</td><td>10% of contract sum or Rs 50 Crore whichever is lower</td><td>10% of contract sum or Rs 7 Crore whichever is lower</td></tr>
<tr><td>2</td><td>10.1.2</td><td colspan="3">Necessitated due to approved Design and/or site requirement or any other valid reason in supply and installations/Erection of Hydro-Mechanical/Electro-Mechanical Contracts</td><td colspan="3">Necessitated due to approved Design and/or site requirement or any other valid reason in supply and installations/Erection of Hydro-Mechanical/Electro-Mechanical Contracts OR any other contracts</td><td></td></tr>
</table>

<table>
<tr>
<td>3</td>
<td>10.2.1</td>
<td>Approval for issue of change order/Variation Order (rates for varied/extra/new/substituted items) based on technical approval at No. 10.1 above.
<table>
<tr><th rowspan="2">Officers to whom power delegated</th><th colspan="2">Extent of Power</th></tr>
<tr><th>Development Stage</th><th>O&M Stage</th></tr>
<tr><td>Director</td><td>Up to 15% of contract sum</td><td>Up to 15% of contract sum</td></tr>
<tr><td>ED</td><td>Up to 10% of contract sum</td><td>Up to 10% of contract sum</td></tr>
<tr><td>CGM</td><td>Up to 7% of contract sum</td><td>Up to 7% of contract sum</td></tr>
<tr><td>GM/Sr.AGM</td><td>Up to 5% of contract sum</td><td>Up to 5% of contract sum</td></tr>
</table>
</td>
<td>Approval for issue of change order/Variation Order (rates for varied/extra/new/substituted items) based on technical approval at No. 10.1 above.
<table>
<tr><th rowspan="2">Officers to whom power delegated</th><th colspan="2">Extent of Power</th></tr>
<tr><th>Development Stage</th><th>O&M Stage</th></tr>
<tr><td>Director</td><td>Full Power</td><td>Full Power</td></tr>
<tr><td>ED</td><td>Up to 20% of contract sum</td><td>Up to 15% of contract sum</td></tr>
<tr><td>CGM</td><td>Up to 20% of contract sum</td><td>Up to 15% of contract sum</td></tr>
<tr><td>GM/Sr.AGM</td><td>Up to 15% of contract sum</td><td>Up to 15% of contract sum</td></tr>
</table>
</td>
<td>Remarks of Clause 10 may also be read with C12 of DOP guidelines</td>
</tr>
</table>

सौ. दास

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2022- 3573-3629 दिनांक: 13 सितम्बर 2022

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 17/2022

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ
5. संयुक्त उद्यम कंपनियों के सीईओ/प्रबंध निदेशक

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (विद्युत)/
3. निदेशक (सिविल) सचिवालय
4. मुख्य सतर्कता अधिकारी

With immediate effect and until further orders, the existing Clause 17, Section - I of Delegation of Powers 2020 Edition (Print Ver 1.0) is hereby amended & substituted by Clauses 17(a) and 17 (b) as under:-

Existing Clause-17 under Section -1 of DOP

Clause No.	Subject Matter of Delegation	Officers to whom power delegated	Extent of Power		Reference /Remarks
			Development Stage	O & M Stage	
17	Grant of compensation to the contractor/supplier towards idling of resources and interest for delay not attributable to the contractor and not covered by force majeure.	Director	Up to 5% of the award value of contract subject to a ceiling of ₹ 2 Crore	Up to 5% of the award value of contract subject to a ceiling of ₹ 1 Crore	B 2.13 of PWP&P

Amended Clause-17 under Section -1 of DOP

Clause No.	Subject Matter of Delegation	Officers to whom power delegated	Extent of Power		Remarks/ reference
			Development Stage	O & M Stage	
17 (a)	Grant of compensation to the contractor/supplier towards idling of resources for delay not attributable to the contractor whether "Covered" or "not covered" by force majeure.	Director	Up to 5% of the award value of contract subject to a ceiling of ₹ 3 Crore	Up to 5% of the award value of contract subject to a ceiling of ₹ 2 Crore.	B 2.13.12 of P&WP
		HOP at the level of ED/CGM	Up to 4% of the award value of contract subject to a ceiling of ₹2.5 Crore	Up to 4% of the award value of contract subject to a ceiling of ₹1.5 Crore	
		HOP at the level of GM/Sr. AGM	Up to 3% of the award value of contract subject to a ceiling of ₹2 Crore	Up to 3% of the award value of contract subject to a ceiling of ₹1Crore	
17 (b)	Acceptance of disputed claims which are to be settled by mutual agreement without referring the dispute to DRB/ Judicial/ Quasi-Judicial/ Arbitration/ or any other body for redressal.	Director	Up to ₹ 3 Crore	Up to ₹ 2 Crore	B2.16.3.1 & B2.16.3.2 of P&WP
		HOP at the level of ED/CGM	Up to ₹ 2.5 Crore	Up to ₹ 1.5 Crore	
		HOP at the level of GM/Sr. AGM	Up to ₹ 2 Crore	Up to ₹ 1 Crore	

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2022-**4323-79** दिनांक: 15 दिसम्बर 2022

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 18/2022

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा निम्नलिखित **अनुलग्नकों** के अनुसार डीओपी उप-प्रत्यायोजन एवं संशोधन जारी किए जाते हैं :-

1. **अनुलग्नक - ए :** नए सेक्शन - VI का सन्निवेश - पावर ट्रेडिंग सेल के लिए अधिकारों का उप-प्रत्यायोजन
2. **अनुलग्नक - बी :** नए सेक्शन - VII का सन्निवेश - एसजेवीएन की परियोजनाओं के लिए कार्बन क्रेडिट के संबंध में सभी संबंधित गतिविधियों सहित पंजीकरण, जारी करने और व्यापार के लिए परामर्श अनुबंधों को शामिल करने के लिए अधिकारों का उप-प्रत्यायोजन
3. **अनुलग्नक - सी :** उप-प्रत्यायोजित अधिकारों के प्रयोग हेतु दिशानिर्देशों एवं विभिन्न उप-प्रत्यायोजित अधिकारों में संशोधन

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ
5. संयुक्त उद्यम कंपनियों के सीईओ/प्रबंध निदेशक

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (विद्युत)/
3. निदेशक (सिविल) सचिवालय
4. मुख्य सतर्कता अधिकारी

SJVN Limited

Company Secretariat, Shimla

SJVN/CHQ/CS/31/2022-**4323-79** Date: 15 December 2022

OFFICE ORDER

Sub: Delegation of Powers – 2020 Edition – Amendment # 18/2022

With immediate effect and until further orders, DOP Sub-delegations and Amendments are hereby issued as under:-

1. **Annexure – A:** Insertion of new Section – VI - Delegation of Powers for Power Trading Cell
2. **Annexure – B:** Insertion of new Section – VII - Delegation of Powers for engaging consultancy contracts for registration, issuance and trading including all related activities in respect of Carbon Credits for SJVN's projects.
3. **Annexure – C:** Amendments to Guidelines for exercising the DOP and various clauses Delegation of Powers.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary

Distribution:-

1. **All Heads of Departments**
2. **All Heads of Projects / Offices**
3. **Heads of F&A and HR in Projects / Offices**
4. **CEOs & CFOs of Subsidiary Companies**
5. **CEO/Managing Director of Joint Venture Companies**

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:-

1. Chairman & Managing Director
2. Director (Personnel) / Director (Finance) / Director (Electrical)
3. Director (Civil) Secretariat
4. Chief Vigilance Officer

Section-VI

DELEGATION OF POWERS FOR POWER TRADING CELL

Supplementary guidelines for operating powers under this section:

1. Trading margin to be recommended by a three members committee consisting of officers not below the rank of DGM.
2. Documents related to MOU/Power Purchase Agreement shall be approved after vetting by Corporate Law & finance Department.
3. Officers at level of DGM and above shall sign MOU/Agreement.

Sl. No.	Subject Matter	Officers Authorized to Exercise Power	Extent of Power
1	Authorization/Approval for submission of any information related to Power Trading business in GOI /CERC/SERC / APTEL / CEA/NLDC/POSOCO/NRPC or any other agency related to Power Trading business.	HOD not below the rank of DGM	Full Power
2	Payment of statutory duties/taxes/ levies/ cess payable/ periodical fees under Central & State Act and registration fees/ charges in respect of CERC/SERC / APTEL / CEA /NLDC /POSOCO/NRPC or any other agency related to Power Trading business.	HOD not below the rank of DGM	Full Power
3	Approval for participation in any tender/event related to Power Trading Business on DEEP Portal/ Banking/Power Exchange etc. including payments related to Tender, EMD, PBG or any other incidental expenditures, etc.		
	(i) On long term/Medium Term basis	Concerned Director	Full Power
	(ii) On Short Term basis i.e. for less than one year	HOD not below the rank of DGM	Full Power

4	Approval of Power Purchase Agreement including its extension between Generator/ Trader and SJVN		
	(i) On Long Term/Medium term basis i.e. for one year or more than one year	Concerned Director	Full Power
	(ii) On Short Term basis i.e. for less than one year	HOD not below the rank of DGM	Full Power
5	Approval of Power Sale Agreement including its extension between Buyer/Utility/Trader and SJVN		
	(i) On Long Term/Medium term basis i.e. for one year or more than one year	Concerned Director	Full Power
	(ii) On Short Term basis i.e. less than one year	HOD not below the rank of DGM	Full Power
6	Approval of Trading Margin to be charged from Generator/Buyer by SJVN as a trader		
	(i) For Long term/Medium term transactions i.e. for one year or more than one year	Concerned Director	Full Power
	(ii) For Short term transactions (including banking) i.e. for less than one year	HOD not below the rank of DGM	Full Power
	(iii) Sale/Purchase of REC's /Energy saving Certificates on behalf of a utility/Generator at Power Exchange	HOD not below the rank of DGM	Full Power
7	Expenditure on business meet/ seminar including expenditure on Publicity for Regional/National level Power Trading Activities	HOD not below the rank of DGM	Rs.2 Lakh per occasion subject to annual ceiling of Rs. 10 lakh
8	Approval of MOU between SJVN and Generator /Utility/ Trader for Power Trading business	Concerned Director	Full Power
9	Settlement of dispute/resolution of differences arising during execution of MOUs/Agreements including disallowed rebate, bank charges, elements of open access liability, exchange charges, surcharge, rebate, etc in respect of Power Trading Business.	Director	Full Power
		HOD not below the rank of DGM	Full Power Subject to that the short-term trading margin after settlement is not less than one (01) paisa/kWh

		DGM	Full Power Subject to that the short-term trading margin after settlement is not less than three (03) paise/kWh
10	Signing or authorizing to sign affidavits & regulatory compliances as per the Notification / Directives / Guidelines / Rules/ Regulations issued or to be issued by GOI/ CERC/ SERC / APTEL/ CEA/ NLDC/ POSOCO/ NRPC or any other agency related to Power Trading business.	HOD not below the rank of DGM	Full Power
11	Approval for issuance of the notice to Defaulting entity for non- payment and non-maintaining of Letter of Credit	Manager (Power Trading) subject to intimation to concerned HOD	Full Power

Section-VII

DELEGATION OF POWERS FOR ENGAGING CONSULTANCY CONTRACTS FOR REGISTRATION, ISSUANCE AND TRADING INCLUDING ALL RELATED ACTIVITIES IN RESPECT OF CARBON CREDITS FOR SJVN'S PROJECTS.

Supplementary guidelines for operating powers under this section:

1. Scope of work and period of contract shall have to be defined prior obtaining administrative approval.
2. Tender will be based on the revenue sharing component quoted by the bidders in case of open and limited tender enquiry.
3. The rate of carbon credits to be sold will be recommended by a 3-member Committee Consisting of Head of the Indenting Department, Head of Finance and Head of Contracting Department. At CHQ level, the same shall be approved by Director and at Project level, the same shall be approved by HOP (not below CGM).

No	Subject Matter of Delegation	Officers of whom power delegated	Extent of Power		Reference /Remarks
			Development stage	O&M stage	
1.0	Administrative approval for				In revenue sharing model of carbon credits registration, issuance and sale, no estimate can be derived. Also, the consultant is not paid any fee by SJVN up front. He is paid only a share of the revenue earned. Therefore, there is no requirement of Technical Sanction of estimate.
1.1	Hiring of consultancy services for Carbon Credits registration, issuance and trading activities on revenue sharing basis including scope of work and duration.	Director	Full Powers	Full Powers	
		ED/CGM	One consultancy service for maximum two projects in a financial year	One consultancy service for maximum two projects in a financial year.	
2.0	Approval for award of consultancy contracts, after administrative approval under No. 1.0 above.				
2.1	Open Tender	Director	Full Powers	Full Powers	
		ED/CGM	Full Powers	Full Powers	

		GM/Sr. AGM	One consultancy service having maximum two projects in a financial year.	One consultancy service having maximum two projects in a financial year.	
2.2	Limited Tender	Director	Full Powers	Full Powers	
		ED/CGM	Full Powers	Full Powers	
2.3	Single tender in case of urgency/special circumstances	Director	One consultancy service having maximum two projects in a financial year.	One consultancy service having maximum two projects in a financial year.	
2.4	Obtaining consultancy services from Government Agencies, Autonomous Bodies controlled by Government, Government Universities/Institutes, PSUs without call of tenders.	Director	Full Powers	Full Powers	
		ED/CGM	Full Powers	Full Powers	
		GM/Sr. AGM	Full Powers	Full Powers	
3.0	Extension of duration of service contract post Award.	Director	Full Powers	Full Powers	
		ED/CGM	Up to one-year period of extension	Up to one-year period of extension	
		GM/Sr. AGM	Up to one-year period of extension for contracts awarded under 2.1 & 2.4	Up to one-year period of extension for contracts awarded under 2.1 & 2.4	
4.0	Variation in scope of work (other than duration of contract) post Award.	Director	Full Powers	Full Powers	
5.0	Termination of contract before expiry of period	Director	Full Powers	Full Powers	
6.0	Declaration of EIC/OIC	Director	Full Powers	Full Powers	
		ED/CGM	Full Powers	Full Powers	

		GM/Sr. AGM	Full Powers	Full Powers	

Annexure - C to DOP Amendment Order # 18/2022 to DOP-2020

With immediate effect and until further orders, following clauses in the respective Sections of Delegation of Powers 2020 Edition (Print Ver 1.0) are hereby amended as under:-

Clause no.	Section of DOP	Existing Provisions	Amended Provisions
C 5	Guidelines for exercising the DOP	The powers delegated to an executive can be exercised by an executive above his level. In cases where such authority has been exercised due to non-posting of lower	The powers delegated to an executive can be exercised by an executive above his level. In cases where such authority has been exercised due to non-posting of lower Authority, in such situation higher authority who has approved the original award contract shall be deemed to be next higher Authority also.
C 16 a	Guidelines for exercising the DOP	(a) Tender Committees are to be constituted as per Annex-I in all cases when financial consideration is Rs 5 lakh or more. The evaluation through Tender Committee is not required in case of work/ assignment given directly to Government Institutions/ Universities established under the Act of Parliament/ State Legislature/ Government Departments/CPSEs/State PSUs. Matters not requiring Financial Concurrence are given at Para 26 below. However, in all other cases the prior financial concurrence is required.	(a) Tender Committees are to be constituted as per Annex-I in all cases when financial consideration is Rs 50 lakh or more. The evaluation through Tender Committee is not required in case of work/ assignment given directly to Government Institutions/ Universities established under the Act of Parliament/ State Legislature/ Government Departments/CPSEs/State PSUs. Matters not requiring Financial Concurrence are given at Para 26 below. However, in all other cases the prior financial concurrence is required.
C 18	Guidelines for exercising the DOP	EMD need not be asked for tenders with estimated cost of upto Rs 1,00,000.00 (Rupees One Lakh only), Further, the authority competent for calling of tenders in consultation with Finance may decide before calling of tenders to	EMD shall normally be obtained except for tenders with estimated cost of upto Rs 1,00,000.00 (Rupees One Lakh only), Further, the authority competent for calling of tenders in consultation with Finance may decide before

		waive/reduce the value of EMD keeping in view of the prevailing circumstances/market conditions relating to the nature of work involved	calling of tenders to waive/reduce the value of EMD keeping in view of the prevailing circumstances/market conditions relating to the nature of work involved
C 19	Guidelines for exercising the DOP	For disposal of the unserviceable materials/waste/scrap, a committee comprising of members from Finance, Procurement/Contacts, HR and user department, shall be constituted with the approval of HOP at projects and by CGM(HR) for Corporate Office and other locations. The said committee shall determine the market rate for disposal.	"For disposal of the unserviceable materials/waste/scrap, a committee comprising of members from Finance, Procurement/Contacts, MMG Deptt/ Stores Deptt./HR/Indenting/user department, shall be constituted with the approval of HOP at projects and by CGM(HR) for Corporate Office and other locations. The said committee shall determine the market rate for disposal"
C 23	Guidelines for exercising the DOP	Public money should not be utilized for the benefit of a particular person or section of the community, unless: a) A claim for the amount would be enforced in a Court of Law. b) Expenditure is in pursuance of a recognized custom or policy.	Public money should not be utilized for the benefit of a particular person or section of the community, unless: a) A claim for the amount would be enforced in a Court of Law. b) Expenditure is in pursuance of a recognized custom or policy. c) Amount of allowances, such as travelling allowances granted to meet expenditure of a particular type should be so regulated that the allowances are not, on the whole, become source of profit or cause of financial loss to the recipient or cause of embarrassment to and / or loss of image of the organization in the eyes of public/organization associates/employees.
C 25.6	Guidelines for exercising the DOP	Price fixation of products/materials/services (including discounts, rebates and incentives to customers) for sale for gross value above Rs 1.5 lakh	Price fixation of products/materials/services (including discounts, rebates and incentives to customers) for sale for gross value above Rs 2.5 lakh
C 25.6	Guidelines for exercising the DOP	Expenditure on publicity schemes - for value above Rs 1.5 lakh for each case.	Expenditure on publicity schemes - for value above Rs.2.5 lakh for each case.

C25.6	Guidelines for exercising the DOP	Any other matter having financial implication subject to monetary ceiling as at 30.3 below	Any other matter having financial implication subject to monetary ceiling as at 26.3 below.
C 26.1	Guidelines for exercising the DOP	Orders for works/ purchase of goods/ consultancy/ services / Legal charges and other professional fees of Rs 1.5 lakh and below.	Orders for works/ purchase of goods/ consultancy/ services / Legal charges and other professional fees of Rs 2.5 lakh and below.
C 26.3	Guidelines for exercising the DOP	• Statutory fees/levies • All proposals having financial implication up to Rs.2.5 lakh except as otherwise specifically mentioned. • All proposals for administrative approval. • Technical approval for variation cases/technical sanction of proposal • Sponsorships • Billing Breakup (BBU) for works contracts. • Advertisement/ press release on DAVP/negotiated rates. • Spot Purchase.	• Statutory fees/levies • All proposals having financial implication up to Rs.2.5 lakh except as otherwise specifically mentioned. • All proposals for administrative approval. • Technical approval for variation cases/technical sanction of proposal • Sponsorships • Billing Breakup (BBU) for works contracts. • Advertisement/ press release on DAVP/negotiated rates. • Spot Purchase. • Hiring of consultant as per 'Policy for engagement of Consultants and Advisors' at SJVN's Approved rates.
C 28 (i)	Guidelines for exercising the DOP	Any executive designated as HOP shall exercise power one level above his existing level unless HOP is of the level of CGM/ED/CGM	Any executive designated as HOP shall exercise power one level above his existing level unless HOP is of the level of ED/CGM
C 28 (iii)	Guidelines for exercising the DOP	Items not forming part of FR/DPR approved O&M Budget/Annual Plan shall require administrative approval of CMD except those executed as a consequence of post award variation in the contract need for completion of	Items not forming part of FR/DPR, approved O&M Budget/Annual Plan shall require administrative approval of CMD except those executed as a consequence of post award variation in the contract need for completion of works awarded and covered under provisions at No. 10

		works awarded and covered under provisions at No. 10 and 11 of DOP.	and 11 of DOP. However, for re-appropriation of budget relevant provisions of P&WP may be followed.
C 28 (iv)	Guidelines for exercising the DOP	In case, it is decided to purchase certain items from one particular source owing to design, stocking or spares consideration, then 50% of the powers under No. 4.3.1 shall be applicable. The particular source shall be approved by the Executive Director at Regional level and HOP (not below the rank of Sr. Additional General Manager)	In case, it is decided to purchase certain items from one particular source owing to design, stocking or spares consideration, then 50% of the powers under No. 4.3.1 (Section-I) shall be applicable.
C 35	Guidelines for exercising the DOP	-	Further, in respect of contracts for procurement of goods/works/services to be awarded by ED and below level at Corporate Office, Estimate as prepared by indenting/ executing Department shall be sent to Cost Engineering deptt. for vetting of cost estimate before sending the same for FC.
C 37.1	Guidelines for exercising the DOP	..... Component of project/ works not forming part of FR/DPR approved O&M Budget/Annual Plan shall require.....	..... Component of project/ works not forming part of FR/DPR, approved O&M Budget/Annual Plan shall require.....
C38	Guidelines for exercising the DOP	Tenders shall be invited by the contracts/ Procurement Groups at Projects or Corporate Office as may be functionally responsible, only after approved Requisition is received and pre-tender cost estimate (technical sanctioned estimate) is approved by competent authority. Corporate Contracts Group shall be responsible for procurement of items/works falling under powers of Director/ CMD/ECOD/BOD. The works /services/goods falling under the powers of Director for award can also be processed and awarded by the project if it is a site package.	Tenders shall be invited by the contracts/ Procurement Groups at Projects or Corporate Office as may be functionally responsible, only after approved Requisition is received, pre-tender cost estimate (technical sanctioned estimate) is approved by competent authority and specific mode for calling of tender is approved by award approving authority. Corporate Contracts Group shall be responsible for procurement of items/works falling under powers of Director/ CMD/ECOD/BOD. The works /services/goods falling under the powers of Director for award can also be processed and awarded by the project if it is a site package.

C46	Guidelines for exercising the DOP	The BGs/ Security against Advance payment, Security Deposit/ CPG, EMD, etc. shall normally be obtained. However, the powers to waive off the requirement of BGs/Security against Advance payment, Security Deposit/CPG, EMD etc. shall be with CGM/HOP (not below the level of Sr. AGM) for works awarded at lower level. In case of works awarded by CGM/HOP (not below Sr. AGM) and above, the power for such waivers shall be exercised by next higher authority, except in case of works to be awarded by CMD/ECOD/BOD, in which case such powers to waive off BGs shall vest with CMD.	The BGs/ Security against Advance payment, Security Deposit/ CPG, etc. shall normally be obtained. However, the powers to waive off the requirement of BGs/Security against Advance payment, Security Deposit/CPG, etc. shall be with CGM/HOP (not below the level of Sr. AGM) for works awarded at lower level. In case of works awarded by CGM/HOP (not below Sr. AGM) and above, the power for such waivers shall be exercised by next higher authority, except in case of works to be awarded by CMD/ECOD/BOD, in which case such powers to waive off BGs shall vest with CMD.
C48 (a)	Guidelines for exercising the DOP	In respect of works to be executed at Corporate office/Regional/Non-project office, the Division responsible for repair & maintenance of Corporate Office/Regional Office/Non-project Office Building/Residential Colony/other facilities including Guest Houses/transit camp shall draw the technical specification and BOQ, prepare the estimate for technical sanction and get it vetted by Finance for approval by the Competent Authority. Such estimates will be vetted by Corporate Cost Engineering Division only if Technical Sanction of the same lies within the competence of Director/ CMD/ECOD/BOD.	In respect of works to be executed at Corporate office/Regional/Non-project office, the Division responsible for repair & maintenance of Corporate Office/Regional Office/Non-project Office Building/Residential Colony/other facilities including Guest Houses/transit camp shall draw the technical specification and BOQ, prepare the estimate for technical sanction and get it vetted by Cost Engineering Department and Finance for approval by the Competent Authority.
C 49 (II)	Guidelines for exercising the DOP	In view of high cost of advertising, the advertisement in the newspapers shall be as short as possible (window advertisement) and detailed NIT would be hosted at the website for which clear indication/mention would be given in the advertisement. Website address shall invariably be given in the advertisement. It shall also be mentioned in the press advertisement that all future amendments and corrigendum to the NIT and Tender documents shall be	In view of high cost of advertising, the advertisement in the newspapers shall be as short as possible (window advertisement) and detailed NIT would be hosted at the website for which clear indication/mention would be given in the advertisement. Website address shall invariably be given in the advertisement. It shall also be mentioned in the press advertisement that all future amendments and corrigendum to the NIT and Tender documents shall be

		posted only on web site of SJVN, except that extension of date of bid submission and / or modification in qualification criteria shall be informed through press	posted only on web site of SJVN, except that extension of date of bid submission and / or modification in qualification criteria shall be informed through press for tender value more than 3 Crore.
C51 (I)	Guidelines for exercising the DOP	Single tender enquiry is to be resorted-to only in case of urgency/single source availability/source standardization/ specialized works/OEM/OES or their Authorized dealers/ representatives subject to the submission of the valid authorization certificate and includes negotiated tender without call of tenders where resorting to tenders is not practical or economical. * In case of proprietary items, certificate to that effect will be issued by the indenter (minimum AGM level) in each case. *Supreme Court guidelines to be referred to	Single tender enquiry is to be resorted-to only in case of urgency/single source availability/source standardization/ specialized works/OEM/OES or their Authorized dealers/ representatives subject to the submission of the valid authorization certificate and includes negotiated tender without call of tenders where resorting to tenders is not practical or economical. * In case of proprietary items, certificate to that effect will be issued by the indenter (minimum DGM level) in each case. *Supreme Court guidelines to be referred to
C 51 (iv)	Guidelines for exercising the DOP	iv) Works on Single Tender from Original Equipment Supplier/Original Equipment Manufacturer shall be subject to a certificate at the level of award approving authority not below the level of AGM that it is technically necessary to get the work done by the Original Equipment Supplier/ Original Equipment Manufacturer.	iv) Works on Single Tender from Original Equipment Supplier/Original Equipment Manufacturer shall be subject to a certificate at the level of award approving authority not below the level of DGM that it is technically necessary to get the work done by the Original Equipment Supplier/ Original Equipment Manufacturer.
C 51 (vi)	Guidelines for exercising the DOP	Source standardization shall be approved at a level not less than CGM / Head of Project (not below the rank of GM). The source standardization/Rate contract once approved shall be valid initially for a period of two years and extendable upto one year but, not exceeding three years period in total.	Source standardization shall be approved at a level not less than CGM / Head of Project (not below the rank of Sr. AGM). The source standardization/Rate contract once approved shall be valid initially for a period of two years and extendable upto one year but, not exceeding three years period in total.
C56 (iv)	Guidelines for exercising the DOP		The DOP Clauses shall also be applicable for procurement through GeM portal.

C 57 (ii)	Guidelines for exercising the DOP	In any case the total quantity of repeat order should not exceed the original quantity and is to be resorted to only twice in each case.	In any case the total quantity of repeat order should not exceed the original quantity
C 57 (vii)	Guidelines for exercising the DOP	The original order was not finalized on single tender basis on ground of urgency	No repeat order will be placed against previous order placed on Single Tender Basis except single tender involving Proprietary Article Certificate. However, in case of exigency, repeat order for which original order was placed on Single Tender for reasons other than PAC could be placed with the approval of the HOP/Sr. AGM.
C 57 (x)	Guidelines for exercising the DOP	No repeat order will be placed against previous order placed on Single Tender Basis except single tender involving Proprietary Article Certificate	*DELETED*
C 59 (ix)	Guidelines for exercising the DOP	After approval of variation in quantities of items and their rates, variation order/change order shall be issued by Project and deviation statement shall be prepared based on these variation /change order.	After approval of variation in quantities of items and their rates, variation order/change order/ amendments shall be issued by contract/procurement group at CHQ/Projects for contracts originally awarded by CHQ / Projects respectively and deviation statement shall be prepared based on these variation /change order.
1. to 4. (remarks)	Section-1	*The following words wherever occurring in the Remarks to Clause 1 to 4 of Section-1:* "C28 to C32 of DOP Guidelines"	*Be read as* " C28 to C57 of DOP Guidelines"
3.	Section-1	Administrative approval and Technical sanction/approval for Procurement of goods and calling of tenders other than Procurement of work and services	Administrative approval and Technical sanction/approval for Procurement of goods other than Procurement of work and services
3.1	Section	Administrative approval/ Approval of Indents/ Purchase Requisition (PR) for procurement of goods and calling of tenders	Administrative approval/ Approval of Indents/ Purchase Requisition (PR) for procurement of goods

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<tr><td>3.2</td><td>Section-1</td><td>Technical Approval/ sanction of cost estimate of procurement of goods and calling of tenders after administrative approval vide No. 3.1 above</td><td>Technical Approval/ sanction of cost estimate of procurement of goods after administrative approval vide No. 3.1 above</td></tr>
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-</td><td>Remarks
C 28 & C 51 of DOP Guidelines</td></tr>
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<tr><td>4.4</td><td>Section-1</td><td>Purchases from manufacturers/ authorized dealers having valid rate contracts for items under procurement of goods or through Government emarket (GeM) or through rate contract.</td><td>Purchases from manufacturers/ authorized dealers having valid rate contracts for items under procurement of goods.</td></tr>
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<tr><th rowspan="2">Officers to whom power delegated</th><th colspan="2">Extent of Power</th></tr>
<tr><th>Development Stage</th><th>O & M Stage</th></tr>
<tr><td>DGM</td><td>₹ 50,000</td><td>₹ 50,000</td></tr>
<tr><td>Sr. Manager</td><td>₹ 20,000</td><td>₹ 20,000</td></tr>
</table>
</td></tr>
<tr><td>6.2.3</td><td>Section- 1</td><td>Single Tender in case of urgency or specialized work</td><td>Single Tender in case of urgency or specialized work/OEM/OES</td></tr>
<tr><td>12</td><td>Section-1</td><td>Extension in Completion Period in respect of contracts for Procurement of Work/Goods/ services (except consultancy).</td><td>Extension in Completion Period in respect of contracts for Procurement of Work/Goods/ services/ Consultancy</td></tr>
</table>

<table>
<tr><td></td><td></td><td></td><td></td></tr>
<tr><td>14.3 (New Clause inserted)</td><td>Section-1</td><td>No existing provisions</td><td>Following inserted as new clause 14.3:-
<table>
<tr><td>Subject matter of delegation</td><td></td><td colspan="2">Extent of power</td></tr>
<tr><td>Modification in terms of contract not covered elsewhere in this DOP:</td><td>Officers to whom power delegated</td><td>Under Development Stage</td><td>Under O&M Stage</td></tr>
<tr><td rowspan="4">14.3 (a) Having no financial implication</td><td>Director</td><td>Full Power</td><td>Full Power</td></tr>
<tr><td>ED</td><td>Full power</td><td>Full Power</td></tr>
<tr><td>CGM/Sr. AGM (in case of HOP)</td><td>Full Power</td><td>Full Power</td></tr>
<tr><td>AGM/ DGM</td><td>Full Power in respect of contracts approved by him or lower authority</td><td>Full Power in respect of contracts approved by him or lower authority</td></tr>
</table></td></tr>
</table>

					Extent of power	
			14.3 (b) Having financial Implication	Officers to whom power delegated	Under Development Stage	Under O&M Stage
				Director	Full Power subject to maximum financial implication of ₹2 Crore or 10% of contract value in aggregate in a particular contract, whichever is less including approvals at lower levels	Full Power subject to maximum financial implication of ₹1 Crore or 10% of contract value in aggregate in a particular contract, whichever is less including approvals at lower levels.

				ED	Full Power subject to maximum financial implication of ₹1 Crore or 10%. of contract value in aggregate in a particular contract, whichever is less, including approvals at lower levels.	Full Power subject to maximum financial implication of ₹50 Lakh or 10% of contract value in aggregate in a particular contract, whichever is less, including approvals at lower levels.
				CGM /Sr. AGM (in case of HOP)	Full Power subject to maximum financial implication of ₹50 Lakh or 10% of contract value in aggregate in a particular contract, whichever is less.	Full Power subject to maximum financial implication of ₹25 Lakh or 10% of contract value in aggregate in a particular contract, whichever is less.

<table>
<tr><td>18.2</td><td>Section-1</td><td>Scrap of equipment and appliances, miscellaneous scrap including old & used spares of equipment and appliances</td><td>Scrap of equipment and appliances, miscellaneous scrap including old & used spares of equipment and appliances and all items covered under Clause 32.1, 32.2 of Section-III</td></tr>
<tr><td>22.1</td><td>Section-1</td><td>Officers to whom power delegated:

Engineer –in-Charge</td><td>Officers to whom power delegated:

Engineer –in-Charge/ Officer-in-charge/Consignee</td></tr>
<tr><td>29</td><td>Section-1</td><td>Waiver for witnessing pre-dispatch inspection/testing of Plants/Equipment at Manufacturer's works (on shore/ off shore) as incorporated in the contract/detailed quality assurance plan
<table>
<tr><td rowspan="2">Officers to whom power delegated</td><td colspan="2">Extent of Power</td></tr>
<tr><td>Development Stage</td><td>O&M Stage</td></tr>
<tr><td>Director
ED
CGM</td><td rowspan="2">Full Power to the Head of Quality Assurance &Inspection Department not below the rank of CGM/GM or HOP (not below the rank of Sr. AGM) in consultation with the design/Indenting Department.</td><td rowspan="2">Full Power to the Head of Quality Assurance &Inspection Department not below the rank of CGM</td></tr>
<tr><td></td></tr>
</table></td><td>Waiver for witnessing pre-dispatch inspection/testing of Plants/Equipment at Manufacturer's works (on shore/ off shore) as incorporated in the contract/detailed quality assurance plan
<table>
<tr><td rowspan="2">Officers to whom power delegated</td><td colspan="2">Extent of Power</td></tr>
<tr><td>Development Stage</td><td>O&M Stage</td></tr>
<tr><td>Director
ED
CGM/GM
HOP not below the rank of Sr. AGM</td><td>Full Power to the Head of Quality Assurance &Inspection Department not below the rank of CGM/GM or HOP (not below the rank of Sr. AGM) in consultation with the design/Indenting Department. and Quality Assurance Department</td><td>Full Power to the Head of Quality Assurance &Inspection Department not below the rank of CGM/GM or HOP (not below the rank of Sr. AGM) in consultation with the design/ Indenting Department. and Quality Assurance Department</td></tr>
</table></td></tr>
</table>

<table>
<tr><td>30</td><td>Section-1</td><td>Insurance including Marine Insurance, Open Transit Insurance policy, Insurance policy for Generating Plant, Material damage fire policy, Construction Plant & Machinery Policy, EAR/CAR policies, Professional liability insurance Policy, insurance of assets, employee group insurance etc. (excluding company vehicle insurance which is Covered under administration)</td><td>Insurance including Marine Insurance, Open Transit Insurance policy, Insurance policy for Generating Plant, Material damage fire policy, Construction Plant & Machinery Policy, EAR/CAR policies, insurance of assets, employee group insurance etc. (excluding insurance of employee related matters which is covered under Clause 40 of section-II, company vehicle insurance which is Covered under Clause 14, Section-III administration)</td></tr>
<tr><td>30.1</td><td>Section-1</td><td>Insurance Powers
Administrative approval of estimate<table><tr><td rowspan="2">Officer to whom power delegated</td><td colspan="2">Extent of powers</td></tr><tr><td>Development Stage</td><td>O&M Stage</td></tr><tr><td>Director</td><td>Full Power</td><td>Full Power</td></tr><tr><td>ED/CGM</td><td>Full Power</td><td>Full Power</td></tr><tr><td>GM/Sr. AGM/ AGM</td><td>Full Power</td><td>Full Power</td></tr></table></td><td>Insurance Powers
Administrative approval of estimate<table><tr><td rowspan="2">Officer to whom power delegated</td><td colspan="2">Extent of powers</td></tr><tr><td>Development Stage</td><td>O&M Stage</td></tr><tr><td>GM/ Sr. AGM/ AGM</td><td>Full Power</td><td>Full Power</td></tr></table></td></tr>
<tr><td>30.2.1</td><td>Section-1</td><td>Open Tender<table><tr><td rowspan="2">Officer to whom power delegated</td><td colspan="2">Extent of powers</td></tr><tr><td>Development Stage</td><td>O&M Stage</td></tr><tr><td>Director</td><td>Full Power</td><td>Full Power</td></tr><tr><td>ED/CGM</td><td>Full Power</td><td>Full Power</td></tr><tr><td>GM/Sr.AGM/ AGM</td><td>Full Power</td><td>Full Power</td></tr></table></td><td>Open Tender<table><tr><td rowspan="2">Officer to whom power delegated</td><td colspan="2">Extent of powers</td></tr><tr><td>Development Stage</td><td>O&M Stage</td></tr><tr><td>GM/ Sr. AGM/ AGM</td><td>Full Power</td><td>Full Power</td></tr></table></td></tr>
<tr><td>30.2.2</td><td>Section-1</td><td>Limited Tender<table><tr><td rowspan="2">Officer to whom power delegated</td><td colspan="2">Extent of powers</td></tr><tr><td>Development Stage</td><td>O&M Stage</td></tr><tr><td>Director</td><td>Full Power</td><td>Full Power</td></tr><tr><td>ED/CGM</td><td>Full Power</td><td>Full Power</td></tr><tr><td>GM/Sr.AGM/ AGM</td><td>Full Power</td><td>Full Power</td></tr></table></td><td>Limited Tender<table><tr><td rowspan="2">Officer to whom power delegated</td><td colspan="2">Extent of powers</td></tr><tr><td>Development Stage</td><td>O&M Stage</td></tr><tr><td>GM/Sr. AGM/ AGM</td><td>Full Power</td><td>Full Power</td></tr></table></td></tr>
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<tr><td></td><td></td><td></td><td></td></tr>
<tr><td>30.2.3</td><td>Section-1</td><td>Single Tender<table><tr><td rowspan="2">Officer to whom power delegated</td><td colspan="2">Extent of powers</td></tr><tr><td>Development Stage</td><td>O&M Stage</td></tr><tr><td>Director</td><td>Full Power</td><td>Full Power</td></tr><tr><td>ED/CGM</td><td>Full Power</td><td>Full Power</td></tr><tr><td>GM/Sr. AGM/ AGM</td><td>Full Power</td><td>Full Power</td></tr></table></td><td>Single Tender<table><tr><td rowspan="2">Officer to whom power delegated</td><td colspan="2">Extent of powers</td></tr><tr><td>Development Stage</td><td>O&M Stage</td></tr><tr><td>GM/HOP not below the rank of Sr. AGM</td><td>Full Power</td><td>Full Power</td></tr></table></td></tr>
<tr><td>32.2</td><td>Section-1</td><td>Approval of Award for hiring Services after Administrative Approval as per No. 32.1 above for</td><td>Approval of Award for hiring Services after Administrative Approval as per No. 32.1 above, Sr. no. 54.3 Section-III & elsewhere for</td></tr>
<tr><td>32.2.2</td><td>Section-1</td><td>Courier & Postal services</td><td>Courier & Postal services and R&T agent</td></tr>
<tr><td>35</td><td>Section-1</td><td>Extension of service contract hired vide No. 31, 32, 33 & 34 above. (Amd #2/2020)</td><td>Extension of service contract hired vide No. 31, 32, 34 & 38 of Section-I. (Amd #2/2020)</td></tr>
<tr><td>35 (remarks)</td><td>Section-1</td><td>In case, the specified time limit to which a service contract can be extended has exhausted or likely to exhaust before another service contractor can move in, extension of time shall be granted only under exigencies and due justification shall be recorded before extending the time period of service contract under No. 38.2</td><td>In case, the specified time limit to which a service contract can be extended has exhausted or likely to exhaust before another service contractor can move in, extension of time shall be granted only under exigencies and due justification shall be recorded before extending the time period of service contract under No. 35.2.</td></tr>
<tr><td>36.3</td><td>Section-1</td><td>No existing provisions</td><td>Nomination of committee for Evaluation & Negotiation with the vendors selected for issue of Trial/Development order.</td></tr>
</table>

<table>
<tr><td>(New sub-clause inserted)</td><td></td><td></td><td><table><tr><td rowspan="2">Officer to whom power delegated</td><td colspan="2">Extent of Power</td></tr><tr><td>Development Stage</td><td>O&M Stage</td></tr><tr><td>CGM/GM/Sr. AGM</td><td>Full power</td><td>Full Power</td></tr></table></td></tr>
<tr><td>36.4 (New sub-clause inserted)</td><td>Section-1</td><td>-</td><td>Approval of award of Trial/Development order as per negotiated terms.<table><tr><td rowspan="2">Officer to whom power delegated</td><td colspan="2">Extent of Power</td></tr><tr><td>Development Stage</td><td>O&M Stage</td></tr><tr><td>CGM/GM/Sr. AGM</td><td>Full power</td><td>Full Power</td></tr></table></td></tr>
<tr><td>37.5</td><td>Section-1</td><td>Repair, Maintenance and upkeep of all IT & C equipment including related infrastructure, peripherals, software and networking, etc. including excluding consumables.</td><td>Repair, Maintenance and upkeep of all IT & C equipment including related infrastructure, peripherals, software and networking, etc. including/excluding consumables.</td></tr>
<tr><td>38.1.3</td><td>Section-1</td><td>Single tender from OEMS /OES / PSU / Government Department and purchase from manufactures/ authorised dealers having valid DG&SD rate contracts for items under procurement</td><td>Single tender from OEMS /OES / PSU / Government Department.</td></tr>
<tr><td>38.1.3 (reference /remarks)</td><td>Section-1</td><td>i) In case, it is decided to purchase certain items from one particular source owing to design, stocking or spares consideration, then 50% of the powers under No. 38.1.3, 38.2.3 and 38.3.3 as the case may be, shall be applicable. The particular source shall be approved by the Executive Director at Regional level and HOP not below the rank of Chief General Manager where HOP reports directly to Director at Corporate Office level.</td><td>i) In case, it is decided to purchase certain items from one particular source owing to design, stocking or spares consideration, then 50% of the powers under No. 38.1.3, 38.2.3 and 38.3.3 as the case may be, shall be applicable.</td></tr>
</table>

<table>
<tr><td>41.3</td><td>Section-II</td><td>To authorise staff and officials working under them to travel by class/mode, which is higher than entitlement under TA rules.</td><td>To authorise staff and officials working under them to travel and/or by class/mode/accommodation, which is higher than entitlement under TA rules.</td></tr>
<tr><td>11.3</td><td>Section-III</td><td>Award of contract based on administrative approval accorded at 11.1 above</td><td>Award of contract based on administrative approval accorded at 11.1 & 11.2 above</td></tr>
<tr><td>12</td><td>Section-III</td><td>-</td><td>12.1 Administrative approval & sanction of expenditure for need based hiring of accommodation/ hotels etc. on posting/transfer, pending any arrangement of accommodation/guest house/transit camps/ hostel etc.<table><tr><td>Officer to whom power delegated</td><td>Extent of Power</td></tr><tr><td>Director</td><td>Full Powers</td></tr></table></td></tr>
<tr><td>12</td><td>Section-III</td><td>Administrative approval & sanction of expenditure for need based hiring of vehicles on occasional basis from open market in exigencies from any agency/party other than empanelled on terms and conditions of rate contract or otherwise</td><td>12.2 Administrative approval & sanction of expenditure for need based hiring of vehicles on occasional basis from open market in exigencies from any agency/party other than empanelled on terms and conditions of rate contract or otherwise</td></tr>
<tr><td>32.5</td><td>Section-III</td><td>32.5
Losses arising out of disposal of equipment/ store/ spares/ scrap, etc</td><td>32.6
Losses arising out of disposal of equipment/ store/ spares/ scrap, etc</td></tr>
<tr><td>42</td><td>Section-III</td><td>Sanction of expenditure for ceremonial occasions, awareness programmes, promotion of sports, cultural activities, visit of Dignitaries, presentation of mementoes to special visitors, celebration of National Days, local festivals/local melas, etc., subject to Administrative guidelines issued from time to time and budget provisions. Excluding any grant/ donation/ sponsorship to other agencies.</td><td>Sanction of expenditure for ceremonial occasions, awareness programmes, promotion of sports, cultural/Literary/Other activities, visit of Dignitaries, presentation of mementoes to special visitors, celebration of National Days, local festivals/local melas, etc., subject to Administrative guidelines issued from time to time and budget provisions. Excluding any grant/ donation/ sponsorship to other agencies.</td></tr>
<tr><td>46</td><td>Section-III</td><td>Administrative Approval for purchase of mementoes for promoting business interests</td><td>Administrative Approval for purchase of mementoes for promoting business interests</td></tr>
</table>

<table>
<tr><td></td><td></td><td><table><tr><td>Officer to whom power delegated</td><td>Extent of Power</td></tr><tr><td>Director</td><td>Rs. 2 Lakh per annum</td></tr><tr><td>HOP/Station Head</td><td>Rs. 1 Lakh per annum</td></tr></table></td><td><table><tr><td>Officer to whom power delegated</td><td>Extent of Power</td></tr><tr><td>Director</td><td>Rs. 10 Lakh per annum</td></tr><tr><td>HOP/Station Head</td><td>Rs. 2 Lakh per annum</td></tr></table></td></tr>
<tr><td>47</td><td>Section-III</td><td>Declaration of official Company guests.</td><td>Declaration of official Company guests<table><tr><td>Officer to whom power delegated</td><td>Extent of Power</td></tr><tr><td>Director in consultation with CMD</td><td>Full Powers</td></tr><tr><td>HOD (at CHQ) /HOP/Station/Office Head within Shimla MC area/ their respective project/Office area only</td><td>Up to Rs. 30000/- on each case.</td></tr></table></td></tr>
<tr><td>52</td><td>Section-III</td><td>Hospitality during Tender Committee meetings, Bid Opening.</td><td>52.1 Hospitality during Tender Committee meetings, Bid Opening.</td></tr>
<tr><td>52 (New sub-clause inserted)</td><td>Section-III</td><td>No existing provisions</td><td>52.2 Expenditure on Hospitality, arrangement of stay (Boarding & lodging), travelling, purchase of mementos & etc. for conducting various Audits.<table><tr><td>Officer to whom power delegated</td><td>Extent of Power</td></tr><tr><td>HOD (F) at CHQ/ Chief Internal Auditor</td><td>Rs. 2 lakh</td></tr><tr><td>CGM/GM/Sr. AGM/ AGM/ HOD (F) at Project</td><td>Rs. 1 lakh</td></tr></table></td></tr>
<tr><td>55</td><td>Section-III</td><td>Engagement of services of Chartered Accountants/ Advocates/ Company Secretary/ or other professionals or</td><td>Finance and Audit related matters etc.</td></tr>
</table>

<table>
<tr><td></td><td></td><td>Firms thereof for accounting works, Tax matters, certification relating to Tax & remittance of foreign exchange, Internal Audit, Tax Audit, preparation of Manual, physical Verification of Stock/ Assets, Filing Tax Returns, etc. including fixation of fees and remuneration.</td><td></td></tr>
<tr><td>55.1 (Existing clause 55 re-numbered as 55.1)</td><td>Section-III</td><td></td><td>55.1 Engagement of services of Chartered Accountants/ Advocates/ Company Secretary/ or other professionals or Firms thereof for accounting works, Tax matters, certification relating to Tax & remittance of foreign exchange, Internal Audit, Tax Audit, preparation of Manual, physical Verification of Stock/ Assets, Filing Tax Returns, etc. including fixation of fees and remuneration.</td></tr>
<tr><td>55.2 (New sub-clause inserted)</td><td>Section-III</td><td></td><td>55.2 Approval in respect of appointment of Intermediaries/Agencies such as LLC, LIE, LIA Trustee, TRA, Arranger etc. for raising of funds through Term Loan, Bond (NCD), ECB, Commercial Paper, Short term Loan, Working capital etc.<table><tr><td>Officers to whom power delegated</td><td>Extent of Power</td></tr><tr><td>Director (F)</td><td>Full Power</td></tr></table></td></tr>
<tr><td>55.3 (New sub-clause inserted)</td><td>Section-III</td><td></td><td>55.3 Empanelment of Banks<table><tr><td>Officers to whom power delegated</td><td>Extent of Power</td></tr><tr><td>Director (F)</td><td>Full Power</td></tr></table></td></tr>
<tr><td>55.4 (New sub-clause inserted)</td><td>Section-III</td><td></td><td>55.4 Selection of Banks for distribution of dividend/Bill Discounting/ any other specific purpose.<table><tr><td>Officers to whom power delegated</td><td>Extent of Power</td></tr><tr><td>Director (F)</td><td>Full Power</td></tr></table></td></tr>
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<tr><td></td><td></td><td></td><td></td></tr>
<tr><td>56 (Clause split into 2 sub-clauses)</td><td>Section-III</td><td>Making reference to outside experts on issues like Contract, Tax, design, Insurance, HR, Finance, etc.</td><td>56.1 Making reference to outside experts on issues like Contract, Tax, design, Insurance, HR, Finance, etc.</td></tr>
<tr><td>56</td><td>Section-III</td><td>No existing provisions</td><td>56.2 Engagement of services professionals or Firms thereof various Technical audit e.g. Energy Audit, ISO Audit, Safety Audit, Cyber Security Audit etc.
<table>
<tr><td>Officers to whom power delegated</td><td>Extent of Power</td></tr>
<tr><td>Functional Director</td><td>Full Power</td></tr>
<tr><td>ED</td><td>Rs. 15 Lakh per annum</td></tr>
<tr><td>HOP/Station Head/ HOD at CHQ</td><td>Rs. 10 Lakh per annum</td></tr>
</table></td></tr>
<tr><td>61</td><td>Section-III</td><td>Approval for entering into MOU with Governmental Agencies/ Corporations of Government/ Statutory bodies/ Autonomous bodies of Government for execution of Work/ Services.</td><td>Approval for entering into MOU with Governmental Agencies/ Corporations of Government/ Statutory bodies/ Autonomous bodies of Government for execution of Work/ Services/consultancy.</td></tr>
<tr><td>5</td><td>Section-IV B</td><td>Signing or authorising to sign affidavits & regulatory compliances as per the Notification /Directives / Guidelines/ Rules/ Regulations issued or to be issued by SERC/ CERC / APTEL/ GOI and other regulatory bodies viz. CEA/ NLDC/ NRLDC/ POSOCO/ NRPC.</td><td>Signing or authorising to sign affidavits & regulatory compliances as per the Notification /Directives / Guidelines/ Rules/ Regulations issued or to be issued by SERC/ CERC / APTEL/ GOI and other regulatory bodies viz. CEA/ NLDC/ NRLDC/ POSOCO/ NRPC/SLDC/POWERGRID/CTU/STU etc.</td></tr>
<tr><td>6</td><td>Section-IV B</td><td>Signing or authorising to sign Transmission Service Agreements/Implementation Agreement/ Connection Agreement/ Long term, Medium Term or Short-term Open</td><td>Signing or authorising to sign Transmission Service Agreements/Transmission Agreement/ agreement for General Network Access/ Implementation Agreement/</td></tr>
</table>

<table>
<tr><td></td><td></td><td>access Agreement with Power Grid or any other external agency.</td><td>Connection Agreement/ Long term, Medium Term or Short-term Open access Agreement with Power Grid/ CTU/STU/POSOCO/SLDC/ or any other external agency.</td></tr>
<tr><td>8</td><td>Section-IV B</td><td>Approval/sanction for payment of Congestion Fee, Deviation settlement Charges, Transmission Deviation Account charges, Reactive Account Charges, fee/ charges of RLDC, NLDC, POSOCO, NRPC, etc including License Fee/ Annual Renewal Charges, etc. to Statutory and regulatory bodies.</td><td>Approval/sanction for payment of Congestion Fee, Deviation settlement Charges, AGC Account Charges, Transmission Deviation Account charges, Reactive Account Charges, fee/ charges of RLDC, NLDC, POSOCO, NRPC, CTU/POWERGRID/STU etc including License Fee/ Annual Renewal Charges, etc. to Statutory and regulatory bodies.</td></tr>
<tr><td>8</td><td>Section-IV B</td><td><table>
<tr><td>Officers to whom Powers Delegated</td><td>Extent of Power</td><td>Reference / Remarks</td></tr>
<tr><td>HOD (not below the rank of Sr. AGM)</td><td>Full Power</td><td rowspan="2">Subject to intimation and submission of monthly return/Report to Director and also to Head (C&SO) in case of Renewable Projects.</td></tr>
<tr><td>HOP Projects. (SWPP/ KWPP/ CSPP)</td><td>Full Power for concerned Project</td></tr>
</table></td><td><table>
<tr><td>Officers to whom Powers Delegated</td><td>Extent of Power</td><td>Reference / Remarks</td></tr>
<tr><td>HOD (not below the rank of Sr. AGM)</td><td>Full Power</td><td rowspan="2">Subject to intimation and submission of monthly return/Report to Director and also to Head (C&SO) in case of Operational Projects.</td></tr>
<tr><td>HOP Projects. (Operational Projects)</td><td>Full Power for concerned Project</td></tr>
</table></td></tr>
<tr><td>13 (New sub-clause inserted)</td><td>Section-IV B</td><td></td><td>Approval for filing of Application for Grant of Connectivity/General Network Access/Long Term Access/Medium Term Open Access/Short Term Open Access etc. along with application fee/Applicable Bank Guarantee etc. to CTU/STU/CEA etc.<table>
<tr><td>Officers to whom Powers Delegated</td><td>Extent of Power</td></tr>
<tr><td>Director</td><td>Full Power</td></tr>
</table></td></tr>
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<table>
<tr>
<td>14
(New sub-clause inserted)</td>
<td>Section-IV B</td>
<td></td>
<td>Signing the monthly Energy Bills/ FERV bills/Arrear bills/Other Bills (viz RLDC/NLDC/Supplementary Bill/PLI etc.)/ Debit Note/Credit Note based on order issued by Regulatory Authority/Power exchanges/ Bilateral agreement signed by SJVN with beneficiaries.
<table>
<tr><td>Officers to whom Powers Delegated</td><td>Extent of Power</td></tr>
<tr><td>Manager and above</td><td>Full Power</td></tr>
</table>
</td>
</tr>
<tr>
<td>1
(New sub-clause inserted)</td>
<td>Section-IV C (New Sub-Section inserted – BILL DISCOUNTING)</td>
<td></td>
<td>Administrative approval for Bill Discounting including terms and conditions.
<table>
<tr><td>Officers to whom power delegated</td><td>Extent of Power</td><td>Remarks</td></tr>
<tr><td>Director</td><td>Full Power</td><td>Under intimation to CMD</td></tr>
</table>
</td>
</tr>
<tr>
<td>2
(New sub-clause inserted)</td>
<td>Section-IV C (New Sub-Section inserted – BILL DISCOUNTING)</td>
<td></td>
<td>To sign documents relating to Bill Discounting Transaction like Bill of Exchange (BOE), Debit Authority etc.
<table>
<tr><td>Officers to whom power delegated</td><td>Extent of Power</td></tr>
<tr><td>GM/CGM</td><td>Bill Discounting Transaction beyond 200 Cr.</td></tr>
<tr><td>Sr. AGM</td><td>Bill Discounting transaction up to 200 Cr.</td></tr>
<tr><td>AGM</td><td>Bill Discounting transaction up to 150 Cr.</td></tr>
<tr><td>DGM</td><td>Bill Discounting transaction up to 100 Cr.</td></tr>
<tr><td>Sr. Manager</td><td>Bill Discounting transaction up to 50 Cr.</td></tr>
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</table>

			Manager	Bill Discounting transaction up to 30 Cr.

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2023-1296-42 दिनांक: 23 जनवरी 2023

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 19/2023

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमेन्द्र दास)
कंपनी सचिव
23/01/23

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ
5. संयुक्त उद्यम कंपनियों के सीईओ/प्रबंध निदेशक

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (विद्युत)/
3. निदेशक (सिविल) सचिवालय
4. मुख्य सतर्कता अधिकारी

Annexure - A to DOP Amendment Order # 19/2023 to DOP-2020

With immediate effect and until further orders, Delegation of Powers 2020 Edition (Print Ver 1.0) is hereby amended as under:-

1. Amendment of C41 of Guidelines for exercising the DoP

Sr. No.	Existing Provisions	Amended Provisions
C41, Page no 15	All tenders with estimated value above Rs 5(Five) lakh shall be evaluated by a Tender Evaluation Committee (as per Annex.-I) , to be constituted with the approval of the authority competent to award the tender except those falling within the competency of ECOD/BOD, in which case the same shall be approved by CMD. Tenders up to Rs 5(Five) lakh shall be evaluated by concerned contracts/ procurement group and processed through concerned Finance (applicable for tenders above Rs.1,50,000/- Lakh (One lakh Fifty Thousand only) for approval of competent authority. Orders placed without Financial Concurrence shall be entered by the department issuing LoI/LoA in a register.	All tenders with estimated value above Rs 50 (Fifty) lakh shall be evaluated by a Tender Evaluation Committee (as per Annex.-I) , to be constituted with the approval of the authority competent to award the tender except those falling within the competency of ECOD/BOD, in which case the same shall be approved by CMD. Tenders up to Rs 50 (Fifty) lakh shall be evaluated by concerned contracts/ procurement group and processed through concerned Finance (applicable for tenders above Rs 1,50,000/- Lakh (One lakh Fifty Thousand only) for approval of competent authority. Orders placed without Financial Concurrence shall be entered by the department issuing LoI/LoA in a register.

2. Amendments of Section – III of DoP

Clause	Existing Provisions	Amended Provisions
Cl 57, Page no 81	Approval of all expenditure / advance Payments / invoices / bills of fees / consultancy charges, incidental and other charges, hotel / travel expenses etc. as per approved terms of appointment in respect of external agencies such as individual Consultants / Experts/Retainer Consultants / ADR Panel / DRB / Arbitrators, etc.	Approval of all expenditure / advance Payments / invoices / bills of fees / consultancy charges, incidental and other charges, hotel / travel expenses etc. as per approved terms of appointment in respect of external agencies such as individual Consultants / Experts/Retainer Consultants / ADR Panel / DRB / Arbitrators / IE / CCIE, etc.
Cl 68, Page no 82	To sign & verify plaints, written statements, affidavits, objections, memorandum of appeal, writ, SLP or other pleadings to be filed before any Court of Law/ ADR (like DRB) / Arbitrator on behalf of Corporation.	To sign & verify plaints, written statements, affidavits, objections, memorandum of appeal, writ, SLP or other pleadings to be filed before any Court of Law/ ADR (like DRB) / Arbitrator / IE / CCIE on behalf of Corporation.
Cl 72.2, Page no 83	Payment of bills of Arbitrators on account of sitting, conference, preparation of award, etc. including journey and lodging subject to verification by the concerned department.	Payment of bills of Arbitrators / CCIE on account of sitting, conference, preparation of award, etc. including journey and lodging subject to verification by the concerned department.

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2023-/513-59 दिनांक: 28 फरवरी 2023

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 20/2023

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव
28/02/2023

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ
5. संयुक्त उद्यम कंपनियों के सीईओ/प्रबंध निदेशक

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (विद्युत)/
3. निदेशक (सिविल) सचिवालय
4. मुख्य सतर्कता अधिकारी

With immediate effect and until further orders, Clause # 41.3 of Section – II of Delegation of Powers 2020 Edition (Print Ver 1.0) as amended by DOP Amendment Order # 19/2023 is further amended as under:-

EXISTING PROVISIONS:

No.	Subject Matter of Delegation	Officers to whom Powers Delegated	Extent of Power
41.3	To authorise staff and officials working under them to travel by class/ mode/ accommodation, which is higher than entitlement under TA rules.	Director-In-Charge of Project/ Department	Full Power
		CGM/ HOP/ Station Head	Except travel by air and Monthly report to be sent to Administrative director

AMENDED PROVISIONS:

No.	Subject Matter of Delegation	Officers to whom Powers Delegated	Extent of Power
41.3	To authorise staff and officials working under them to travel by class/ mode/ accommodation, which is higher than entitlement under TA rules.	Director-In-Charge of Project/ Department	Full Power
		CGM/ HOP/ Station Head	Except travel by air/ **accommodation** and Monthly report to be sent to Administrative director

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2023-2022-74 दिनांक: 04 अप्रैल 2023

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 21/2023 - अध्यक्ष एवं प्रबंध निदेशक/ सशक्त समिति को प्रत्यायोजित अधिकारों में संशोधन

निदेशक मंडल द्वारा अपनी दिनांक 20 मार्च 2023 को आयोजित 306वीं बैठक में अध्यक्ष एवं प्रबंध निदेशक एवं सशक्त समिति को प्रत्यायोजित अधिकारों में संशोधन अनुमोदित किए हैं ।

तदनुसार, अध्यक्ष एवं प्रबंध निदेशक एवं सशक्त समिति को प्रत्यायोजित अधिकारों में अनुमोदित संशोधनों की प्रति **अनुलग्नक** रूप में संलग्न है ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ
5. संयुक्त उद्यम कंपनियों के सीईओ/प्रबंध निदेशक

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (विद्युत)/
3. निदेशक (सिविल) सचिवालय
4. मुख्य सतर्कता अधिकारी

SJVN Limited

Company Secretariat, Shimla

SJVN/CHQ/CS/31/2023-2022-74 Dated: 04 April 2023

OFFICE ORDER

Sub: Delegation of Powers – 2020 Edition - Amendment # 21/2023 – Amendments in Delegation of Powers to CMD/ ECOD

The Board of Directors in its 306th Meeting held on 20th March 2023 has approved amendments to Powers delegated to CMD and Empowered Committee of Directors (ECOD).

Accordingly, a copy of approved amendments to the Delegation of Powers of CMD and Empowered Committee of Directors is enclosed herewith as **Annexure**.

This issues with the approval of Competent Authority.

(Soumendra Das)
Company Secretary

Distribution:-

1. All Heads of Departments
2. All Heads of Projects / Offices
3. Heads of F&A and HR in Projects / Offices
4. CEOs & CFOs of Subsidiary Companies
5. CEO/Managing Director of Joint Venture Companies

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:-

1. Chairman & Managing Director
2. Director (Personnel) / Director (Finance) / Director (Electrical)
3. Director (Civil) Secretariat
4. Chief Vigilance Officer

Clause. No	Section of DOP	Existing Provision	Proposed Provision
f (i) page no 4	Appendix to Annexure-A "Powers excluded / excepted from the delegation of Powers to the Chairman & Managing Director	Acceptance of disputed claims of over the value of Rs. 5 crore. Note: Matters under f(i) are those which are to be settled by mutual agreement without referring the dispute to DRB/ Judicial/ Quasi Judicial/ Arbitration/ or any other body for redressal.	Acceptance of disputed claims above the value of Rs. 5 crore. Note: Matters under f(i) are those which are to be settled by mutual agreement without referring the dispute to DRB/ Judicial / Quasi Judicial / Arbitration / **Independent Engineer (IE) / Conciliation Committee of Independent Experts (CCIE)** or any other body for redressal.
f (ii) page no 4	Appendix to Annexure-A "Powers excluded / excepted from the delegation of Powers to the Chairman & Managing Director	Acceptance of DRB Claims over the value of Rs. 20 crore. Note: The powers shall apply to all Projects wherever DRB is constituted.	Acceptance of DRB Claims / **IE decision** above the value of Rs. 20 crore. Note: The powers shall apply to all Projects wherever **IE provision** exists / DRB is constituted.
f (iii) page no 4	Appendix to Annexure-A "Powers excluded / excepted from the delegation of Powers to the Chairman & Managing Director	Acceptance of Arbitral Tribunal Awards over the value of Rs. 30 crore and in case of award by Sole Arbitrator over the value of Rs. 20 crore.	Acceptance of Arbitral Tribunal Awards / **Conciliation through CCIE** above the value of Rs. 30 crore and in case of award by Sole Arbitrator above the value of Rs. 20 crore.
page no 4	Appendix to Annexure-A "Powers excluded / excepted from the delegation of Powers to the Chairman & Managing Director	Remarks common to Clause f (i) to f(iii) 1. Powers shall include implementation / negotiations / appeal / challenge of DRB decision / AT award / court decision etc.	Remarks common to Clause f (i) to f(iii) 1. Powers shall include implementation / negotiations / appeal / challenge of DRB decision / AT award **/ IE / Conciliation through CCIE** / court decision etc.
Sr. No. 8, Page no 6	Delegation of Powers to Empowered Committee of Directors	Acceptance of claims based on DRB decisions: Rs. 30 crore.	Acceptance of claims based on DRB / **IE** decisions upto Rs. 30 crore.

Sr. No. 9, Page no 6	Delegation of Powers to Empowered Committee of Directors	Acceptance of Arbitral Tribunal Awards upto Rs. 50 crore. Where the award is given by the Sole Arbitrator, the limit shall be upto Rs. 30 crore	Acceptance of Arbitral Tribunal Awards / **Conciliation through CCIE** upto Rs. 50 crore. Where the award is given by the Sole Arbitrator, the limit shall be upto Rs. 30 crore
Notes: Sr. No 2, Page 7	Delegation of Powers to Empowered Committee of Directors	The powers at Sr.no. 4 shall apply to all Projects wherever DRB is constituted.	The powers at **Sr.no. 8** shall apply to all Projects wherever DRB / **IE** is constituted.
Notes: Sr. No 3, Page 7	Delegation of Powers to Empowered Committee of Directors	Powers shall include implementation / negotiations / appeal / challenge of DRB decision / AT award / court decision etc.	Powers shall include implementation / negotiations / appeal / challenge of DRB decision / **IE decision / Conciliation through CCIE /** AT award / court decision etc.

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2023-3066-3118 दिनांक: 01 अगस्त 2023

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 22/2023

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ
5. संयुक्त उद्यम कंपनियों के सीईओ/प्रबंध निदेशक

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (विद्युत)/
3. निदेशक (सिविल) सचिवालय
4. मुख्य सतर्कता अधिकारी

Clause. No	Section of DOP	Existing Provision	Amended Provision
C 51 (iv)	Guidelines for exercising the DOP	iv) Works on Single Tender from Original Equipment Supplier/Original Equipment Manufacturer shall be subject to a certificate at the level of award approving authority not below the level of DGM that it is technically necessary to get the work done by the Original Equipment Supplier/ Original Equipment Manufacturer.	iv) Works on Single Tender from Original Equipment Supplier/Original Equipment Manufacturer shall be subject to a certificate at the level of HOD of Indenting Department not below the level of DGM that it is technically necessary to get the work done by the Original Equipment Supplier/ Original Equipment Manufacturer.

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2023-3475-3527 दिनांक: 30 अगस्त 2023

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 23/2023

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ
5. संयुक्त उद्यम कंपनियों के सीईओ/प्रबंध निदेशक

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (विद्युत)/
3. निदेशक (सिविल) सचिवालय
4. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 23/2023 to DOP-2020 Edition

With immediate effect and until further Orders a new **Clause 13** is hereby inserted in **Part B** - Commercial & System Operation of **Section – IV** – DOP for Consultancy Services by SJVN and C&SO of Delegation of Powers 2020 Edition (Print Ver 1.0):-

Clause. No.	Subject Matter	Officers to whom Powers Delegated	Extent of Power	Reference / Remarks
13	Hiring the services of Insurance Broker in line with IRDAI Regulations (Open Tender only)			
a)	Administrative & Technical Approval/ sanction of cost estimate	Director	Full Power	1) Tender evaluation committee will be as per Annexure-1 of DOP. 2) EIC for all purposes will be HOD of indenting Deptt. or his authorized representative. 3) Authorizing authority for payments against Bills (if any) for within the terms and conditions of Contract will be EIC of the contract.
b)	Approval of Award based on Administrative approval as sr. no (a) above	Director	Full Power	
c)	Extension of service contract of Insurance Broker (with or without existence of provision for extension in the contract)	Director	Full Power	

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2023-3789-3841 दिनांक: 20 सितम्बर 2023

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 24/2023

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ
5. संयुक्त उद्यम कंपनियों के सीईओ/प्रबंध निदेशक

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (विद्युत)/
3. निदेशक (सिविल) सचिवालय
4. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 24/2023 to DOP-2020 Edition

With immediate effect and until further Orders, following clauses in the respective Sections of Delegation of Powers 2020 Edition (Print Ver 1.0) be and are hereby amended as under:-

Clause no.	Section of DOP	Existing Provisions	Amended Provisions
C 16	Guidelines for exercising the DOP	(a)Tender Committees are to be constituted as per Annex-I in all cases when financial consideration is Rs 50 lakh or more. The evaluation through Tender Committee is not required in case of work/ assignment given directly to Government Institutions/ Universities established under the Act of Parliament/ State Legislature/ Government Departments/ CPSEs/ State PSUs. Matters not requiring Financial Concurrence are given at Para 26 below. However, in all other cases the prior financial concurrence is required.	(a)Tender Committees are to be constituted as per Annex-I in all cases when financial consideration is Rs 50 lakh or more. **However, Technical Suitability Report in respect of bids received can be asked from Indenting Deptt. during evaluation, if required.** The evaluation through Tender Committee is not required in case of work/ assignment given directly to Government Institutions/ Universities established under the Act of Parliament/ State Legislature/ Government Departments/ CPSEs/ State PSUs. Matters not requiring Financial Concurrence are given at Para 26 below. However, in all other cases the prior financial concurrence is required.
		(b)In case of receipt of tenders in Physical form, the tender will be opened by the Tender Opening Committee comprising of at least one officer for estimated cost upto Rs 50,000/- ; by at least two officers for estimated cost between Rs 50,001/- to Rs 5 lakh and by atleast three officers for values above Rs 5 lakhs. The tender opening Committee shall comprise of authorized officer each	(b)In case of receipt of tenders in Physical form, the tender will be opened by the Tender Opening Committee comprising of at least one officer for estimated cost upto Rs 50,000/- ; by at least two officers for estimated cost between Rs 50,001/- to Rs 5 lakh and by atleast three officers for values above Rs 5 lakhs. The tender opening Committee shall comprise of authorized officer each

स्यो. दास

		from Contracts/ Procurement / indenting Department (not more than one rank below the level specified for Tender Evaluation Committee) and finance representative (not more than two ranks below the level specified for Tender Evaluation Committee). In case of e-Tenders, only one member of Tender Opening Committee can also open the Bids.	from Contracts/ Procurement / indenting Department (not more than one rank below the level specified for Tender Evaluation Committee) and finance representative (not more than two ranks below the level specified for Tender Evaluation Committee). **In case of e-Tenders, no Tender Opening Committee shall be required for opening the Bids.**
Remark 1) to Annexure-I	Annexures to DOP	**Remarks:** 1) Tender will be opened by the Tender Opening Committee comprising one duly authorised officer from Contracts/ Procurement Department (not more than one rank below the level specified for Tender Evaluation Committee) and finance representative (not more than two ranks below the level specified for Tender Evaluation Committee). In case of e-Tenders, only one member of Tender Opening Committee can also open the Bids.	**Remarks:** 1) Tender will be opened by the Tender Opening Committee comprising one duly authorised officer from Contracts/ Procurement Department (not more than one rank below the level specified for Tender Evaluation Committee) and finance representative (not more than two ranks below the level specified for Tender Evaluation Committee). **In case of e-Tenders, no Tender Opening Committee shall be required for opening the Bids.**

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2023-4472-4524 दिनांक: 05 दिसम्बर 2023

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 25/2023

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

(अरुण कुमार शर्मा)
प्रबंधक (कंपनी सचिव)

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (परियोजनाएं)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 25/2023 to DOP-2020 Edition

A. With immediate effect and until further Orders, the following clauses **of Section – 1** of Delegation of Powers 2020 Edition (Print Ver 1.0) be and are hereby amended:-

Sr. No.	Clause no.	Section of DOP	Existing Clause	Modified
1	5	Section-1	Administrative approval and Technical approval/ sanction of procurement of works for repair and maintenance (including AMC) of Plants, Structures and Infrastructure works	Administrative approval and Technical approval/ sanction of procurement of works**/Services** for repair and maintenance (including AMC) of Plants, Structures and Infrastructure works
2	5.1	Section-1	Administrative approval of procurement of works for repair and maintenance of plants & Structures	Administrative approval of procurement of works**/Services** for repair and maintenance of plants & Structures
3	5.3	Section-1	Administrative approval for procurement of works for repair and maintenance of Infrastructural works	Administrative approval for procurement of works/**Services** for repair and maintenance of Infrastructural works
4	5.4	Section-1	Technical sanction/ approval of detailed (pre-tender) cost estimate for repair and maintenance of infrastructure works after administrative approval vide No. 5.3 above	Technical sanction/ approval of detailed (pre-tender) cost estimate for repair and maintenance of infrastructure works/**Services** after administrative approval vide No. 5.3 above
5	6	Section-1	Approval for award of procurement of works for repair and maintenance (including AMC) of Plants, Structures and Infrastructure works.	Approval for award of procurement of works/**Services** for repair and maintenance (including AMC) of Plants, Structures and Infrastructure works.
6	6.1	Section-1	Procurement of works for repair and maintenance of plants, Structures.	Procurement of works/**Services** for repair and maintenance of plants, Structures.
7	6.2	Section-1	Procurement of works Repair and maintenance of infrastructure work	Procurement of works/**Services** Repair and maintenance of infrastructure work

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2024-1115-67 दिनांक: 10 जनवरी 2024

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 26/2024

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (परियोजनाएं)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 26/2024 to DOP-2020 Edition

With immediate effect and until further orders, the following clauses **of Section – III** of Delegation of Powers 2020 Edition (Print Ver 1.0) are hereby amended as under:-

Cl. No., Section & Page	Existing Provisions			Amended Provisions		
	Subject matter of delegation	**Officer to whom Powers Delegated**	**Extent of Power**	**Subject matter of delegation**	**Officer to whom Powers Delegated**	**Extent of Power**
57, Section-III, Page 81	Approval of all expenditure / advance payments / Invoices / bills of fees consultancy charges, incidental and other charges, hotel/travel expenses etc as per approved terms of appointment in respect of external agencies such as Individual Consultants/ Experts / Retainer Consultants/ ADR Panel / DRB / Arbitrators, etc.	Concerned HOD at CHQ/ HOP/ Station Head	Full Power	Approval of all expenditure / advance payments / Invoices / bills of fees consultancy charges, incidental and other charges, hotel/travel expenses etc as per approved terms of appointment in respect of external agencies such as Individual Consultants/ Experts / Retainer Consultants/ ADR Panel / DRB / **IE**/ Arbitrators/ **CCIE**, etc.	Concerned HOD at CHQ/ HOP/ Station Head	Full Power
68 Section-III, Page 82	To sign & verify plaints, written statements, affidavits, objections, memorandum of appeal, writ, SLP or other pleadings to be filed before any Court of Law / ADR (like DRB) / Arbitrator on behalf of Corporation.	ED/CGM/ HOP/ Station Head	Full Power	To sign & verify plaints, written statements, affidavits, objections, memorandum of appeal, writ, SLP or other pleadings to be filed before any Court of Law / ADR (like DRB/ **IE**)/ Arbitrator / **CCIE** on behalf of Corporation.	ED/ CGM/ HOP/ Station Head	Full Power
72.2 Section-III, Page 83	Payment of bills of Arbitrators on account of sitting, conference, preparation of award, etc. including journey and lodging subject to verification by the concerned department	DGM (ADR Cell)	Full Power	Payment of bills of **IE** / Arbitrators / **CCIE** on account of sitting, conference, preparation of award, etc. including journey and lodging subject to verification by the concerned department	• DGM (ADR) for Arbitrators & CCIE • DGM at projects for IE cases	Full Power

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2024-2086-2134 दिनांक: 11 अप्रैल 2024

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 27/2024

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (परियोजनाएं)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 27/2024 to DOP-2020 Edition

With immediate effect and until further orders, the following clauses **of Section – III** of Delegation of Powers 2020 Edition (Print Ver 1.0) are hereby amended as under:-

Cl. No., Section	Existing Provisions			Amended Provisions		
	Subject matter of delegation	**Officer to whom Powers Delegated**	**Extent of Power**	**Subject matter of delegation**	**Officer to whom Powers Delegated**	**Extent of Power**
Clause 40, Section-III,	Sanction of expenditure on publicity through various media including hoardings and banners, announcements, pamphlets, awareness campaign, etc., advertisements for purposes other than mentioned at No. 39.	D (P)	Full Power	Sanction of expenditure on publicity through various media including hoardings and banners, announcements, pamphlets, awareness campaign, etc., advertisements for purposes other than mentioned at No. 39.	D (P)	Full Power
		HOP/ Station Head	₹50,000/-		HOP/ Station Head	₹1,00,000/- per occasion (i.e. total publicity expenditure for a single event) subject to an annual ceiling of ₹5,00,000/- .

सौ. दास

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2024-2167-2215 दिनांक: 18 अप्रैल 2024

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 28/2024

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमित्र दास)
कंपनी सचिव
18/04/24

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (परियोजनाएं)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 28/2024 to DOP-2020 Edition

With immediate effect and until further orders, the following clause is hereby inserted as new **sub-clause (iii)** under **Clause 42.1** of **Section – II** of Delegation of Powers (2020 Edition):-

Clause No. & Section	Subject matter of delegation	Officer to whom Powers Delegated	Extent of Power
Clause 42.1(iii), Section-II.	Approval for availing IVF treatment.	Director (P) on the recommendations of Standing Committee	Full Power

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2024- 2275-2323 दिनांक: 30 अप्रैल 2024

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 29/2024

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (परियोजनाएं)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 29/2024 to DOP-2020 Edition

With immediate effect and until further orders, **Clause 35.1** of **Section – II** of Delegation of Powers (2020 Edition), which was deleted vide DOP Amendment Order # 12/2022, is hereby reinstated in modified form as under:-

Clause No. & Section	Subject matter of delegation	Officer to whom Powers Delegated	Extent of Power
Clause 35.1, Section-II.	Transfer between Corporate Office/ Projects/ Offices of SJVN within or outside India or within Corporate Office.	**Non-Executives:**	
		Dir (P)	Full Power
		Executives:	
		Dir (P) in consultation with Administrative Director.	Full Power upto E5 level.
		Dir (P) in consultation with CMD.	Full Power above E5 level.

यौ. दास

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2024-2657-2706 दिनांक: 20 जून 2024

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 30/2024

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (परियोजनाएं) / निदेशक (कार्मिक) / निदेशक (वित्त)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 30/2024 to DOP-2020 Edition

With immediate effect and until further orders, the following clause is hereby inserted as new **Clause 39** of **Section – I** of Delegation of Powers (2020 Edition):-

No	Subject Matter of Delegation	Officer to whom power delegated	Extent of Power		Reference/ Remarks
			Development Stage	O&M Stage	
39	Approval for acceptance and execution of claims settled by Independent Engineer (Part/Full)	Director in Charge	Upto Rs. 18 Crore per claim	Upto Rs. 18 Crore per claim	(i) Applicable to projects where contractor has opted for resolution for disputes through Independent Engineer (IE) (ii) These powers shall be exercised on the decision of Independent Engineer (IE). (iii) Consolidated monthly report of settled claims by the HoPs shall be submitted to the concerned Director for appraisal. (iv) Proposal for approval for acceptance and execution of claims by HoP shall be mooted by EIC and needs to have Financial concurrence of F&A Deptt at project. (v) Proposal for acceptance by Director in Charge shall have recommendation of by HoP.
		Head of Project of Executive Director rank	Upto Rs. 16 Crore per claim	Upto Rs. 16 Crore per claim	
		Head of Project (Not below the level of CGM/ GM)	Upto Rs. 12 Crore per claim	Upto Rs. 12 Crore per claim	

स्यो. दास

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2024-2909-58 दिनांक: 31 जुलाई 2024

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - संशोधन संख्या 31/2024

तत्काल प्रभाव से और आगामी आदेशों तक, अधिकारों के प्रत्यायोजन (प्रिंट संस्करण 2020 संस्करण, 1.0) के सेक्शन - II - मानव संसाधन फ़ंक्शन के खंड 35.1 को प्रशासनिक कारणों से इस स्पष्टीकरण के साथ रद्द किया जाता है कि अब से एसजेवीएन के कॉर्पोरेट कार्यालय / परियोजनाओं / कार्यालयों के मध्य या भारत के भीतर या बाहर या कॉर्पोरेट कार्यालय के भीतर सभी स्थानांतरण केवल सीएमडी के अनुमोदन से किए जाएंगे ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (परियोजनाएं) / निदेशक (वित्त)/ निदेशक (कार्मिक)
3. मुख्य सतर्कता अधिकारी

SJVN Limited
Company Secretariat, Shimla

SJVN/CHQ/CS/31/2024- 2909-58 Date: 31 July 2024

OFFICE ORDER

Sub: Delegation of Powers – 2020 Edition – Amendment # 31/2024

With immediate effect and until further orders, **Clause 35.1 of Section-II – HR Functions** of Delegation of Power (Print Edition 2020 Version, 1.0) is hereby deleted due to administrative reasons with a clarification that henceforth all transfers between Corporate Office / Projects / Offices of SJVN within or outside India or within Corporate Office will be done only with the approval of CMD.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary

Distribution:-

1. All Heads of Departments
2. All Heads of Projects
3. All Heads of F&A and HR Departments at Projects / Offices
4. CEOs and CFOs of Associate Companies

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:-

1. Chairman & Managing Director
2. Director(Projects) / Director(Finance) / Director(Personnel)
3. Chief Vigilance Officer

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2024- 3178-3227 दिनांक: 29 अगस्त 2024

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 32/2024

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (परियोजनाएं) / निदेशक (वित्त) / निदेशक (कार्मिक)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 32/2024 to DOP-2020 Edition

With immediate effect and until further orders, **Clause 71.6 of Section -III** of Delegation of Powers (2020 Edition) is hereby amended as under:-

Sl. No.	Subject Matter of Delegation	Existing Provisions		Amended Provisions	
		Officers to whom Powers Delegated	Extent of Power	Officers to whom Powers Delegated	Extent of Power
71.6	Verification of bills of advocates on account of appearances, opinion, conference, preparation of writs etc. including journey and lodging	DGM (Law)/ HOD of concerned Department/ HOP/ Station Head	Full Power (without any relaxation)	DGM (Law)/ in case incumbent of DGM (Law) is not in position Sr. Manager (Law)/ HOD of concerned Department/ HOP/ Station Head.	Full Power (without any relaxation)

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2024-**3897-3946** दिनांक: 30 अक्तूबर 2024

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 33/2024

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ दास

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक / निदेशक (परियोजनाएं)
2. निदेशक (वित्त) / निदेशक (कार्मिक)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 33/2024 to DOP-2020 Edition

With immediate effect and until further orders, **Clause 35** *of Guidelines for exercising the Delegation of Powers* (as amended by DOP Amendment Order # 18/2022) of Delegation of Powers (2020 Edition) is hereby amended as under:-

Clause	Existing provision	Clause	Amended Provisions
C 35	In respect of contracts for procurement of goods/ works/ services to be awarded by Director and above at Corporate Office level, Technical Specifications and Bill of Quantity (BOQ) shall be drawn by Corporate Design Department and sent to Corporate Cost Engineering Division, Corporate Cost Engineering Division shall prepare cost estimate and forward the same to Finance for vetting and thereafter shall get approved at the appropriate level in accordance with delegation mentioned herein. Approval of cost estimate shall be accorded by competent authority having administrative control. However, in respect of Hydro-Mechanical, Electrical & Electro-Mechanical works, estimates shall be prepared by Hydro-Mechanical and Electrical Design Divisions respectively. Data/Inputs for preparation of estimate shall be provided to Corporate Cost Engineering Division by the Project and concerned Design Division, as may be necessary. Further, in respect of contracts for procurement of goods/works/services to be awarded by ED and below level at Corporate Office, Estimate as prepared by indenting/ executing Department shall be sent to Cost Engineering deptt. for vetting of cost estimate before sending the same for FC. [Amd # 18/2022]	C 35	In respect of contracts for procurement of goods/ works/ services to be awarded by Director and above at Corporate Office level, Technical Specifications and Bill of Quantity (BOQ) shall be drawn by Corporate Design Department and sent to Corporate Cost Engineering Division, Corporate Cost Engineering Division shall prepare cost estimate and forward the same to Finance for vetting and thereafter shall get approved at the appropriate level in accordance with delegation mentioned herein. Approval of cost estimate shall be accorded by competent authority having administrative control. However, in respect of Hydro-Mechanical, Electrical & Electro-Mechanical works, estimates shall be prepared by Hydro-Mechanical and Electrical Design Divisions respectively. Data/Inputs for preparation of estimate shall be provided to Corporate Cost Engineering Division by the Project and concerned Design Division, as may be necessary. Further, in respect of contracts for procurement of goods/works/services to be awarded by ED and below level at Corporate Office, Estimate as prepared by indenting/ executing Department shall be sent to Cost Engineering deptt. for vetting of cost estimate before sending the same for FC. [Amd # 18/2022] **Above provisions shall not apply to IT related works.**

स्वाँ दास

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2025- 1891-1942 दिनांक: 16 अप्रैल 2025

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 34/2025

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/ कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (परियोजनाएं) / निदेशक (कार्मिक) / निदेशक (वित्त)
3. मुख्य सतर्कता अधिकारी

With immediate effect and until further orders, **Clause 39 of Section – I** of Delegation of Powers (2020 Edition) is hereby amended as under:-

EXISTING PROVISIONS:

No.	Subject Matter of Delegation	Officers to whom power delegated	Extent of Power		Reference / Remarks
			Development Stage	O & M Stage	
39	Approval for acceptance and execution of claims settled by Independent Engineer (Part/Full) [Amd # 30/2024]	Director in Charge	Upto ₹ 18 Crore per claim	Upto ₹ 18 Crore per claim	(i) Applicable to projects where contractor has opted for resolution for disputes through Independent Engineer (IE) (ii) These powers shall be exercised on the decision of Independent Engineer (IE). (iii) Consolidated monthly report of settled claims by the HoPs shall be submitted to the concerned Director for appraisal. (iv) Proposal for approval for acceptance and execution of claims by HoP shall be mooted by EIC and needs to have Financial concurrence of F&A Deptt at project. (v) Proposal for acceptance by Director in Charge shall have recommendation of by HoP.
		Head of Project of Executive Director rank	Upto ₹ 16 Crore per claim	Upto ₹ 16 Crore per claim	
		Head of Project (Not below the level of CGM/ GM)	Upto ₹ 12 Crore per claim	Upto ₹ 12 Crore per claim	

AMENDED PROVISIONS:

No.	Subject Matter of Delegation	Officers to whom power delegated	Extent of Power		Reference / Remarks
			Development Stage	O & M Stage	
39	Approval for acceptance and execution of claims settled by Independent Engineer (Part/Full) [Amd # 30/2024]	Director in Charge	Upto ₹ 18 Crore per claim	Upto ₹ 18 Crore per claim	(i) Applicable to projects where contractor has opted for resolution for disputes through Independent Engineer (IE) (ii) These powers shall be exercised on the decision of Independent Engineer (IE). (iii) Consolidated monthly report of settled claims by the HoPs shall be submitted to the concerned Director for appraisal. (iv) Proposal for approval for acceptance and execution of claims by HoP shall be mooted by EIC and needs to have Financial concurrence of F&A Deptt at project. (v) Proposal for acceptance by Director in Charge shall have recommendation of by HoP.
		Head of Project of Executive Director rank	Upto ₹ 16 Crore per claim	Upto ₹ 16 Crore per claim	
		Head of Project (Not below the level of **DGM**)	Upto ₹ 12 Crore per claim	Upto ₹ 12 Crore per claim	

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2025-**1965-2016** दिनांक: 25 अप्रैल 2025

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 35/2025

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/ कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (परियोजनाएं) / निदेशक (कार्मिक) / निदेशक (वित्त)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 35/2025 to DOP-2020 Edition

With immediate effect and until further orders, a new **Section – VIII** titled as **"Delegation of Powers for Roof Top Solar"** is hereby inserted in the Delegation of Powers (2020 Edition) as under:-

Section - VIII

Delegation of Powers for Roof Top Solar

Sl. No.	Subject Matter	Officers Authorized to Exercise Power	Extent of Power
1	Administrative approval for procurement of works & empanelment of vendors and thereafter, award of works.	Director	Full Power
2	Major changes in RfS / EOI document (post award)	Director	Full Power
3	Termination of tendering process after initiating tendering process, but before issuance of LOA and foreclosure of contract.	Director	Full Power
4	Constitution of tender evaluation committee.	Head (RTS), not below the rank of GM	Full Power
5	Extension of date in respect of pre-bid, bid submission, bid-opening, eRA (if any), issuing clarifications including modification etc.	Head (RTS), not below the rank of GM	Full Power
6	Approval of Power Purchase Agreement (PPA) / Power Supply Agreement (PSA) / MOU / Agreements / Petitions / Affidavits.	Head (RTS), not below the rank of GM	Full Power
7	Approval of Technical sanction / detailed (pre-tender) cost estimate for works after administrative approval	CGM/GM	Full Power
8	Signing of approved Power Purchase Agreement (PPA) / Power Supply Agreement (PSA) / MOU / Agreements / Petitions / Affidavits.	CGM/GM/DGM	Full Power

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2025- 2239-90 दिनांक: 26 मई 2025

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 36/2025

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/ कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (परियोजनाएं) / निदेशक (कार्मिक) / निदेशक (वित्त)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 36/2025 to DOP-2020 Edition

With immediate effect and until further orders, following clauses of *Guidelines of Exercising the DOP* of Delegation of Powers (2020 Edition) be and are amended as under:-

Clause	Existing	Amended
C58. ii)	Since EPC contracts are on Lumpsum basis covering normal variations. However, for Corporate Design Division shall issue construction drawings as per design/site requirements and project shall implement the same at site. Construction drawings issued by Corporate Design Division shall form the basis for obtaining technical approval.	Since EPC contracts are on Lumpsum basis covering normal variations. However, for Corporate Design Division shall issue construction drawings/ **design documents** as per design/site requirements, **statutory provisions/ obligation etc**. and project shall implement the same at site. Construction drawings/ **design documents** issued by Corporate Design Division shall form the basis for obtaining technical approval.
C58. vi)	In the event that Technical approval is required at the level of Director, the proposal seeking Technical Approval due to design/ site/ unforeseen conditions will be initiated by the project immediately upon arising of such a situation and after analyzing the inputs in the items as the case may be, process with detailed justification and tentative financial implication and technical approval of competent authority as per delegation of powers be obtained.	In the event that Technical approval is required at the level of Director, the proposal seeking Technical Approval due to design/ site/ unforeseen conditions **and statutory provisions/ obligation etc. duly approved by Corporate Design** will be initiated by the project immediately upon arising of such a situation and after analyzing the inputs in the items as the case may be, process with detailed justification and tentative financial implication and technical approval of competent authority as per delegation of powers be obtained.

Further, Reference/ Remarks against **Clause 10 & 10.1 of Section – I** of Delegations of Powers (2020 Edition) be and are hereby amended as under:-

Existing	Amended
B 2.11 & B 2.12 of PWP&P read with C12 of DOP guidelines. **[Amd # 16/2022]**	B 2.11 & B 2.12 of PWP&P read with C12 and C58 (ii) of DOP guidelines. **[Amd # 16/2022 & 36/2025]**

सौ.दास

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2025- 2315-66 दिनांक: 06 जून 2025

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 37/2025

तत्काल प्रभाव से और आगामी आदेशों तक, कार्यालय आदेश संख्या SJVN/CHQ/CS /31/2024-4079-4128 दिनांक 06.12.2024 द्वारा जारी अधिकारों का उप-अधिनियोजन आदेश संख्या 11/2024 के पैरा (i) को एतद्द्वारा रद्द किया जाता है तथा अधिकारों का प्रत्यायोजन - 2020 संस्करण के सेक्शन - II के क्लॉज 41.1 के अनुसार मूल अधिकार प्रत्यायोजन को पुनः स्थापित किया जाता है।

यह आदेश सक्षम प्राधिकारी की स्वीकृति से जारी किया गया है।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/ कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (परियोजनाएं) / निदेशक (कार्मिक) / निदेशक (वित्त)
3. मुख्य सतर्कता अधिकारी

SJVN Limited

Company Secretariat, Shimla

SJVN/CHQ/CS/31/2025- 2315-66 Date: 06 June 2025

OFFICE ORDER

Sub: Delegation of Powers – 2020 Edition - Amendment # 37/2025

With immediate effect and until further orders, Para (i) of DOP Sub-Delegation Order # 11/2024 issued vide Office Order No. SJVN/CHQ/CS/31/2024-4079-4128 dated 06.12.2024 stands withdrawn and the original delegation of powers as per Clause 41.1 of Section II of the DoP (2020 Edition), is reinstated.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary

Distribution:-

1. **All Heads of Departments**
2. **All Heads of Projects / Offices**
3. **Heads of F&A and HR in Projects / Offices**
4. **CEOs & CFOs of Subsidiary Companies**

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:-

1. Chairman & Managing Director
2. Director (Projects)/ Director (Personnel) /Director (Finance)
3. Chief Vigilance Officer

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2025-2850-2901 दिनांक: 04 अगस्त 2025

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 38/2025

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/ कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (परियोजनाएं) / निदेशक (कार्मिक) / निदेशक (वित्त)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 38/2025 to DOP-2020 Edition

With immediate effect and until further orders, the following provisions are hereby inserted as a **new sub-clause (v) under Guideline # C55** of *Guidelines of Exercising the DOP* of Delegation of Powers (2020 Edition):-

v) The award approving authority (not below the level of GM) shall exercise full powers for release of interest-free advance payment either in full or part or payment in stages to Government Departments/PSUs for procurement of Goods and/or services in cases where such advances are to be released as per industry practice or policy of the supplier/service provider wherein Goods and /or Services are provided against advance payment.

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2025-2902-53 दिनांक: 04 अगस्त 2025

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 39/2025

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/ कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (परियोजनाएं) / निदेशक (कार्मिक) / निदेशक (वित्त)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 39/2025 to DOP-2020 Edition

With immediate effect and until further orders, **Clause 61 of Section-III** of the Delegation of Powers (2020 Edition) be hereby amended as under:-

Clause No. & Section	Existing Provisions	Amended Provisions
Clause 61 Section-III	Approval for entering into MOU with Governmental Agencies/ Corporations of Government/ Statutory bodies/ Autonomous bodies of Government for execution of Work/ Services/consultancy.	Approval for entering into MOU/MOA with Governmental Agencies/ Corporations of Government/ Statutory bodies/ Autonomous bodies of Government/ CPSUs for execution of Work/ Services/ consultancy/ R&D Initiatives, including subsequent amendments to MOU/MOA.

सौ:दास

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2025- 3281-3332 दिनांक: 10 सितम्बर 2025

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 40/2025

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/ कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (परियोजनाएं) / निदेशक (कार्मिक) / निदेशक (वित्त)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 40/2025 to DOP-2020 Edition

With immediate effect and until further orders, **Clause 39 of Section-I** of the Delegation of Powers (2020 Edition) be hereby amended as under:-

Existing Provision:

No.	Subject Matter of Delegation	Officers to whom power delegated	Extent of Power		Extent of Power
			Development Stage	O & M Stage	
39	Approval for acceptance and execution of claims settled by Independent Engineer (Part/Full) [Amd # 30/2024]	Director in Charge	Upto ₹ 18 Crore per claim	Upto ₹ 18 Crore per claim	(i) Applicable to projects where contractor has opted for resolution for disputes through Independent Engineer (IE) (ii) These powers shall be exercised on the decision of Independent Engineer (IE). (iii) Consolidated monthly report of settled claims by the HoPs shall be submitted to the concerned Director for appraisal. (iv) Proposal for approval for acceptance and execution of claims by HoP shall be mooted by EIC and needs to have Financial concurrence of F&A Deptt at project. (v) Proposal for acceptance by Director in Charge shall have recommendation of by HoP.
		Head of Project of Executive Director rank	Upto ₹ 16 Crore per claim	Upto ₹ 16 Crore per claim	
		Head of Project (Not below the level of DGM)[Amd # 34/2025]	Upto ₹ 12 Crore per claim	Upto ₹ 12 Crore per claim	

Amended Provisions:

No.	Subject Matter of Delegation	Officer to whom power delegated	Extent of Power		Reference/ Remarks
			Development Stage	O&M Stage	
39	Approval for acceptance of recommendation of **IE** (Part/Full) for settlement of dispute and Payment thereof to the Contractor	Director in Charge	Upto ₹ 5 Crore	Upto ₹ 5 Crore	1. Working Committee for handling of Disputes shall consist of HOD (CCD/ECD), Head (ADR Cell), HOD (F&A), HOP and Head Legal Cell at CHQ. This Committee shall also analyse and submit its recommendations in respect of cases falling in the competency of Concerned Director, CMD, ECOD and/or BOD. In case an officer is on leave, the next Senior Most Officer of the relevant deptt. can be Co-opted in the Committee. 2. Financial Limits mentioned above are for the Final amount as per the decision / award / arrived at after negotiation including interest, litigation cost, and any other cost. 4. The above powers shall be applicable on cumulative basis for respective Contract. 5. The Competent Authority for non-acceptance of decision/recommendation of CCIE/IE shall be the same authority as competent to accept the decision/recommendation of CCIE/IE. 6. All proposals requiring approval at a level higher than HOP, shall be submitted to the Working Committee by concerned HOP. 7. Financial concurrence in accordance with the DoP, shall be applicable.
		Working Committee for handling of Disputes	Upto ₹ 2 Crore	Upto ₹ 2 Crore	
		Head of Project	Upto ₹ 1 Crore	Upto ₹ 1 Crore	

Further, the following provisions are hereby inserted as new **Clause 40 in Section-I** of the Delegation of Powers (2020 Edition):-

No.	Subject Matter of Delegation	Officer to whom power delegated	Extent of Power		Reference/ Remarks
			Development Stage	O&M Stage	
40	Approval for acceptance of recommendations of **CCIE** (Part/Full) for settlement of dispute and Payment thereof to the Contractor	Director in Charge	Upto ₹10 Crore	Upto ₹10 Crore	Remarks specified for clause **39** are also applicable for this clause.
		Working Committee for handling of Disputes	Upto ₹3 Crore	Upto ₹3 Crore	
		Head of Project	Upto ₹1.5 Crore	Upto ₹1.5 Crore	

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2026-1118-69 दिनांक: 19 जनवरी 2026

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 41/2026

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/ कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (परियोजनाएं)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 41/2026 to DOP-2020 Edition

With immediate effect and until further orders, the following clauses of **Section-III** of the Delegation of Powers (2020 Edition) are hereby amended / new clauses are inserted as under:-

EXISTING PROVISIONS				AMENDED PROVISIONS			
No.	**Subject Matter of Delegation**	**Officers to whom Powers Delegated**	**Extent of Power**	**No.**	**Subject Matter of Delegation**	**Officers to whom Powers Delegated**	**Extent of Power**
11.1	Administrative approval for Leasing/hiring of Vehicles including approval of fleet strength	D (P)	Full Power	11.1	*Approval of fleet strength for vehicles*	D (P)	Full Power
				Remarks for No.11.1: - *The approved fleet strength will be subject to mandatory review once in every three years, or earlier if considered necessary by Corporate Estate Section, HR department*			
11.2	Leasing /hiring of vehicles including on rate contract and empanelment of agencies subject to administrative approval of fleet strength by D (P). Any extension beyond one year would require prior approval of D(P).	CGM (HR) at CHQ/ HOP/ Station Head	Full Power for one year	11.2	Administrative approval for leasing/hiring of vehicles including extension subject to approved fleet strength.	Director(P)	Full Power
						HOD(HR) at CHQ/ HOP/ Station Head	₹ 5 crore
11.3	Award of contract based on administrative approval accorded at 11.1 & 11.2 above. **[Amd # 18/2022]**			11.3	*Award of Leasing/hiring of vehicles, including extensions based on administrative approval accorded at 11.2*	*Director(P)*	*₹ 5 crore*
11.3.1	Leasing /hiring of vehicles	D (P)	₹5 crore			*HOD(HR) at CHQ/ HOP /Station Head*	₹ 3 crore
		ED(HR) / CGM (HR)/ HOP/ Station Head	₹3 crore			*GM*	₹ 2 crore
						DGM	₹ 1 crore

EXISTING PROVISIONS					AMENDED PROVISIONS			
12.2	Administrative approval & sanction of expenditure for need based hiring of vehicles on occasional basis from open market in exigencies from any agency/party other than empanelled on terms and conditions of rate contract or otherwise. [Amd # 18/2022]	CGM(HR) at CHQ/ HOP /Station Head	Not exceeding 15 days in a stretch		12.2	*Administrative approval for need-based hiring of vehicles including rate contracts and empanelment of agencies for occasional or exigency-based requirements (other than approved fleet strength)*	*Director(P)*	*Full Power*
							HOD(HR) at CHQ/ HOP/ Station Head	*Not exceeding 15 days in a stretch*
	NO EXISTING CLAUSE				12.2.1	*Award of hiring of vehicles including extension based on administrative approval accorded at 12.2*	*Director (P)*	*₹1 crore*
							HOD(HR) at CHQ/ HOP/ Station Head	*₹ 50 lakhs*
					Remarks for No.12.2.1: *Above powers are for normal mode of tendering, however, for spot purchase clause No.7(a) & 7(b) of Section-I of DoP shall be referred.*			

सौ. दास

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2026-**2411-62** दिनांक: 02 जून 2026

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 42/2026

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/ कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (परियोजनाएं)
3. मुख्य सतर्कता अधिकारी

With immediate effect and until further orders, a new **Section - IX** titled as **"Delegation of Powers for Renewable Energy Implementing Agency (REIA)"** is hereby inserted in the Delegation of Powers (2020 Edition) as under:-

Section - IX

Delegation of Powers for Renewable Energy Implementing Agency (REIA)

Note: Powers given herein below will be exercised for carrying out the functions of Renewable Energy Implementing Agency (REIA).

Sr. No.	Subject Matter of Delegation	Officers to whom Powers Delegated	Extent of Power	Reference / Remarks
1.0	Administrative approval for publishing Request for Selection (RfS) for selection of RE Power Developers	CMD	Full Power	
2.0	Approval for conducting tendering process and issuance of Letter of Awards to RE Power Developers			
2.1	Approval of Request for Selection (RfS) document, Power Purchase Agreement (PPA) and Power Sale Agreement (PSA) documents, including issuance of amendments thereto, for selection of RE Power Developers.	Director	Full Power	
2.2	Approval of Techno-Commercial Bid Evaluation Report, Financial Bid Evaluation / e-RA Report, and issuance of Letter of Award(s).	Director	Full Power	
2.3	Approval for issuing Clarifications to RfS document/PPA/PSA Documents	Head (REIA) not below the rank of GM	Full Power	
2.4	Approval for finalizing/extension of date of Pre-bid meeting, Last date of bid submission, Date of conducting e-RA process	Head (REIA) not below the rank of GM	Full Power	
2.5	Approval for constitution of Committee/Standing Committee for Preparation of Tender Documents/RfS Document/PPA/PSA etc.	The provision of Annexure–I of DOP shall be applicable. Wherever no provision exists, approval of Director shall be obtained.		

सौ. दास्य

Sr. No.	Subject Matter of Delegation	Officers to whom Powers Delegated	Extent of Power	Reference / Remarks
3.0	**Execution of Projects.**			
3.1	*Nomination/Declaration of Nodal Officer / Point of Contact for execution and monitoring of projects*	Head (REIA) not below the rank of GM	Full Power	
3.2	Approval for issuing Amendment to Letter of Awards to the selected RE Power Developers in respect of matters for which provisions are incorporated in the RfS Document.	Head (REIA) not below the rank of GM	Full Power	
3.3	Approval for execution of projects through Special Purpose Vehicle (SPVs) of the Bidding company in line with provision of RfS Document.	Head (REIA) not below the rank of GM	Full Power	
3.4	All matters pertaining to execution of awarded contract for which provisions already exist in the RfS Document / PPA / PSA Document.	Head (REIA) not below the rank of GM	Full Power	
3.5	All matters pertaining to execution of awarded contract for which provisions does not exist in the RfS Document / PPA / PSA Document or which are deviations from the provisions thereof.	Director	Full Power	
3.6	Approval for constitution of Committee/Standing Committee w.r.t. matters pertaining to execution of contracts.	Director	Full Power	
4.0	Approval for submitting offer/proposal to DISCOMs/Buying Entities for providing services as Bid Process Coordinator/ Bid Implementing Agency or any other professional services	Director	Full Power	
5.0	Hiring of consultancy / services / advisory services contracts pertaining to REIA activities.	The provision of Sr. No. 31 of Section-1 shall be applicable.		
6.0	Commercial activities			
6.1	Signing or authorizing to sign affidavit / petitions and documents in respect of matters related to adoption of tariff and procurement of power for submission to different agencies like CERC, SERC and other regulatory bodies/ Appellate Court / Buying Entity (ies), DISCOMs, beneficiary states, etc.	Head (REIA) not below the rank of GM	Full Power	
6.2	Signing or authorizing to sign affidavits, petitions and documents for submission to CERC / SERC / APTEL / Courts / Buying Entities / DISCOMs / beneficiary States etc., in respect of matters other than those covered under Sr. No. 6.1 above.	Head (REIA) not below the rank of GM	Full Power	*Petitions and documents shall be signed after obtaining approval of Director.*

Sr. No.	Subject Matter of Delegation	Officers to whom Powers Delegated	Extent of Power	Reference / Remarks
6.3	Signing of Power Purchase Agreement (PPA) and Power Sale Agreement (PSA).	Head (REIA) not below the rank of GM	Full Power	If required to be signed by officer below Head (REIA), authorization shall be accorded by Director.
6.4	Approval of PPA / PSA documents in case of deviation from approved RfS / PPA / PSA provisions.	Director	Full Power	
6.5	Settlement of dispute with regard to surcharge, rebate, etc., with Buying Entity, DISCOMs, beneficiary states, Developers, Generators etc. on Energy Bills.	Director	Up to ₹25 lakh per Buying Entity per annum.	
		Head (REIA) not below the rank of GM	Up to ₹5 lakh per Buying Entity per annum.	Subject to intimation to the concerned Director.
6.6	Signing or authorizing to sign affidavits & regulatory compliances as per the Notification / Directives / Guidelines / Rules/ Regulations issued or to be issued by SERC/ CERC / APTEL / GOI and other regulatory bodies viz. CEA / GRID INDIA / RLDC / RPC/SLDC etc.	Head (REIA) not below the rank of GM	Full Power	
6.7	Approval of fee for Petition (Tariff, Miscellaneous, Review, Interlocutory and Regulatory Compliance, etc.) and Power Exchange Fees as per the notification /Directives / Guidelines/ Rules/ Regulations issued or to be issued by SERC /CERC / APTEL/ GOI/CEA and other regulatory bodies.	Director	Full Power	
6.8	Signing the monthly Energy Bills/Arrear bills/Other Bills (viz RLDC/NLDC/Supplementary Bill/PLI)/ Debit Note/Credit Note based on order issued by Regulatory Authority/Power exchanges/ Bilateral agreement signed by SJVN with beneficiaries.	Senior Manager and above	Full Power	
6.9	Approval for release of payment of Energy Bills/FERV Bills/Arrear Bills/Supplementary Bills/other bills (viz. RPD/WPD/SPD/BESSD/HPD/PSPD etc.) Debit Note/Credit Note including rebate based on order/communication issued by Regulatory	Head (REIA) not below the rank of GM	Full Power	

Sr. No.	Subject Matter of Delegation	Officers to whom Powers Delegated	Extent of Power	Reference / Remarks
	Authority/Power exchanges/PPA/BESPA signed by SJVN with Developer/Generator.			
6.10	Administrative Approval for Bill Discounting including terms and conditions.	Director	Full Power	Under intimation to CMD.
6.11	To sign documents relating to Bill Discounting Transaction like Bill of Exchange (BOE), Debit Authority etc.	ED	Bill discounting Transaction beyond Rs. 200 Cr.	Subject to Administrative Approval for Bill Discounting including terms and conditions as per Sr. No. 6.9.
		CGM	Bill discounting Transaction upto Rs. 200 Cr.	
		GM	Bill discounting Transaction upto Rs.150 Cr.	
		DGM	Bill discounting Transaction upto Rs.100 Cr.	
		Sr. Manager	Bill discounting Transaction upto Rs.50 Cr.	
6.12	Engagement of legal counsels / experts for filing of Petition (Tariff, Miscellaneous, Review, Interlocutory and Regulatory Compliance), attending, hearing, preparing and submission of replies to Regulatory bodies viz. Supreme Court/ High Court/ Other Court/ APTEL/ CERC /SERC, etc.	Director	₹5 Lakh each case	1) In case of appearance in court, each hearing would mean each case.
		Head (REIA) not below the rank of GM	₹1 lakh in each case subject to a ceiling of ₹5 Lakh per annum	Subject to intimation to concerned Director.
6.13	Approval for issuance of the notice to Defaulting entity of SJVN for non- payment and non-maintaining of Letter of Credit and sale of such surplus regulated power on Power exchange platform through Trader.	Director	Full Power	Under intimation to CMD.

Sr. No.	Subject Matter of Delegation	Officers to whom Powers Delegated	Extent of Power	Reference / Remarks
6.14	Signing or authorizing to sign Short term/ Medium term /Long term Agreement with Trader/ Buying Entity (ies) for sale of regulated power.	Head (REIA) not below the rank of GM	Full Power	These powers shall be exercised subject to administrative approval accorded by Director for signing of Agreement.
7.0	Empanelment/hiring of legal counsel for REIA related works and approval of schedule of fee & other terms of the same.	Director (P) in consultation with CMD	Full Power	

सौ.दास

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2026-2896-2947 दिनांक: 11 अगस्त 2026

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन – 2020 संस्करण - संशोधन संख्या 43/2026

तुरंत प्रभाव से तथा आगामी आदेशों तक उपरोक्त विषय पर एतदद्वारा **अनुलग्नक** के अनुसार डीओपी संशोधन जारी किए जाते हैं ।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
2. सभी परियोजना/ कार्यालय प्रमुख
3. सभी परियोजनाओं/ कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
4. सहायक कंपनियों के सीईओ और सीएफओ

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (परियोजनाएं)
3. मुख्य सतर्कता अधिकारी

Annexure to DOP Amendment Order # 43/2026 to DOP-2020 Edition

With immediate effect and until further orders, **Clause 35** of **Guidelines for exercising the Delegation of Powers** (as amended by DOP Amendment Order# 18/2022 & # 33/2024) of Delegation of Powers (2020 Edition) is hereby amended as under:

Existing Provisions	Amended Provisions
C35. In respect of contracts for procurement of goods/ works/ services to be awarded by Director and above at Corporate Office level, Technical Specifications and Bill of Quantity (BOQ) shall be drawn by Corporate Design Department and sent to Corporate Cost Engineering Division, Corporate Cost Engineering Division shall prepare cost estimate and forward the same to Finance for vetting and thereafter shall get approved at the appropriate level in accordance with delegation mentioned herein. Approval of cost estimate shall be accorded by competent authority having administrative control. However, in respect of Hydro-Mechanical, Electrical & Electro-Mechanical works, estimates shall be prepared by Hydro-Mechanical and Electrical Design Divisions respectively. Data/Inputs for preparation of estimate shall be provided to Corporate Cost Engineering Division by the Project and concerned Design Division, as may be necessary. Further, in respect of contracts for procurement of goods/works/services to be awarded by ED and below level at Corporate Office, Estimate as prepared by indenting/ executing Department shall be sent to Cost Engineering deptt. for vetting of cost estimate before sending the same for FC. [Amd # 18/2022] Above provisions shall not apply to IT related works.[Amd # 33/2024]	**C35.** In respect of contracts for procurement of goods/ works/ services to be awarded by Director and above at Corporate Office level, Technical Specifications and Bill of Quantity (BOQ) shall be drawn by Corporate Design Department and sent to Corporate Cost Engineering Division, Corporate Cost Engineering Division shall prepare cost estimate and forward the same to Finance for vetting and thereafter shall get approved at the appropriate level in accordance with delegation mentioned herein. Approval of cost estimate shall be accorded by competent authority having administrative control. However, in respect of Hydro-Mechanical, Electrical & Electro-Mechanical works, estimates shall be prepared by Hydro-Mechanical and Electrical Design Divisions respectively. Data/Inputs for preparation of estimate shall be provided to Corporate Cost Engineering Division by the Project and concerned Design Division, as may be necessary. Further, in respect of contracts for procurement of goods/works/services to be awarded by ED and below level at Corporate Office, Estimate as prepared by indenting/ executing Department shall be sent to Cost Engineering deptt. for vetting of cost estimate before sending the same for FC. [Amd # 18/2022] **Above provisions shall not apply to (i) IT-related works and (ii) HR-related procurement of goods/services for expenditure on National Festivals/ Raising Day/ Sports Day/ expenditure on visit of dignitaries/ officials, library, expenditure on ceremonies or other similar administrative events/activities.**[Amd # 33/2024 and 43/2026]

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2020-2904-46 दिनांक: 08 सितम्बर 2020

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - उप प्रत्यायोजन # 1/2020

तुरंत प्रभाव से तथा आगामी आदेशों तक, श्री एस.के. दास, उप महाप्रबन्धक (वित्त एवं लेखा), रामपुर जल विद्युत स्टेशन को, एतदद्वारा परियोजना प्रमुख (आरएचपीएस) के अधिकार क्षेत्र में आने वाले मामलों में वित्तीय सहमति प्रदान करने हेतु, डीओपी के तहत, अपर महाप्रबंधक के स्तर के अधिकार उप-प्रत्यायोजित किए जाते हैं ।

उपर्युक्त उप-प्रत्यायोजन, रामपुर जल विद्युत स्टेशन में अपेक्षित स्तर पर कार्यपालक की तैनाती / नियुक्ति किए जाने तक प्रभावी रहेंगे तथा डीओपी के मूलतः यथापरभावधित अन्य सभी शर्तों / टिप्पणियों के अध्यधीन रहेंगे ।

इसके अतिरिक्त, उपर्युक्त उप-प्रत्यायोजन कार्यात्मक प्रकृति का है तथा संबद्ध अधिकारी, उप महाप्रबन्धक के पदानुसार लिए जाने वाले परिश्रमिक, लाभ, सुविधा आदि से अतिरिक्त के लिए पात्र नहीं होगा ।

इसे सक्षम अधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

क	**सभी विभागाध्यक्ष:-**		
1	वित्त एवं लेखा विभाग	2	कार्मिक एवं प्रशासन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवत्ता आश्वासन एवं नरीक्षण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		
ख	**सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित्त एवं लेखा विभाग के प्रमुख:-**		
1	संपर्क कार्यालय – नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. – झाकडी	4	रामपुर ज.वि.स्टे. – झाकडी
5	लुहरी जलविद्युत परियोजना – सुन्नी	6	धौलासिद्ध परियोजना – हमीरपुर
7	नटवर मोरी परियोजना – उत्तराखंड	8	जाखोल सांकरी परियोजना – उत्तराखंड
9	देवसरी जलविद्युत परियोजना – उत्तराखंड	10	बक्सर थर्मल परियोजना – बिहार
11	अरुण – 3 परियोजना – नेपाल	12	खोलोंग्चु परि. - भूटान
13	झांगी थोपन पोवारी परियोजना – रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना – खिरविरे
15	सडला पवन ऊर्जा परियोजना – सडला	16	चरनखा सौर परियोजना - गुजरात
17	ट्रांसमिशन लाइन कार्यालय - मुजफ्फरपुर	17	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

SJVN Limited
Company Secretariat, Shimla

SJVN/CHQ/CS/31/2020- 2904 - 46 Date: 08 September 2020

OFFICE ORDER

Sub: Delegation Of Powers – 2020 Edition - Sub-Delegation # 1/2020

With immediate effect and until further orders, Sh. S.K. Das, DGM (F&A), Rampur Hydro Power Station (RHPS) is hereby sub-delegated powers of level of AGM under DoP, for financial concurrence of proposals falling within the purview of Head of Project, RHPS.

The above sub-delegation shall be effective till posting / placement of requisite level executive in the RHPS and shall be subject to all other conditions/ remarks as originally provided in the DOP.

Further, the above sub-delegation is functional in nature and will not entitle the delegatee to claim any additional remuneration, benefit, privilege etc. other than those available to him as DGM in any manner.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary

Distribution:-

A. All Heads of Department:

1. Finance & Audit Department
2. Corporate Human Resource Deptt.
3. Corporate Planning Department
4. Corporate Monitoring Department
5. Corporate Civil Contract Department
6. Corporate Electrical Contract Deptt.
7. Corporate Civil Design Department
8. Corporate Electrical Design Deptt.
9. Hydro-Mechanical Design Department
10. C&SO Department
11. Corporate Environment Department
12. IT & SE Department
13. Architecture & CSU Department
14. Internal Audit Department
15. Quality Assurance and Inspection Deptt.
16. Corporate Facility Management Deptt.
17. Business Dev. Cell & Consultancy Wing
18. Corporate Strategy Department
19. Dy. Chief Vigilance Officer

B. All HOPs, Heads of HR Department / Heads of F&A Department at Projects / Offices / Subsidiaries Companies:

1. Liaison Office, New Delhi
2. Liaison Office, Dehradun
3. Nathpa Jhakri Hydro Power Station, Jhakri
4. Rampur Hydro Power Station, Jhakri
5. Luhri HEP, Sunni
6. Dhaulasidh HEP, Hamirpur
7. Naitwar Mori HEP, Uttrakhand
8. Jakhol Sankri HEP, Uttrakhand
9. Devasari HEP, Uttrakhand
10. Buxar Thermal Power Project, Bihar
11. Arun-3 HEP, Nepal
12. Kholongchu HEP, Bhutan
13. Jhangi Thopan Powari HEP, Reckong Peo
14. Khirwire WPP, Maharashtra
15. Sadla WPP, Gujarat
16. Charanka SPP, Gujarat
17. Transmission Line Office, Muzaffarpur, Bihar
18. Chenab Project Office, Udaipur

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:

1. Chairman & Managing Director
2. Director(Personnel) / Director(Civil) / Director(Finance) / Director(Electrical)
3. Chief Vigilance Officer

SJVN Limited
Company Secretariat, Shimla

SJVN/CHQ/CS/31/2020-3097-3152 Date: 24 September 2020

OFFICE ORDER

Sub: Delegation Of Powers – 2020 Edition - Sub-Delegation # 2/2020

With immediate effect and until further orders, Sh. Ravi Chander Negi, GM/ HOP – Nathpa Jhakri Hydro Power station is hereby delegated powers under **Clause 46** of **Section – III** of Delegation of Powers-2020 Edition for administrative approval for purchase of mementoes for promoting business interests - upto 1 Lakh per occasion subject to an annual ceiling of Rs. 5 lakh.

The above sub-delegation is functional in nature and will not entitle the delegatee to claim any additional remuneration, benefit, privilege etc. other than those available to him as GM in any manner.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary

Distribution:-

A. All Heads of Department:

1. Finance & Audit Department
2. Corporate Human Resource Deptt.
3. Corporate Planning Department
4. Corporate Monitoring Department
5. Corporate Civil Contract Department
6. Corporate Electrical Contract Deptt.
7. Corporate Civil Design Department
8. Corporate Electrical Design Deptt.
9. Hydro-Mechanical Design Department
10. C&SO Department
11. Corporate Environment Department
12. IT & SE Department
13. Architecture & CSU Department
14. Internal Audit Department
15. Quality Assurance and Inspection Deptt.
16. Corporate Facility Management Deptt.
17. Business Dev. Cell & Consultancy Wing
18. Corporate Strategy Department
19. Dy. Chief Vigilance Officer

B. All HOPs, Heads of HR Department / Heads of F&A Department at Projects / Offices / Subsidiaries Companies:

1. Liaison Office, New Delhi
2. Liaison Office, Dehradun
3. Nathpa Jhakri Hydro Power Station, Jhakri
4. Rampur Hydro Power Station, Jhakri
5. Luhri HEP, Sunni
6. Dhaulasidh HEP, Hamirpur
7. Naitwar Mori HEP, Uttrakhand
8. Jakhol Sankri HEP, Uttrakhand
9. Devasari HEP, Uttrakhand
10. Buxar Thermal Power Project, Bihar
11. Arun-3 HEP, Nepal
12. Kholongchu HEP, Bhutan
13. Jhangi Thopan Powari HEP, Reckong Peo
14. Khirwire WPP, Maharashtra
15. Sadla WPP, Gujarat
16. Charanka SPP, Gujarat
17. Transmission Line Office, Muzaffarpur, Bihar
18. Chenab Project Office, Udaipur

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:

1. Chairman & Managing Director
2. Director(Personnel) / Director(Civil) / Director(Finance) / Director(Electrical)
3. Chief Vigilance Officer

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2020-3097-3152 दिनांक: 24 सितम्बर 2020

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - उप प्रत्यायोजन # 2/2020

तुरंत प्रभाव से तथा आगामी आदेशों तक, श्री रवि चन्द्र नेगी, महाप्रबन्धक/ परियोजना प्रमुख, नाथपा झाकड़ी जल विद्युत स्टेशन को एतदद्वारा डीओपी-2020 के **सेक्शन III** के **क्लाज 46** के तहत, व्यावसायिक हितों को बढ़ावा देने के लिए स्मृति चिन्ह की खरीद के लिए प्रशासनिक स्वीकृति प्रदान करने हेतु - 1 लाख रुपये तक प्रति अवसर, 5 लाख रुपये प्रति वर्ष की सीमा तक के अधिकार उप-प्रत्यायोजित किए जाते हैं ।

इसके अतिरिक्त, उपर्युक्त उप-प्रत्यायोजन कार्यात्मक प्रकृति का है तथा संबद्ध अधिकारी, महाप्रबन्धक के पदानुसार लिए जाने वाले परिश्रमिक, लाभ, सुविधा आदि से अतिरिक्त के लिए पात्र नहीं होगा ।

इसे सक्षम अधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

क सभी विभागाध्यक्ष:-

1	वित्त एवं लेखा विभाग	2	कार्मिक एवं प्रशासन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवत्ता आश्वासन एवं नरीक्षण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		

ख सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित्त एवं लेखा विभाग के प्रमुख:-

1	संपर्क कार्यालय – नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. – झाकडी	4	रामपुर ज.वि.स्टे. – झाकडी
5	लुहरी जलविद्युत परियोजना – सुन्नी	6	धौलासिद्ध परियोजना – हमीरपुर
7	नटवर मोरी परियोजना – उत्तराखंड	8	जाखोल सांकरी परियोजना – उत्तराखंड
9	देवसरी जलविद्युत परियोजना – उत्तराखंड	10	बक्सर थर्मल परियोजना – बिहार
11	अरुण – 3 परियोजना – नेपाल	12	खोलोंग्चु परि॰ - भूटान
13	झांगी थोपन पोवारी परियोजना – रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना – खिरविरे
15	सडला पवन ऊर्जा परियोजना – सडला	16	चरनखा सौर परियोजना - गुजरात
17	ट्रांसमिशन लाइन कार्यालय - मुजफ्फरपुर	17	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2020- 3366-3421 दिनांक: 21 अक्तूबर 2020

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - उप प्रत्यायोजन # 3/2020

तुरंत प्रभाव से तथा आगामी आदेशों तक, विभागाध्यक्ष (सीएफ़एमडी) को एतदद्वारा डीओपी-2020 के तहत, महाप्रबंधक स्तर के अधिकार उप-प्रत्यायोजित किए जाते हैं ।

इसके अतिरिक्त, उपर्युक्त उप-प्रत्यायोजन कार्यात्मक प्रकृति का है तथा संबद्ध अधिकारी, अपर-महाप्रबन्धक के पदानुसार लिए जाने वाले परिश्रमिक, लाभ, सुविधा आदि से अतिरिक्त के लिए पात्र नहीं होगा ।

इसे सक्षम अधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास
(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

क	**सभी विभागाध्यक्ष:-**		
1	वित्त एवं लेखा विभाग	2	कार्मिक एवं प्रशासन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवत्ता आश्वासन एवं नरीक्षण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		
ख	**सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित्त एवं लेखा विभाग के प्रमुख:-**		
1	संपर्क कार्यालय – नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. – झाकडी	4	रामपुर ज.वि.स्टे. – झाकडी
5	लुहरी जलविद्युत परियोजना – सुन्नी	6	धौलासिद्ध परियोजना – हमीरपुर
7	नटवर मोरी परियोजना – उत्तराखंड	8	जाखोल सांकरी परियोजना – उत्तराखंड
9	देवसरी जलविद्युत परियोजना – उत्तराखंड	10	बक्सर थर्मल परियोजना – बिहार
11	अरुण – 3 परियोजना – नेपाल	12	खोलोंग्चु परि॰ - भूटान
13	झांगी थोपन पोवारी परियोजना – रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना – खिरविरे
15	सडला पवन ऊर्जा परियोजना – सडला	16	चरनखा सौर परियोजना - गुजरात
17	ट्रांसमिशन लाइन कार्यालय - मुजफ्फरपुर	17	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

SJVN Limited
Company Secretariat, Shimla

SJVN/CHQ/CS/31/2020- 3366-3421 Date: 21 October 2020

OFFICE ORDER

Sub: Delegation Of Powers – 2020 Edition - Sub-Delegation # 3/2020

With immediate effect and until further orders, Head of Department (CFMD) is hereby delegated powers of General Manager under Delegation of Powers-2020 Edition.

The above sub-delegation is functional in nature and will not entitle the delegatee to claim any additional remuneration, benefit, privilege etc. other than those available to him as AGM in any manner.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary

Distribution:-

A. All Heads of Department:

1. Finance & Audit Department
2. Corporate Human Resource Deptt.
3. Corporate Planning Department
4. Corporate Monitoring Department
5. Corporate Civil Contract Department
6. Corporate Electrical Contract Deptt.
7. Corporate Civil Design Department
8. Corporate Electrical Design Deptt.
9. Hydro-Mechanical Design Department
10. C&SO Department
11. Corporate Environment Department
12. IT & SE Department
13. Architecture & CSU Department
14. Internal Audit Department
15. Quality Assurance and Inspection Deptt.
16. Corporate Facility Management Deptt.
17. Business Dev. Cell & Consultancy Wing
18. Corporate Strategy Department
19. Dy. Chief Vigilance Officer

B. All HOPs, Heads of HR Department / Heads of F&A Department at Projects / Offices / Subsidiaries Companies:

1. Liaison Office, New Delhi
2. Liaison Office, Dehradun
3. Nathpa Jhakri Hydro Power Station, Jhakri
4. Rampur Hydro Power Station, Jhakri
5. Luhri HEP, Sunni
6. Dhaulasidh HEP, Hamirpur
7. Naitwar Mori HEP, Uttrakhand
8. Jakhol Sankri HEP, Uttrakhand
9. Devasari HEP, Uttrakhand
10. Buxar Thermal Power Project, Bihar
11. Arun-3 HEP, Nepal
12. Kholongchu HEP, Bhutan
13. Jhangi Thopan Powari HEP, Reckong Peo
14. Khirwire WPP, Maharashtra
15. Sadla WPP, Gujarat
16. Charanka SPP, Gujarat
17. Transmission Line Office, Muzaffarpur, Bihar
18. Chenab Project Office, Udaipur

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:

1. Chairman & Managing Director
2. Director(Personnel) / Director(Civil) / Director(Finance) / Director(Electrical)
3. Chief Vigilance Officer

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2021-1777-1819 दिनांक: 05 अप्रैल 2021

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - उप प्रत्यायोजन # 4/2021

तुरंत प्रभाव से तथा आगामी आदेशों तक, श्री संजीव कौशल, उप महाप्रबन्धक (वित्त एवं लेखा), सुन्नी बांध विद्युत परियोजना (एसडीएचईपी) को, एतदद्वारा परियोजना प्रमुख (एसडीएचईपी) के अधिकार क्षेत्र में आने वाले मामलों में वित्तीय सहमति प्रदान करने हेतु, डीओपी-2020 संस्करण के तहत, वरिष्ठ अपर महाप्रबंधक के स्तर के अधिकार उप-प्रत्यायोजित किए जाते हैं ।

उपर्युक्त उप-प्रत्यायोजन, सुन्नी बांध विद्युत परियोजना में अपेक्षित स्तर पर कार्यपालक की तैनाती / नियुक्ति किए जाने तक प्रभावी रहेंगे तथा डीओपी के मूलतः यथापरभावधित अन्य सभी शर्तों / टिप्पणियों के अध्यधीन रहेंगे ।

इसके अतिरिक्त, उपर्युक्त उप-प्रत्यायोजन कार्यात्मक प्रकृति का है तथा संबद्ध अधिकारी, उप-महाप्रबन्धक के पदानुसार लिए जाने वाले परिश्रमिक, लाभ, सुविधा आदि से अतिरिक्त के लिए पात्र नहीं होगा ।

इसे सक्षम अधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

क	**सभी विभागाध्यक्ष:-**		
1	वित्त एवं लेखा विभाग	2	कार्मिक एवं प्रशासन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवत्ता आश्वासन एवं नरीक्षण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		

ख	**सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित्त एवं लेखा विभाग के प्रमुख:-**		
1	संपर्क कार्यालय - नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. - झाकडी	4	रामपुर ज.वि.स्टे. - झाकडी
5	लुहरी जलविद्युत परियोजना - सुन्नी	6	धौलासिद्ध परियोजना - हमीरपुर
7	नटवर मोरी परियोजना - उत्तराखंड	8	जाखोल सांकरी परियोजना - उत्तराखंड
9	देवसरी जलविद्युत परियोजना - उत्तराखंड	10	बक्सर थर्मल परियोजना - बिहार
11	अरुण - 3 परियोजना - नेपाल	12	खोलोंग्चु परि. - भूटान
13	झांगी थोपन पोवारी परियोजना - रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना - खिरविरे
15	सडला पवन ऊर्जा परियोजना - सडला	16	चरनखा सौर परियोजना - गुजरात
17	सुन्नी बांध परियोजना - सुन्नी	18	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

SJVN Limited
Company Secretariat, Shimla

SJVN/CHQ/CS/31/2021-1777-1819 Date: 05 April 2021

OFFICE ORDER

Sub: Delegation Of Powers – 2020 Edition - Sub-Delegation # 4/2021

With immediate effect and until further orders, Sh. Sanjeev Kaushal, DGM (F&A), Sunni Dam Hydro Electric Project (SDHEP) is hereby sub-delegated powers of level of Sr. AGM under DoP-2020 Edition, for financial concurrence of proposals falling within the purview of Head of Project, SDHEP.

The above sub-delegation shall be effective till posting / placement of requisite level executive in the SDHEP and shall be subject to all other conditions/ remarks as originally provided in the DOP.

Further, the above sub-delegation is functional in nature and will not entitle the delegatee to claim any additional remuneration, benefit, privilege etc. other than those available to him as DGM in any manner.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary

Distribution:-

A. All Heads of Department:

1. Finance & Audit Department
2. Corporate Human Resource Deptt.
3. Corporate Planning Department
4. Corporate Monitoring Department
5. Corporate Civil Contract Department
6. Corporate Electrical Contract Deptt.
7. Corporate Civil Design Department
8. Corporate Electrical Design Deptt.
9. Hydro-Mechanical Design Department
10. C&SO Department
11. Corporate Environment Department
12. IT & SE Department
13. Architecture & CSU Department
14. Internal Audit Department
15. Quality Assurance and Inspection Deptt.
16. Corporate Facility Management Deptt.
17. Business Dev. Cell & Consultancy Wing
18. Corporate Strategy Department
19. Dy. Chief Vigilance Officer

B. All HOPs, Heads of HR Department / Heads of F&A Department at Projects / Offices / Subsidiaries Companies:

1. Liaison Office, New Delhi
2. Liaison Office, Dehradun
3. Nathpa Jhakri Hydro Power Station, Jhakri
4. Rampur Hydro Power Station, Jhakri
5. Luhri HEP, Sunni
6. Dhaulasidh HEP, Hamirpur
7. Naitwar Mori HEP, Uttrakhand
8. Jakhol Sankri HEP, Uttrakhand
9. Devasari HEP, Uttrakhand
10. Buxar Thermal Power Project, Bihar
11. Arun-3 HEP, Nepal
12. Kholongchu HEP, Bhutan
13. Jhangi Thopan Powari HEP, Reckong Peo
14. Khirwire WPP, Maharashtra
15. Sadla WPP, Gujarat
16. Charanka SPP, Gujarat
17. Sunni Dam HEP, Sunni
18. Chenab Project Office, Udaipur

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:-

1. Chairman & Managing Director
2. Director(Personnel) / Director(Civil) / Director(Finance) / Director(Electrical)
3. Chief Vigilance Officer

SJVN Limited
Company Secretariat, Shimla

SJVN/CHQ/CS/31/2021- 4315-71 Date: 17 September 2021

OFFICE ORDER

Sub: Delegation Of Powers – 2020 Edition - Sub-Delegation # 5/2021

With immediate effect and until further orders and in exercise of powers delegated by the Board of Directors to CMD, Director (Personnel) be and is hereby authorized and sub-delegated full powers to execute and sign Power of Attorney for and on behalf of the Company in favour of any Officer of the Company and for any purpose deemed fit.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary

Distribution:-

A. All Heads of Department:

1. Finance & Audit Department
2. Corporate Human Resource Deptt.
3. Corporate Planning Department
4. Corporate Monitoring Department
5. Corporate Civil Contract Department
6. Corporate Electrical Contract Deptt.
7. Corporate Civil Design Department
8. Corporate Electrical Design Deptt.
9. Hydro-Mechanical Design Department
10. C&SO Department
11. Corporate Environment Department
12. IT & SE Department
13. Architecture & CSU Department
14. Internal Audit Department
15. Quality Assurance and Inspection Deptt.
16. Corporate Facility Management Deptt.
17. Business Dev. Cell & Consultancy Wing
18. Corporate Strategy Department
19. Dy. Chief Vigilance Officer

B. All HOPs, Heads of HR Department / Heads of F&A Department at Projects / Offices / Subsidiaries Companies:

1. Liaison Office, New Delhi
2. Liaison Office, Dehradun
3. Nathpa Jhakri Hydro Power Station, Jhakri
4. Rampur Hydro Power Station, Jhakri
5. Luhri HEP, Sunni
6. Dhaulasidh HEP, Hamirpur
7. Naitwar Mori HEP, Uttrakhand
8. Jakhol Sankri HEP, Uttrakhand
9. Devasari HEP, Uttrakhand
10. Buxar Thermal Power Project, Bihar
11. Arun-3 HEP, Nepal
12. Kholongchu HEP, Bhutan
13. Jhangi Thopan Powari HEP, Reckong Peo
14. Khirwire WPP, Maharashtra
15. Sadla WPP, Gujarat
16. Charanka SPP, Gujarat
17. Sunni Dam HEP, Sunni
18. Chenab Project Office, Udaipur

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:-

1. Chairman & Managing Director
2. Director(Personnel) / Director(Civil) / Director(Finance) / Director(Electrical)
3. Chief Vigilance Officer

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2021- 4315-71 दिनांक: 17 सितम्बर 2021

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - उप प्रत्यायोजन # 5/2021

तत्काल प्रभाव से तथा आगामी आदेशों तक एवं निदेशक मंडल द्वारा अध्यक्ष एवं प्रबंध निदेशक को प्रत्यायोजित शक्तियों को प्रयुक्त करते हुए, निदेशक (कार्मिक) को एतदद्वारा कंपनी के लिए और उसकी ओर से, कंपनी के किसी भी अधिकारी के पक्ष में तथा किसी भी उचित उद्देश्य हेतु, पावर ऑफ अटॉर्नी को निष्पादित करने और हस्ताक्षरित करने हेतु पूर्ण शक्तियाँ एवं अधिकार उप-प्रत्यायोजित किए जाते हैं ।

इसे सक्षम अधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

क	**सभी विभागाध्यक्ष:-**		
1	वित्त एवं लेखा विभाग	2	कार्मिक एवं प्रशासन विभाग
3	कॉर्पोरेट प्लानिंग विभाग	4	कॉर्पोरेट मोनिट्रिंग विभाग
5	सिविल संविदा विभाग	6	विद्युत संविदा विभाग
7	सिविल अभिकल्प विभाग	8	विद्युत अभिकल्प विभाग
9	एचएम अभिकल्प विभाग	10	सी एंड एसओ विभाग
11	कॉर्पोरेट पर्यावरण विभाग	12	आईटी एंड एसई विभाग
13	वास्तुकला एवं सीएसयू विभाग	14	आंतरिक लेखा परीक्षा विभाग
15	गुणवत्ता आश्वासन एवं नरीक्षण विभाग	16	कॉर्पोरेट सुविधा प्रबंधन विभाग
17	व्यापार विस्तार सेल एवं कंसल्टेंसी विंग	18	कॉर्पोरेट स्ट्रेटजी विभाग
19	उप मुख्य सतर्कता अधिकारी		

ख	**सभी परियोजना/ कार्यालय/ अधीनस्थ कंपनियों के प्रमुख, का. एवं प्र. विभाग के प्रमुख, वित्त एवं लेखा विभाग के प्रमुख:-**		
1	संपर्क कार्यालय – नई दिल्ली	2	संपर्क कार्यालय - देहारादून
3	नाथपा झाकडी ज.वि.स्टे. – झाकडी	4	रामपुर ज.वि.स्टे. – झाकडी
5	लुहरी जलविद्युत परियोजना – सुन्नी	6	धौलासिद्ध परियोजना – हमीरपुर
7	नटवर मोरी परियोजना – उत्तराखंड	8	जाखोल सांकरी परियोजना – उत्तराखंड
9	देवसरी जलविद्युत परियोजना – उत्तराखंड	10	बक्सर थर्मल परियोजना – बिहार
11	अरुण – 3 परियोजना – नेपाल	12	खोलोंग्चु परि. - भूटान
13	झांगी थोपन पोवारी परियोजना – रिकांगपियो	14	खिरविरे पवन ऊर्जा परियोजना – खिरविरे
15	सडला पवन ऊर्जा परियोजना – सडला	16	चरनखा सौर परियोजना - गुजरात
17	सुन्नी बांध परियोजना - सुन्नी	18	चिनाब परियोजना कार्यालय - उदयपुर

❖ **कृपया अपने अधीनस्थ कार्यरत समस्त संबन्धित कर्मचारियों को परिपत्र की विषय-वस्तु से अवगत करा दे ।**

प्रतिलिपि: सूचनार्थ:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक)/ निदेशक (सिविल)/ निदेशक (वित)/ निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

SJVN Limited
Company Secretariat, Shimla

SJVN/CHQ/CS/31/2022-2892-2947 Date: 14 July 2022

OFFICE ORDER

Sub: Delegation of Powers – 2020 Edition - Sub-Delegation # 6/2022

With immediate effect and until further orders, Sh. Sunil Choudhary, Head of Project/Sr. AGM, LHEP-I is hereby sub-delegated powers of level of CGM under DoP-2020.

The above-sub-delegation shall be effective till posting/placement of requisite level executive in the LHEP-I and shall be subject to all conditions/remarks as originally provided in the DOP.

Further, the above sub-delegation is functional in nature and will not entitle the delegatee to claim any additional remuneration, benefit, privilege, etc. other than those available to him as Senior AGM in any manner.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary

Distribution:-

1. **Heads of Departments**
2. **Heads of Projects**
3. **Heads of F&A and HR in Projects / Offices of SJVN**
4. **CEOs & CFOs of Subsidiary Companies**
5. **CEO/Managing Director of Joint Venture Companies**

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:-

1. Chairman & Managing Director
2. Director (Personnel) / Director (Civil) / Director (Finance) / Director (Electrical)
3. Chief Vigilance Officer

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2022- 2892-2947 दिनांक: 14 जुलाई 2022

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - उप प्रत्यायोजन # 6/2022

तुरंत प्रभाव से तथा आगामी आदेशों तक, श्री सुनील चौधरी, परियोजना प्रमुख/वरिष्ठ अपर महाप्रबंधक, एलएचईपी-I को एतद्द्वारा डीओपी-2020 के तहत सीजीएम के स्तर के अधिकार उप-प्रत्यायोजित किए जाते हैं ।

उपरोक्त उप-प्रत्यायोजन एलएचईपी-I में अपेक्षित स्तर के कार्यकारी की पोस्टिंग/नियुक्ति तक प्रभावी रहेगा और मूल रूप से डीओपी में प्रदान की गई सभी शर्तों/टिप्पणियों के अधीन होगा।

इसके अतिरिक्त, उपर्युक्त उप-प्रत्यायोजन कार्यात्मक प्रकृति का है तथा संबद्ध अधिकारी, वरिष्ठ अपर महाप्रबंधक के पदानुसार लिए जाने वाले परिश्रमिक, लाभ, सुविधा आदि से अतिरिक्त के लिए पात्र नहीं होगा ।

इसे सक्षम अधिकारी के अनुमोदन से जारी किया जाता है ।

सौ दास
(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. **विभागों के प्रमुख**
2. **परियोजनाओं के प्रमुख**
3. **एसजेवीएन की परियोजनाओं/कार्यालयों में एफ एंड ए और एचआर के प्रमुख**
4. **सहायक कंपनियों के सीईओ और सीएफओ**
5. **संयुक्त उद्यम कंपनियों के सीईओ/प्रबंध निदेशक**

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

कृपया जानकारी के लिए कॉपी अग्रेषित करें:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (सिविल) / निदेशक (वित्त) / निदेशक (विद्युत)
3. मुख्य सतर्कता अधिकारी

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2022- 3253-3309 दिनांक: 17 अगस्त 2022

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - उप प्रत्यायोजन # 7/2022

तुरंत प्रभाव से तथा आगामी आदेशों तक, श्री रमेश कुमार जिंदल, परियोजना प्रमुख/ वरिष्ठ प्रबंधक (सिविल), बगोदरा सौर ऊर्जा परियोजना को एतद्द्वारा डीओपी-2020 के तहत, बगोदरा और गुजरात में आगामी सौर ऊर्जा परियोजनाओं के लिए अपर-महाप्रबंधक के स्तर के अधिकार उप-प्रत्यायोजित किए जाते हैं।

उपरोक्त उप-प्रत्यायोजन बगोदरा सौर ऊर्जा परियोजना में अपेक्षित स्तर के कार्यकारी की पोस्टिंग/नियुक्ति तक प्रभावी रहेगा और मूल रूप से डीओपी में प्रदान की गई सभी शर्तों/टिप्पणियों के अधीन होगा।

इसके अतिरिक्त, उपर्युक्त उप-प्रत्यायोजन कार्यात्मक प्रकृति का है तथा संबद्ध अधिकारी, वरिष्ठ प्रबंधक के पदानुसार लिए जाने वाले परिश्रमिक, लाभ, सुविधा आदि से अतिरिक्त के लिए पात्र नहीं होगा ।

इसे सक्षम अधिकारी के अनुमोदन से जारी किया जाता है ।

स. दास
(सौमेन्द्र दास)
कंपनी सचिव
17/08/2022

वितरण:-

1. **सभी विभागाध्यक्ष**
2. **सभी परियोजना/ कार्यालय प्रमुख**
3. **सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख**
4. **सहायक कंपनियों के सीईओ और सीएफओ**
5. **संयुक्त उद्यम कंपनियों के सीईओ/प्रबंध निदेशक**

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (विद्युत)/ निदेशक (सिविल)
3. मुख्य सतर्कता अधिकारी

SJVN Limited

Company Secretariat, Shimla

SJVN/CHQ/CS/31/2022- 3253-3309 Date: 17 August 2022

OFFICE ORDER

Sub: Delegation of Powers – 2020 Edition - Sub-Delegation #7/2022

With immediate effect and until further orders, Sh. Ramesh Kumar Jindal, Head of Project/Sr. Manager (Civil), Bagodara Solar Power Project is hereby sub-delegated powers of level of Additional General Manager (AGM) under DoP-2020 for Bagodara and upcoming Solar Power Projects in Gujrat.

The above-sub-delegation shall be effective till posting/placement of requisite level executive in the Bagodara Solar Power Project and shall be subject to all conditions/remarks as originally provided in the DOP.

Further, the above sub-delegation is functional in nature and will not entitle the delegatee to claim any additional remuneration, benefit, privilege, etc. other than those available to him as Sr. Manager in any manner.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary
17/08/22

Distribution:-

1. **All Heads of Departments**
2. **All Heads of Projects / Offices**
3. **Heads of F&A and HR in Projects / Offices**
4. **CEOs & CFOs of Subsidiary Companies**
5. **CEO/Managing Director of Joint Venture Companies**

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:-

1. Chairman & Managing Director
2. Director (Personnel) / Director (Finance) / Director (Electrical)/ Director (Civil)
3. Chief Vigilance Officer

SJVN Limited

Company Secretariat, Shimla

SJVN/CHQ/CS/31/2023- 2487-2540 Date: 22 May 2023

OFFICE ORDER

Sub: Delegation of Powers – 2020 Edition - Sub-Delegation # 8/2023

With immediate effect and until further orders, Sh. Arvind Kumar Gupta, Deputy General Manager, Electrical Contract Department is hereby sub-delegated powers of level of Additional General Manager (AGM) under DoP-2020.

The above-sub-delegation shall be effective till posting/placement of AGM/ GM level executive in the Electrical Contract Department and shall be subject to all conditions/remarks as originally provided in the DOP.

Further, the above sub-delegation is functional in nature and will not entitle the delegatee to claim any additional remuneration, benefit, privilege, etc. other than those available to him as Deputy General Manager in any manner.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary

Distribution:-

1. **All Heads of Departments**
2. **All Heads of Projects / Offices**
3. **Heads of F&A and HR in Projects / Offices**
4. **CEOs & CFOs of Subsidiary Companies**
5. **CEO/Managing Director of Joint Venture Companies**

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:-

1. Chairman & Managing Director
2. Director (Personnel) / Director (Finance) / Director (Electrical)
3. Director (Civil) Secretariat
4. Chief Vigilance Officer

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2023- 2487-2540 दिनांक: 22 मई 2023

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - उप-प्रत्यायोजन # 8/2023

तुरंत प्रभाव से तथा आगामी आदेशों तक, श्री अरविन्द कुमार गुप्ता, उप महाप्रबंधक, विद्युत संविदा विभाग को एतद्द्वारा डीओपी-2020 के तहत, अपर-महाप्रबंधक के स्तर के अधिकार उप-प्रत्यायोजित किए जाते हैं।

उपरोक्त उप-प्रत्यायोजन विद्युत संविदा विभाग में अपर-महाप्रबंधक/ महाप्रबंधक स्तर के कार्यपालक की पोस्टिंग/नियुक्ति तक प्रभावी रहेगा और मूल रूप से डीओपी में प्रदान की गई सभी शर्तों/टिप्पणियों के अधीन होगा।

इसके अतिरिक्त, उपर्युक्त उप-प्रत्यायोजन कार्यात्मक प्रकृति का है तथा संबद्ध अधिकारी, उप महाप्रबंधक के पदानुसार लिए जाने वाले परिश्रमिक, लाभ, सुविधा आदि से अतिरिक्त के लिए पात्र नहीं होगा ।

इसे सक्षम अधिकारी के अनुमोदन से जारी किया जाता है ।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. **सभी विभागाध्यक्ष**
2. **सभी परियोजना/ कार्यालय प्रमुख**
3. **सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख**
4. **सहायक कंपनियों के सीईओ और सीएफओ**
5. **संयुक्त उद्यम कंपनियों के सीईओ/प्रबंध निदेशक**

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (विद्युत)
3. निदेशक (सिविल) सचिवालय
4. मुख्य सतर्कता अधिकारी

SJVN Limited

Company Secretariat, Shimla

SJVN/CHQ/CS/31/2023- 4535-87 Date: 07 December 2023

OFFICE ORDER

Sub: Delegation of Powers – 2020 Edition - Sub-Delegation # 9/2023

With immediate effect and until further orders, Sh. Rajesh Gupta, Deputy General Manager (F&A), Naitwar Mori Hydro Electric Plant is hereby sub-delegated powers of level of Additional General Manager (AGM) for financial concurrence under DoP-2020.

The above-sub-delegation shall be effective till posting/placement of Additional General Manager (F&A) or higher level executive in the Naitwar Mori Hydro Electric Plant and shall be subject to all conditions/remarks as originally provided in the DOP.

Further, the above sub-delegation is functional in nature and will not entitle the delegatee to claim any additional remuneration, benefit, privilege, etc. other than those available to him as Deputy General Manager in any manner.

This issues with the approval of the Competent Authority.

(Arun Kumar Sharma)
Manager (CS)

Distribution:-

1. **All Heads of Departments**
2. **All Heads of Projects / Offices**
3. **Heads of F&A and HR in Projects / Offices**
4. **CEOs & CFOs of Subsidiary Companies**

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:-

1. Chairman & Managing Director
2. Director (Personnel) / Director (Finance) / Director (Projects)
3. Chief Vigilance Officer

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2023-4535-87 दिनांक: 07 दिसम्बर 2023

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - उप-प्रत्यायोजन # 9/2023

तुरंत प्रभाव से तथा आगामी आदेशों तक, श्री राजेश गुप्ता, उप महाप्रबंधक (वित्त एवं लेखा), नैटवार मोरी जल विद्युत स्टेशन को एतद्द्वारा डीओपी-2020 के तहत, वित्तीय सहमति प्रदान करने हेतु, अपर-महाप्रबंधक के स्तर के अधिकार उप-प्रत्यायोजित किए जाते हैं।

उपरोक्त उप-प्रत्यायोजन नैटवार मोरी जल विद्युत स्टेशन में अपर-महाप्रबंधक (वित्त एवं लेखा) या उससे उच्च स्तर के कार्यपालक की तैनाती/ नियुक्ति तक प्रभावी रहेगा और मूल रूप से डीओपी में प्रदान की गई सभी शर्तों/टिप्पणियों के अधीन होगा।

इसके अतिरिक्त, उपर्युक्त उप-प्रत्यायोजन कार्यात्मक प्रकृति का है तथा संबद्ध अधिकारी, उप महाप्रबंधक के पदानुसार लिए जाने वाले परिश्रमिक, लाभ, सुविधा आदि से अतिरिक्त के लिए पात्र नहीं होगा ।

इसे सक्षम अधिकारी के अनुमोदन से जारी किया जाता है ।

(अरुण कुमार शर्मा)
प्रबंधक (कंपनी सचिव)

वितरण:-

1. **सभी विभागाध्यक्ष**
2. **सभी परियोजना/ कार्यालय प्रमुख**
3. **सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख**
4. **सहायक कंपनियों के सीईओ और सीएफओ**

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (परियोजना)
3. मुख्य सतर्कता अधिकारी

SJVN Limited
Company Secretariat, Shimla

SJVN/CHQ/CS/31/2023- 1061-1113 Date: 09 January 2024

OFFICE ORDER

Sub: Delegation of Powers – 2020 Edition - Sub-Delegation # 10/2023

With immediate effect and until further orders, Sh. Arvind Kumar Gupta, Deputy General Manager, Electrical Contract Department is hereby sub-delegated powers of level of General Manager under DoP-2020.

The above-sub-delegation shall be effective till the posting/placement of GM level executive in the Electrical Contract Department and shall be subject to all conditions/remarks as originally provided in the DOP.

Further, the above sub-delegation is functional in nature and will not entitle the delegatee to claim any additional remuneration, benefit, privilege, etc. other than those available to him as Deputy General Manager in any manner.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary
9/1/2024

Distribution:-

1. **All Heads of Departments**
2. **All Heads of Projects / Offices**
3. **Heads of F&A and HR in Projects / Offices**
4. **CEOs & CFOs of Subsidiary Companies**

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:-

1. Chairman & Managing Director
2. Director (Personnel) / Director (Finance) / Director (Projects)
3. Chief Vigilance Officer

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2023- 1061-1113 दिनांक: 09 जनवरी 2024

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - उप-प्रत्यायोजन # 10/2023

तुरंत प्रभाव से तथा आगामी आदेशों तक, श्री अरविन्द कुमार गुप्ता, उप महाप्रबंधक, विद्युत संविदा विभाग को एतद्द्वारा डीओपी-2020 के तहत, महाप्रबंधक के स्तर के अधिकार उप-प्रत्यायोजित किए जाते हैं।

उपरोक्त उप-प्रत्यायोजन विद्युत संविदा विभाग में महाप्रबंधक स्तर के कार्यपालक की पोस्टिंग/नियुक्ति तक प्रभावी रहेगा और मूल रूप से डीओपी में प्रदान की गई सभी शर्तों/टिप्पणियों के अधीन होगा।

इसके अतिरिक्त, उपर्युक्त उप-प्रत्यायोजन कार्यात्मक प्रकृति का है तथा संबद्ध अधिकारी, उप महाप्रबंधक के पदानुसार लिए जाने वाले परिश्रमिक, लाभ, सुविधा आदि से अतिरिक्त के लिए पात्र नहीं होगा ।

इसे सक्षम अधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास

(सौमेन्द्र दास)
कंपनी सचिव
9/1/2024

वितरण:-

1. **सभी विभागाध्यक्ष**
2. **सभी परियोजना/ कार्यालय प्रमुख**
3. **सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख**
4. **सहायक कंपनियों के सीईओ और सीएफओ**

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (परियोजना)
3. मुख्य सतर्कता अधिकारी

एसजेवीएन लिमिटेड

कंपनी सचिवालय,शिमला

एसजेवीएन/का.मु./क.सचि./31/2024-4079-4128 दिनांक: 06.12.2024

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - उप-प्रत्यायोजन # 11/2024

तत्काल प्रभाव से तथा आगामी आदेशों तक, अधिकारों के प्रत्यायोजन (2020 संस्करण) की सेक्शन-II के खंड 41.1 के अंतर्गत यात्रा के अनुमोदन के अधिकारों को अस्थायी रूप से निम्नानुसार उप-प्रत्यायोजित किया जाता है:-

i. संबंधित निदेशकों के अधीन कार्यरत कारपोरेट मुख्यालयों के विभागाध्यक्षों, कार्यकारी निदेशकों, स्टेशन प्रमुखों, परियोजना प्रमुखों और मुख्य महाप्रबंधकों के लिए दिनांक 01.11.2024 को या उसके उपरांत शुरू होने वाली सभी यात्राओं को संबंधित प्रभारी निदेशक/परियोजना द्वारा अनुमोदित किया जाएगा।

ii. अध्यक्ष एवं प्रबंध निदेशक को सीधे रिपोर्ट करने वाले समस्त निदेशकों और कर्मचारियों की यात्रा कार्यक्रम और सभी कर्मचारियों की विदेश यात्राओं को अध्यक्ष एवं प्रबंध निदेशक द्वारा अनुमोदित किया जाना जारी रहेगा।

iii. सभी अधिकारियों को आधिकारिक यात्रा पर जाने से पहले अधिमानतः पूर्व अनुमोदन प्राप्त करना आवश्यक है।

नियमित अध्यक्ष एवं प्रबंध निदेशक की नियुक्ति होने तक उपर्युक्त अस्थायी उप-प्रत्यायोजन प्रभावी रहेगा।

यह सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है।

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. **सभी विभागाध्यक्ष**
2. **सभी परियोजना/कार्यालय प्रमुख**
3. **परियोजना/कार्यालय में वित्त एवं लेखा एवं एचआर प्रमुख**
4. **अधीनस्थ कंपनी के सीईओ/सीएफ़ओ**

कृपया इस कार्यालय आदेश की विषय-वस्तु को अपने अधीनस्थ कार्यरत सभी कार्मिकों के सूचनार्थ लाया जाए।

सादर सूचनार्थ प्रतिलिपि अग्रेषित:-

1. **अध्यक्ष एवं प्रबंध निदेशक**
2. **निदेशक (वित्त)/ निदेशक (परियोजनाएं)/ निदेशक (कार्मिक)**
3. **मुख्य सतर्कता अधिकारी**

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2025-3009-60 दिनांक: 19 अगस्त 2025

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - उप-प्रत्यायोजन # 12/2025

तुरंत प्रभाव से तथा आगामी आदेशों तक, श्री एच.एम. सिन्हा, महाप्रबंधक/ प्रमुख-संपर्क कार्यालय, दिल्ली को एतद्द्वारा अधिकारों का प्रत्यायोजन (2020 संस्करण) के सेक्शन-III के तहत, स्टेशन प्रमुख के स्तर के अधिकार उप-प्रत्यायोजित किए जाते हैं।

उपरोक्त उप-प्रत्यायोजन संपर्क कार्यालय, दिल्ली में स्टेशन प्रमुख की पोस्टिंग/नियुक्ति तक प्रभावी रहेगा और मूल रूप से डीओपी में प्रदान की गई सभी शर्तों/टिप्पणियों के अधीन होगा।

इसके अतिरिक्त, उपर्युक्त उप-प्रत्यायोजन कार्यात्मक प्रकृति का है तथा संबद्ध अधिकारी, महाप्रबंधक के पदानुसार लिए जाने वाले परिश्रमिक, लाभ, सुविधा आदि से अतिरिक्त के लिए पात्र नहीं होगा ।

इसे सक्षम अधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. **सभी विभागाध्यक्ष**
2. **सभी परियोजना/ कार्यालय प्रमुख**
3. **सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख**
4. **सहायक कंपनियों के सीईओ और सीएफओ**

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (परियोजना)
3. मुख्य सतर्कता अधिकारी

SJVN Limited

Company Secretariat, Shimla

SJVN/CHQ/CS/31/2025- 3009-60 Date: 19 August 2025

OFFICE ORDER

Sub: Delegation of Powers – 2020 Edition - Sub-Delegation # 12/2025

With immediate effect and until further orders, Sh. H.M. Sinha, GM/ Head-Liaison Office, Delhi is hereby sub-delegated powers of level of Station Head under Section-III of Delegation of Powers (2020 Edition).

The above-sub-delegation shall be effective till the posting/placement of Station Head of Liaison Office, Delhi and shall be subject to all conditions/remarks as originally provided in the DOP.

Further, the above sub-delegation is functional in nature and will not entitle the delegatee to claim any additional remuneration, benefit, privilege, etc. other than those available to him as General Manager in any manner.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary

Distribution:-

1. **All Heads of Departments**
2. **All Heads of Projects / Offices**
3. **Heads of F&A and HR in Projects / Offices**
4. **CEOs & CFOs of Subsidiary Companies**

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:-

1. Chairman & Managing Director
2. Director (Personnel) / Director (Finance) / Director (Projects)
3. Chief Vigilance Officer

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2025-3412-63 दिनांक: 17 सितम्बर 2025

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - उप-प्रत्यायोजन # 13/2025

तुरंत प्रभाव से तथा आगामी आदेशों तक, श्री बी.आर. सेठी, महाप्रबंधक / विभागाध्यक्ष (वित्त एवं लेखा), शिमला को एतद्द्वारा अधिकारों का प्रत्यायोजन (2020 संस्करण) के तहत, निदेशक की अधिकार क्षेत्र में आने वाले मामलों में वित्तीय सहमति हेतु, मुख्य महाप्रबंधक के स्तर के अधिकार उप-प्रत्यायोजित किए जाते हैं।

उपरोक्त उप-प्रत्यायोजन वित्त एवं लेख विभाग, शिमला में मुख्य महाप्रबंधक स्तर के अधिकारी की पोस्टिंग/नियुक्ति तक प्रभावी रहेगा और मूल रूप से डीओपी में प्रदान की गई सभी शर्तों/टिप्पणियों के अधीन होगा।

इसके अतिरिक्त, उपर्युक्त उप-प्रत्यायोजन कार्यात्मक प्रकृति का है तथा संबद्ध अधिकारी, महाप्रबंधक के पदानुसार लिए जाने वाले परिश्रमिक, लाभ, सुविधा आदि से अतिरिक्त के लिए पात्र नहीं होगा ।

इसे सक्षम अधिकारी के अनुमोदन से जारी किया जाता है ।

सौ.दास

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. **सभी विभागाध्यक्ष**
2. **सभी परियोजना/ कार्यालय प्रमुख**
3. **सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख**
4. **सहायक कंपनियों के सीईओ और सीएफओ**

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (परियोजना)
3. मुख्य सतर्कता अधिकारी

SJVN Limited
Company Secretariat, Shimla

SJVN/CHQ/CS/31/2025- 3412-63 Date: 17 September 2025

OFFICE ORDER

Sub: Delegation of Powers – 2020 Edition - Sub-Delegation # 13/2025

With immediate effect and until further orders, Sh. B.R. Sethi, GM/ HOD (F&A) Shimla is hereby sub-delegated the powers of level of Chief General Manager for financial concurrence of proposals falling within the competency of the Director under Delegation of Powers (2020 Edition).

The above-sub-delegation shall be effective till the posting/placement of CGM level of executive in F&A, Shimla, and shall be subject to all conditions/remarks as originally provided in the DOP.

Further, the above sub-delegation is functional in nature and will not entitle the delegatee to claim any additional remuneration, benefit, privilege, etc. other than those available to him as General Manager in any manner.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary

Distribution:-

1. **All Heads of Departments**
2. **All Heads of Projects / Offices**
3. **Heads of F&A and HR in Projects / Offices**
4. **CEOs & CFOs of Subsidiary Companies**

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:-

1. Chairman & Managing Director
2. Director (Personnel) / Director (Finance) / Director (Projects)
3. Chief Vigilance Officer

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2025-**4381-4432** दिनांक: 09 दिसम्बर 2025

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - उप-प्रत्यायोजन # 14/2025

तुरंत प्रभाव से तथा आगामी आदेशों तक, श्री तपेन्द्र सिंह, वरिष्ठ प्रबंधक / प्रमुख (वित्त एवं लेखा), धौलासिद्ध एचइपी को एतद्द्वारा अधिकारों का प्रत्यायोजन (2020 संस्करण) के तहत, सीजीएम/एचओपी (डीएसएचईपी) की अधिकार क्षेत्र के अंतर्गत आने वाले प्रस्तावों की वित्तीय सहमति हेतु उप महाप्रबंधक (वित्त एवं लेखा) के स्तर के अधिकार उप-प्रत्यायोजित किए जाते हैं।

उपरोक्त उप-प्रत्यायोजन, वित्त एवं लेखा विभाग, धौलासिद्ध एचइपी में उप महाप्रबंधक स्तर के अधिकारी की पोस्टिंग/नियुक्ति तक प्रभावी रहेगा और मूल रूप से डीओपी में प्रदान की गई सभी शर्तों/टिप्पणियों के अधीन होगा।

इसके अतिरिक्त, उपर्युक्त उप-प्रत्यायोजन कार्यात्मक प्रकृति का है तथा संबद्ध अधिकारी, वरिष्ठ प्रबंधक के पदानुसार लिए जाने वाले परिश्रमिक, लाभ, सुविधा आदि से अतिरिक्त के लिए पात्र नहीं होगा ।

इसे सक्षम अधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. **सभी विभागाध्यक्ष**
2. **सभी परियोजना/ कार्यालय प्रमुख**
3. **सभी परियोजनाओं/कार्यालयों के वित्त एवं लेखा एवं एचआर प्रमुख**
4. **सहायक कंपनियों के सीईओ और सीएफओ**

❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (कार्मिक) / निदेशक (वित्त) / निदेशक (परियोजना)
3. मुख्य सतर्कता अधिकारी

SJVN Limited

Company Secretariat, Shimla

SJVN/CHQ/CS/31/2025-**4381-4432** Date: 09 December 2025

OFFICE ORDER

Sub: Delegation of Powers – 2020 Edition - Sub-Delegation # 14/2025

With immediate effect and until further orders, Sh. Tapender Singh, Sr. Manager/ Head (F&A), Dhaulasidh HEP is hereby sub-delegated powers of level of DGM (F&A) under Delegation of Powers (2020 Edition) for financial concurrence of proposals falling under the competency of CGM/ HOP (DSHEP).

The above-sub-delegation shall be effective till the posting/placement of DGM level officer in F&A Deptt., Dhaulasidh HEP and shall be subject to all conditions/remarks as originally provided in the DOP.

Further, the above sub-delegation is functional in nature and will not entitle the delegatee to claim any additional remuneration, benefit, privilege, etc. other than those available to him as Senior Manager in any manner.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary

Distribution:-

1. **All Heads of Departments**
2. **All Heads of Projects / Offices**
3. **Heads of F&A and HR in Projects / Offices**
4. **CEOs & CFOs of Subsidiary Companies**

❖ ***The contents of this office order may also please be brought to the notice of all concerned working under you.***

Copy forwarded for kind information please:-

1. Chairman & Managing Director
2. Director (Personnel) / Director (Finance) / Director (Projects)
3. Chief Vigilance Officer

SJVN Limited
Company Secretariat, Shimla

SJVN/CHQ/CS/31/2024-3022-71 Date: 07 August 2024

OFFICE ORDER

Sub: Delegation of Powers – 2020 Edition – Clarification # 1/2024

It is hereby clarified that Clause No. C55(iv) of Guidelines for exercising the DOP as incorporated vide DOP Amendment Order # 11/2021 shall not be applicable for Consultancy Services obtained under Clause 31.2.4 of Section – I of DOP.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary

Distribution:-

1. All Heads of Departments
2. All Heads of Projects
3. All Heads of F&A and HR Departments at Projects / Offices
4. CEOs and CFOs of Associate Companies

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1. Chairman & Managing Director
2. Director(Projects) / Director(Finance) / Director(Personnel)
3. Chief Vigilance Officer

एसजेवीएन लिमिटेड

कंपनी सचिवालय, शिमला

एसजेवीएन/सीएचक्यू/सीएस/31/2024-3022-71 दिनांक: 07 अगस्त 2024

कार्यालय आदेश

विषय: अधिकारों का प्रत्यायोजन - 2020 संस्करण - स्पष्टीकरण # 1/2024

एतद्द्वारा यह स्पष्टीकरण जारी किया जाता है कि, डीओपी का प्रयोग करने के लिए दिशानिर्देशों का खंड सं. सी55(iv), जोकी डीओपी संशोधन आदेश # 11/2021 के तहत सम्मिलित किया गया था, डीओपी के सेक्शन-1 के खंड 31.2.4 के तहत प्राप्त परामर्श सेवाओं के लिए लागू नहीं होगा।।

इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है ।

सौ. दास

(सौमेन्द्र दास)
कंपनी सचिव

वितरण:-

1. सभी विभागाध्यक्ष
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3. सभी परियोजनाओं/कार्यालयों के वित्त एवं लेख एवं एचआर प्रमुख
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❖ ***कृपया इस कार्यालय आदेश की विषयवस्तु से भी अपने अधीन कार्यरत सभी संबंधितों के ध्यान में लाया जाए।***

प्रतिलिपि सूचनार्थ अग्रेषित:-

1. अध्यक्ष एवं प्रबंध निदेशक
2. निदेशक (परियोजनाएं) / निदेशक (वित्त)/ निदेशक (कार्मिक)
3. मुख्य सतर्कता अधिकारी

SJVN Limited

Company Secretariat, Shimla

SJVN/CHQ/CS/31/2026-2479-2530 Date: 05 June 2026

OFFICE ORDER

Sub: Delegation of Powers – 2020 Edition – Clarification # 2/2026

A clarification has been sought regarding determination of the competent authority for Technical Approval under Clause 10.1.1 & 10.1.2 of Section-I of the Delegation of Powers in cases where Civil Works, Hydro-Mechanical Works, Electro-Mechanical Works and/or other components are awarded under a single composite EPC Contract.

In this regard it is hereby clarified that the item of work (Civil/HM/EM) constituting the major portion of the Contract value shall be the governing factor for determining the application of clause 10.1.1 or 10.1.2.

This issues with the approval of the Competent Authority.

(Soumendra Das)
Company Secretary

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